

COUNCIL MEETING Minutes of January 11, 2012

CALL TO ORDER

President Weitzel called to order the Agenda Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute led by Mr. Cindric. ROLL CALL, by Mrs. Tremblay, recorded all (9) members of Council present as follows: Mr. Cindric, Mr. Donovan, Mr. Hayes, Mr. Johnston, Ms. O'Connell, Mr. Phillips, Mrs. Stacy, Ms. Wojda, and Ms. Weitzel. Also present were Mayor Bloom, Ms. Grondziowski (Jr. Council), Solicitor Ayoob, Engineer Minsterman and Manager Callen.

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (*O'Connell/Phillips*) to approve the January 11, 2012 List of Bills.

MOTION carried by Unanimous Roll Call Vote (9-0).

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded (O'Connell/Donovan) to approve the December 14, 2011 Meeting Minutes.

PRESIDENT'S COMMENTS

President Weitzel reported that an Executive Session of Council was held prior to the Council meeting to discuss various litigation matters; no action was taken. She noted that she appreciates the opportunity to serve on Council, in collaboration with all of Council, to make Crafton the best neighborhood it can be.

CITIZEN'S PRESENT TO ADDRESS COUNCIL

Greg Rempe, 26 Elmwood - Thanked Council for reconsidering and delaying action on the parking ordinance amendment; one-side parking on Elmwood.

RECEIPT OF WRITTEN REPORTS (November 2011)

Treasurer's Report, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, Ordinance Officer's report, REMS report, Animal Control Report, Fire Department's Report and Engineer's Report. Motion made and seconded (*Donovan/Hayes*) to accept the Reports carried by Unanimous Voice Vote (9-0).

ENGINEER'S REPORT

Engineer Minsterman reported that essentially the 2011 CCTV contract with Robinson Pipe has been completed; they are preparing the quantities for the 2012 contract, which is a requirement of the Consent Order Agreement. Gateway is updating the road conditions in the Paser program and will review the results with the Public Works Committee. Gateway is continuing work on the Clearview reconstruction and drainage project, which has been broken down into three phases of work, and also, application has been made to the DEP for grant funds under as a "green" design project. Mr. Cindric inquired on concerns on the uncertainty of deed ownership

of the Clearview Trail. Solicitor Ayoob has been researching the records for the trail parcel and has not yet found the owner of record. Resident, Charlene Krenke, spoke and stated that this was formerly property owned by John and Dortha Holmes, and they are long gone, but, had told her in the past that they had deeded that property over to the borough. This new information will be researched, along with past meeting Minutes.

SOLICITOR'S REPORT

None

MAYOR'S REPORT

Mayor Bloom reported that in response to a call, Crafton Police arrested a burglar on Barr Avenue on January 6th, and there is evidence that links the actor to other burglaries in the area; charges are being filed. So, residents in that area may rest a little easier in light of this information. He noted that in December, he attended a preliminary meeting with Mr. Cindric and Chief Sumpter with Rosslyn Farms, who is considering disbanding their police department. He has received an RFP, and proposals are due March 16th. Another meeting is scheduled with various municipalities that may be interested. He will be preparing a proposal, recommendations and costs to Council, and Council can make a decision on providing police services to Rosslyn Farms. Copies of the RFP will be provided to Council. Ms. Wojda questioned the number of officers available in the event of any budgetary layoffs in the department. Mayor Bloom said it was his understanding that there would be no layoffs; but in that event, providing services to Rosslyn would have to come off of the table.

MANAGER'S REPORT

Manager Callen's written report was provided to Council (copy attached). He also noted that the sinkhole on Haldane has been repaired and temporary brick replacement was done, and brick needs to be relaid.

UNFINISHED BUSINESS/NEW DISCUSSION ITEMS

President Weitzel reported that the new Committee Assignments have been prepared and distributed to Council. She asked that Council decide on a schedule for their committee meetings via e-mails; and provide the final information to the Secretary for advertisement.

- a. Administration – Mrs. O'Connell reported that the next Park Study Committee meeting is scheduled for January 26, 2012, and they will be discussing a schedule for public hearings. She noted that Helen Witt and Joseph Hayes attended a "Meet the Grant Makers" session. She has been looking into a grant for document management; if anyone on Council is interested in working on this with her; let her know. She recognized and thanked Edward Doherty for all of his years of service on Civil Service Commission, noting his recent resignation from same. The next Civil Service Commission meeting is on Feb. 6th, at 7pm, in Council Chambers, as required by law, and their required reorganization, and any other business – possibly looking at additional revisions to the Rules and Regulations, and work on developing a list for promotions. They are seeking Letters of Interest for the vacancy on the Civil Service Commission, and appointment by Council prior to the Commissions' February meeting. REMS – Thanked REMS for providing training to the Library staff on the use of the AED device.

- b. Finance – Ms. Weitzel reminded everyone that the 2012 Budget was reopened and budget discussion meetings are scheduled for January 18th and January 25th, at 7:15pm in Council Chambers, and will need to adopt the Final Budget by February 14, 2012.

Mrs. O’Connell noted that revisions to the Wage Resolution were submitted to Council for consideration, and adoption will be placed on the next business agenda. The only budgetary change would be that the three administrative employees would revert back to the 2011 wage rate; everything else would be grammatical and typo changes, and confusing references to contractual employment.

BUSINESS AGENDA

PUBLIC SAFETY

MOTION: It was regularly moved and seconded (*Johnston/Donovan*) to contract with E.M.A.R. for the installation of new and proper wiring for the Fire Siren at the Municipal Building, in the amount not to exceed \$2,058.51

MOTION carried by Unanimous Roll Call Vote (9-0).

