

**COUNCIL MEETING
Minutes of June 22, 2011**

CALL TO ORDER

President Cindric called to order the Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute lead by Mr. Stewart. ROLL CALL, by Mrs. Tremblay, recorded nine (9) members of Council present as follows: Mr. Donovan, Mr. Grapes, Mr. Johnston, Mr. Pellegrino, Mr. Phillips, Mr. Stewart Mrs. Viola, Ms. Weitzel and Mr. Cindric – Also present were Ms. Grondziowski (Jr. Council) and Solicitor Ayoob. (*Absent: Mayor Bloom, Engineer not present*)

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (Stewart/Johnston) to approve the June 22, 2011 List of Bills. **COMMENTS:** No comments/questions were heard on the Bill List. Mrs. Viola commented on, questioned items on the May Financial Statement (not the bill list): #400.162, #409.37, #411.70, #430.31, #452.37 and #454.37, and explanations were provided.

MOTION carried by Unanimous Roll Call Vote (9-0).

APPROVAL OF MINUTES

None Available.

CITIZEN'S PRESENT TO ADDRESS COUNCIL

Frank Daily, 30 Home Avenue – Reported ongoing problem with trucks/trailers illegally traveling down Crafton Boulevard to Home Avenue, then trying to turn on to Home/Taylor and getting stuck. Recently, damage was caused to his yard by a truck trying to maneuver out of the area; he is awaiting payment from the trucker's insurance company. He asked that additional signage be considered to eliminate this problem. It was noted that Public Works, Council and the Police will look into possible additional signage. He also noted necessary street repairs on Taylor, beyond the concreted area.

Lorraine Hudson, 273 Clearview Avenue – Ms. Hudson presented a petition to Council, signed by both Crafton and Non-Crafton residents, requesting repairs to Clearview Avenue. Mr. Cindric noted that the Engineers have prepared a Clearview Avenue study for both street restoration and sewer/water runoff, and have provided a five-phase project summary totaling \$1.6 million. (The details and cost for each phase of the project was reported during Manager's Report). There is only so much money available for road repairs; annually the Road Fund brings in approx. \$200,000. This year's Road Fund revenue, as well as it's 2010 fund balance carryover, have been dedicated to necessary and costly repairs to Black's Bridge – this is the only Road Project scheduled this year. During the 2012 budget planning, Council will consider other road repairs; including the Clearview Avenue project, and asked that residents attend the budget meetings and offer input. Mr. Stewart noted that some temporary options, such as parking restrictions, may be considered, if necessary, for any safety concerns-noting that resident input would be considered before any restrictions or temporary changes would be made.

RECEIPT OF WRITTEN REPORTS (May 2011)

Treasurer's Report, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, Ordinance Officer's report, REMS report, Animal Control

Report, ~~Fire Department's Report~~ and Engineer's Report. Motion made and seconded (*Grapes/Stewart*) to accept the Reports carried by Unanimous Voice Vote (9-0).

ENGINEER'S REPORT

None (*See Manager's Report*)

MAYOR'S REPORT

None

EXECUTIVE SESSION

President Cindric requested a brief Executive Session at this time to discuss personnel and litigation issues. No action taken.

PRESIDENT'S REPORT

MANAGER/SECRETARY'S REPORT

Manager's written report attached. Mrs. Viola inquired as to when the bridge is scheduled to be lifted. Manager Callen said the time line has not been provided to him yet, but he will advise Council when known. Mr. Cindric noted some project delays already; a ten-day delivery delay of the rocker bearings.

UNFINISHED BUSINESS and NEW DISCUSSION ITEMS

- a. **Administration** – Mr. Cindric reported on the CharWest COG golf outing; and thanked the Crafton hole-sponsors – Solicitor Ayoob, Gateway Engineers and Craft Heating. Proceeds help to offset costs to the municipalities of the COG. He noted the \$16,000 CDBG grant has been reduced 16% (\$2,300.), due to reductions in funding from the State – this is for the ADA accessibility projects for the library and community center.
- b. **Finance** - None
- c. **Public Safety** – Mrs. Viola reported that CVFD hose inspection was completed and some sections of hose did not pass, and will need to be replaced; this was anticipated and included in the budget.
- d. **Ordinance/Planning**
 1. **Proposed Ordinance changes to 225-118; the addition of Temporary Storage Containers (PODS), Marcellus Shale drilling, and changes to Chapter 154-2-E; Firearms.** Following a lengthy discussion on the prohibition of firearms vs. State Law (Firearms Act), the Solicitor was requested to provide substitute language for the ordinance regarding weapons rather than firearms, for consideration. The current language could be subject to legal challenges, if not removed or revised, and is currently not enforceable. It was also suggested that legislators be encouraged to change the State Law so that municipalities do have the ability to regulate where firearms can be prohibited.
- e. **Public Works** - Mr. Phillips reported that the tractor is in for repairs, as it is losing a gallon of hydraulic fluid daily. He noted that pothole patching is ongoing and that the water company has completed surface repairs on S. Linwood. He reported that work is continuing on the storage shed (Celebrates) in the park. He advised that Bridge Detour signs are in place and if any additional are needed to let him know. Mrs. Viola indicated that there is a problem with signage at Emily and Crafton Blvd. Mr. Cindric inquired if any special signage should be considered for the affected businesses on the

Boulevard? Mr. Cindric asked if any action is planned with regard to installing diesel fuel storage tanks at the Public Works facility; and if any regulations or requirements have been looked into by the Engineer. Mr. Cindric reported that he is concerned with the condition of the concrete on Clearview Extension, and asks that Engineer Gaspich look into it for possible sawcut and replacement of the concrete in the areas where deteriorated. Mr. Johnston asked if Council would consider asking Gateway for an estimate to re-rate the roads and provide updated cost estimates for repairs/resurfacing, so that Council will have good information during Budget discussions. He would like Council to consider borrowing to complete significant, needed, improvements rather than do piece-meal projects. It was the consensus of Council that, for now, re-rating can be done in house, and perhaps consider a total