

## **COUNCIL MEETING Minutes of March 27, 2012**

### **CALL TO ORDER**

President Weitzel called to order the Agenda Meeting of Crafton Borough Council at 7:15 PM, in Council Chambers of the Community Center. Flag Salute led by Mr. O'Brien. ROLL CALL, by Mrs. Tremblay, recorded Seven (7) members of Council present as follows: Mr. Hayes, Mr. Johnston, Mr. O'Brien, Ms. O'Connell, Mr. Phillips, Mr. Stewart, and President Weitzel. Also present were Mayor Bloom, Engineer Minsterman, Manager Callen and Ms. Grondziowski, Jr. Council. (*Absent: Stacy, Wojda*). (Solicitor not present).

### **APPROVAL OF BILL LIST**

**MOTION:** It was regularly moved and seconded (*Phillips/Stewart*) to approve March 27, 2012 List of Bills.

MOTION carried by Unanimous Roll Call Vote (7-0), with exceptions noted (*O'Connell, #410.53, #456.54*).

### **APPROVAL OF MINUTES**

(None available at this time)

### **CITIZEN'S PRESENT TO ADDRESS COUNCIL**

None

### **RECEIPT OF WRITTEN REPORTS (February 2012):**

Treasurer's Report, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, Ordinance Officer's Report, REMS Report, CVFD Reports (*Jan/Feb.2012, Annual 2011*), Animal Control Report and Engineer's Report. MOTION (*O'Connell/Phillips*) carried by Unanimous Voice Vote (7-0).

### **ENGINEER'S REPORT**

Engineer Minsterman reviewed the items per his written report (copy attached). West Crafton Avenue paving project was discussed; various cost estimates/alternatives were e-mailed to Council (Asphalt/Concrete/Curbs vs. no Curbs, Public Works brick removal vs. Contractor's removal). A Motion should be placed on the next Council meeting Agenda for consideration.

### **DISCUSSION ITEMS**

#### **Public Works**

- A. **West Crafton Avenue Road Reconstruction** (*Eng. Report*)
- B. **Pavement Management Program** (*Eng. Report*)
- C. **Clearview Stormwater/Restoration Project** (*Eng. Report; Motion on Agenda*)
- D. **Public Works Salt Bin/Shed** – Manager noted that he was still reviewing with Mr. Patton for cost estimates.
- E. **Police Garage/Substructure** - Manager Callen reported on the deteriorated condition of the Police garage floor and substructure below. It was the consensus of Council that this needs to be looked at by professionals and to place something on the Agenda to move forward.

**Ordinance**

- A. **Handicapped Parking Permits** – Posting of signs/designated space/enforcement regulated by the Motor Vehicle Code; nothing addressing this in the Borough Ordinances.
- B. **Elmwood Street – Parking/Snow Emergencies** – Considering regulating parking on certain streets during the months of October through April; and to consider National Weather Reports as guideline. Requesting a list of any other streets to be considered, per Public Works. Will have something for Council to consider at next meeting.
- C. **Residential Permit Parking** – Still reviewing; possibly considering parking restrictions on some streets between the hours of 9am-3pm; N. Emily and Coulter.

**Recreation**

- A. **Comprehensive Plan/Study Items/Equipment -**
- B. **Fencing** – Being addressed/replaced at various parks as determined by Public Works.
- C. **Playscape** – Closed, at least until Memorial Day; Public Works repairing.
- D. **Shade Tree Commission** – Awaiting a written report from the Arborist on certain trees in question; particularly the Buckeye tree in the park near the parking lot.
- E. **Park Safety Training for Workforce** – Consultant have recommended training/certification of someone on Public Works; two-day course, to inspect the parks/equipment to insure a fun, safe place for children. Suggested to hold off on sending someone until the parks are newly equipped, playscape removed, etc.

**Public Safety**

Mr. Phillips noted that certain purchases, by the CVFD, have been approved for backup cameras on the trucks and a safety step added to Engine #6; budgeted under Minor Equipment. He reported that signage and additional crosswalk painting will be done on E. Crafton Avenue to discourage drivers from parking and blocking the crosswalk.

**Administrative/Other**

Ms. O'Connell reported that the Committee is reviewing procedures for Agenda items, to streamline things and to insure that unfinished business is carried forward to the next Agenda, and not forgotten. Also, continuing to review document management, website and internet items. Possibly an Ad Hoc Committee of residents for assistance with these items. Looking into Council e-mail addresses, shared Calendar, file sharing and storage. She noted that a more user-friendly version of Rules of Order is available, and would send to Council to review for consideration. She noted that REMS is currently doing their subscription drive. She suggested a meeting with all of the Public Safety Entities (Police, Fire, Ambulance), with a tour, in place of the next Public Safety Committee meeting – possibly in May. Mentioned possible meeting conflicts for Committee meetings (4/19) due to COG dinner and Admin. and Council meetings (4/24) due to Election Day.

**Manager Report**

Manager Callen reported that we are awaiting delivery and installation of the new air-conditioning units; moneys appropriated in reserve from 2011 funds. He reported that commencing in April, residents will be able to schedule pickup/removal of branches; Mondays during April through November, with Public Works and the new chipper. Mrs. Tremblay reminded Council of the COG Dinner RSVP.

**BUSINESS AGENDA****PUBLIC WORKS**

**MOTION:** It was regularly moved and seconded (*Hayes/Phillips*) to authorize the Public Works

Foreman to attend a One-day training session titled “Coaching & Teambuilding Skills” on May 22, 2012, at a cost of \$199.

MOTION carried by Unanimous Roll Call Vote (7-0).

**MOTION:** It was regularly moved and seconded (*Phillips/Hayes*) to authorize Dave Killen, Public Works employee, to attend Certified Pool Operator Training & Certification classes, at B & R Aquatic Education Center, at a cost of \$285. **COMMENTS:** Concerns that this opportunity should be offered to someone else other than/in addition to Killen.

MOTION carried by Unanimous Roll Call Vote (7-0).

**MOTION:** It was regularly moved and seconded (*Hayes/O’Connell*) to authorize Gateway Engineers to Design and Prepare Construction Specifications for Bidding Phase I of the Clearview Storm Drainage and Restoration Project, utilizing PA DEP Growing Greener Grant funds and Crafton Sewer Account Funds, in an amount not to exceed \$25,000.

MOTION carried by Unanimous Roll Call Vote (7-0).

**MOTION (added):** It was regularly moved and seconded (*O’Connell/Phillips*) to authorize the Borough Manager to seek a professional RFP for remediation of damage and deterioration of the police garage floor and substructure.

MOTION carried by Unanimous Roll Call Vote (7-0).

**ADMINISTRATION**

**MOTION:** It was regularly moved and seconded (*O’Connell/Hayes*) to contract with Lorianne Holt to redesign Crafton Borough’s Website by developing a Custom Wordpress Template, Page Setups, Content and Plugin Installs at a cost of \$750. **COMMENTS:** Approx. four weeks to complete.

MOTION carried by Six Yes, One Abstention Roll Call Vote (6-0-1); Ms. Weitzel abstained.

**OTHER COMMENTS/CITIZENS COMMENTS**

Kathy Watson, Fountain Street – Expressed concerns of the amount of traffic being detoured on to Fountain Street; asked if detour signs could re-route traffic on to Chartiers. Mayor Bloom said this would then create the same problem on Chartiers. It was consensus to remove the detour sign on Fountain and leave the choice to drivers, with the option of using Fountain or Chartiers.

Plaza High Rise Resident, 25 E. Crafton Avenue – Complained about vehicles parking in the Crosswalk on E. Crafton Avenue. Requested police ticketing/enforcement for violators. Painting of the crosswalk and signage will be placed to discourage violators and assist Police enforcement.

**ADJOURNMENT**

**MOTION:** It was regularly moved and seconded (*Johnston/Stewart*) that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (7-0).

Respectfully submitted,  
Mary Tremblay, Borough Secretary