MOTION: It was regularly moved and seconded (*Donovan/Johnston*) to authorize the installation of seven (7) new Fire Hydrants, through Pennsylvania American Water Company, for various locations throughout Crafton as recommended by the Fire Chief. **COMMENTS:** Mr. Phillips and Ms. Wojda requested that this matter have further review before any action is taken.

MOTION TO TABLE made and seconded, **CARRIED** by a Seven Yes, Two No (*Johnston, Weitzel*) Roll Call Vote.

PARKS/RECREATION

MOTION: It was regularly moved and seconded (*Donovan/Phillips*) to purchase two (2) Peerless Pumps, per quote, from Daman Superior LLC, at a cost of \$3,466. for Crafton Swimming Pool. **COMMENTS:** This work is necessary to open the pool this spring; any other work or renovations will be looked at during the recreation study. Mr. Cindric expressed concerns that certain parts are copper and subject to corrosion due to the pool chemicals.

MOTION TO TABLE made and seconded, **CARRIED** by a Unanimous Voice Vote (9-0).

ADDITIONAL COMMENTS:

At this time, Councilman Jack Donovan provided notice of his resignation from Borough Council, effective upon adjournment of the Council meeting.

Added Motions:

MOTION: It was regularly moved and seconded to accept the resignation of Council member Jack Donovan. **COMMENTS:** Ms. Weitzel noted that Letters of Interest for this seat should be provided to the Borough Secretary.

MOTION carried by Unanimous Voice Vote (9-0).

MOTION: It was regularly moved and seconded to accept the resignation of Edward Doherty, member of the Crafton Borough Civil Service Commission.

MOTION carried by Unanimous Roll Call Vote (9-0).

Mrs. O'Connell requested Public Works' point of view and reasoning for their request to prohibit parking on one side of Elmwood. The Borough has the responsibility to plow the street unless some safeguards or regulations are established. It was again requested that Public Works provide a minimum requirement for Council to consider at the next meeting.

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Johnston/Phillips*) that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (9-0).

Respectfully submitted,

Mary Tremblay
Borough Secretary

MANAGER'S REPORT—January 11, 2011

1. Public Works

a) Black's Bridge Reconstruction

Project completed. However recent PennDot inspection indicates that a few minor items need attention in the years ahead, viz., Abutment Repairs, Spot Painting of Superstructure, secure hillside for potential rock slide onto busway...all estimated to cost \$6,800 in 2012 dollars.

b) Public Works

- CWCOG Vactor in Crafton Dec. 14 & 21, 2011. Basins/Laterals cleaned on Broadhead/Parke, Broadhead/Warren, Broadhead/Crafton Blvd.; Afton.steuben & Steuben/Noble.
- Haldane sink hole repaired
- Sink hole at intersection of Crafton Blvd/Hawthorn repaired.
- Trucks winterized and equipment with plows/salt spreaders.
- 120 tons of Road Salt ordered/delivered by Cargill Deicing Technology.
- Street Sweeper in shop due to transmission indicator, electrical issues.
- Six new tires purchased and installed on 108 (safety concerns for winter); costs were on COSTARTS state contract prices: \$1,265.12 via Ryan Automotive-Crafton

2. Fire

- New wiring for recently re-installed fire siren needs to be scheduled. Item on Business Agenda (\$2,058.51) submitted by E.M.A.R., lowest quotation received.
- New Fire Hydrant Placement: Fire Chief recommends that Crafton authorize the installation of 7 new fire hydrants at various locations through the community. This is a Business Agenda item projecting an annual operational cost of \$1,050. If approved, fire chief will make the necessary arrangements with PAWC.

2. Recreation

a) Recreation Comprehensive Development Plan

- Several consultant requested documents submitted to EPD on 1/6/12. Steering Committee meets with EPD on 1/26/12 at 6:30pm in the Community Center.

b) Pool Pump Valves:

- Pool area is in need of 2 new pump valves to replace worn/faulty pump valves. Costs are in the Business Agenda for authorization (\$2,026 & \$1,440.)

3. Shade Tree Commission

a) Annual Application

Annual application to remain as a Tree City USA was completed and sent 12/30/11.

b) Tree Planting

Unplanted Maple trees are secured at PW garage area and will be planted at Craffon Park to replace dead/diseased trees that will be removed this winter.

c) Craffon Boulevard Trees

Pending good weather, dead and dangerous trees along Craffon Boulevard and within Claerview Trail area will be removed by PW crew during January/February.

4. Properties

a) Borough Building

- Energy saving ballasts and light bulbs installed in Municipal Building the week of 12/29. Final walk-through conducted 1/5/12 for completion.
- Rooftop HVAC Units Replacement project will commence within the next 4-6 weeks. Contract has been executed with Climate Control, Shop Drawings have been approved by architect; contractor Insurance and Performance Bond secured and Notice to proceed issued.
- Building has a few water pipe leaks in basement area of municipal building. Pipes wrapped with asbestos insulation. Asbestos Insulation needs removed prior to any plumbing work estimate/contract. Sample submitted to PSI.

- Major part installed in building boiler; remaining issues identified and resolved, e.g., new thermostat, replacement of faulty installed parts, etc. Climatech repaired items as originally arranged in November.

5. Vacant Structures/Abandoned Properties

Ordinance Officer is working to assemble a list, with supporting documentation, regarding the 50+ abandoned structures/vacant properties in order to assist Council toward formulating a public policy and action to address these problem properties.