

**COUNCIL MEETING
Minutes of October 26, 2011**

CALL TO ORDER

Mr. Pellegrino, President Pro Tem, called to order the Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute lead by Mr. Phillips. ROLL CALL, by Mrs. Tremblay, recorded Six (6) members of Council present as follows: Mr. Donovan, Ms. O’Connell, Mr. Pellegrino, Mr. Phillips, Mr. Stewart, and Ms. Weitzel.– Also present were Ms. Grondziowski (Jr. Council) and Solicitor Daley. (*Absent: Mr. Cindric, Mr. Johnston and Mrs. Viola, Mayor Bloom; also, Engineer not present*) Mr. Pellegrino reported that an Executive Session of Council was held prior to the meeting to discuss personnel and litigation matters; no action was taken.

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (*Phillips/Donovan*) to approve the October 26, 2011 List of Bills.

MOTION carried by Unanimous Roll Call Vote (6-0).

APPROVAL OF MINUTES

None Available

CITIZEN’S PRESENT TO ADDRESS COUNCIL

None

RECEIPT OF WRITTEN REPORTS (September 2011)

Treasurer’s Report, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, Ordinance Officer’s report, REMS report, Animal Control Report, Fire Department’s Report and Engineer’s Report. Motion made and seconded (*Stewart/Donovan*) to accept the Reports carried by Unanimous Voice Vote (6-0).

SOLICITOR’S REPORT

None

ENGINEER’S REPORT

None (*See Manager’s Report*)

MAYOR’S REPORT

(*Not present*)

MANAGER’S REPORT

Manager’s written report attached. He also noted, regarding the additional change order in the amount of \$40,943, for the bridge rehab project – this is over and above the previously submitted change order, due to the unforeseen quantity of over-run deck spalling. Also, the Shade Tree Commission is looking to schedule the annual Arbor Day celebration for November 18th. Mr. Stewart expressed concerns regarding the trees to be planted along the curbs, noting that the roots continue to be a problem with sidewalks. It was noted that only Service Berry Trees are being planted now along the curb due to the smaller root and shorter growth; the Borough no longer plants the Bradford (White) Pear Tree.

PRESIDENT'S REPORT**UNFINISHED BUSINESS and NEW DISCUSSION ITEMS**

- a. **Administration** – Ms. O’Connell reported that she attended an LGA meeting with regard to Abandoned and Blighted Properties; noting that both Attorney Ayoob and Magistrate/Judge Dennis Joyce were in attendance as well. She had paper copies of literature available and noted that this information is available on-line. She reported that the Administrative Committee will not be having a meeting next week; but continue to work on developing and implementing a document management program, organizing existing documents; whether needing destroyed or preserved, and improving lines of communication services to residents via the internet/website. She ask that Council consider discontinuing the current use of the meeting room in the Community Center so to make it available to both the Historical Society and Borough for archiving documents. This would also require selling various items presently in that room; a pool table, dart board, etc.
- b. **Finance** – Ms. Weitzel reported that the next Budget Meeting will be held on November 1, 2011.
- c. **Public Safety** – Motion on Agenda to commence proceedings for promotion testing/sergeants exam in order to increase the availability of chain of command officers.
- d. **Parks/Recreation** – Mr. Pellegrino noted that the Rec Study Committee will be meeting with the new consulting firm, and there will be no Rec Study Committee meeting next Wednesday.
- e. **Public Works** – Mr. Phillips noted that leaf pickup is continuing as well as pot hole repair at the bridge approaches.

BUSINESS AGENDA**PUBLIC SAFETY**

MOTION: It was regularly moved and seconded (*Donovan/Phillips*) that the Crafton Borough Civil Service Commission be notified to certify an eligibility list for the promotion of one Crafton police officer to the rank of sergeant, in accordance with the Civil Service Commission’s Rules and Regulations; said list shall be provided to Crafton borough Council on or before March 1, 2012. **COMMENTS:** Mr. Stewart suggested that they meet with both the Mayor and Police Chief for their input prior to acting on this motion. Mr. Phillips noted that this has been discussed several times in the past, and Mr. Pellegrino noted that this is just to obtain an eligibility list, that they can offer input prior to any promotions.

MOTION carried by Unanimous Roll Call Vote (6-0).

MOTION: It was regularly moved and seconded (*Stewart/Donovan*) to hire Jerome J. Mondine as a Substitute School Crossing Guard. **COMMENTS:** Ms. Weitzel asked if background checks and clearances are performed; it was confirmed that the Chief of Police does this before guards are hired.

MOTION carried by Unanimous Roll Call Vote (6-0).

MOTION: It was regularly moved and seconded (*Stewart/Phillips*) to hire Fred Rasbach as a Substitute School Crossing Guard.

MOTION carried by Unanimous Roll Call Vote (6-0).

RECREATION

MOTION: It was regularly moved and seconded (*Donovan/Phillips*) to appoint Patty McDermott to the Crafton Recreation Board for the unexpired term which shall expire on September 30, 2013, representing Crafton Performing Arts. **COMMENTS:** Mrs. Tremblay noted that with this appointment, the At-Large seat on the Board is now open – it is a four-year term if anyone is interested.

MOTION carried by a Unanimous Voice Vote (6-0).

PUBLIC WORKS

MOTION: It was regularly moved and seconded (*Stewart/O’Connell*) that upon the recommendation of HDR Engineers, we approve executing another Change Order, not to exceed \$40,943.00, for the Deck Repair of Black’s Bridge. **COMMENTS:** Mr. Phillips asked what the changes were; Manager Callen noted that there was further deterioration from the original inspection ‘til now. This amount is a worst case scenario and the final amount may come in under that amount.

MOTION carried by Unanimous Roll Call Vote (6-0).

MOTION: It was regularly moved and seconded (*Phillips/Donovan*) to authorize the Borough Manager to oversee the advertising process to accept bids on the pool table and dart board, presently stored in the Community Center meeting room.

MOTION carried by a Unanimous Voice Vote (6-0).

MOTION: It was regularly moved and seconded (*Phillips/Donovan*) to authorize Councilperson O’Connell to pursue the implementation of a collaboration of the Borough Library and Historical Society regarding the use of the current room used by the Historical Society and the Community Center meeting room.

MOTION carried by a Unanimous Voice Vote (6-0).

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Donovan/Stewart*) that this meeting be adjourned.

MOTION carried by a Unanimous Voice Vote (6-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary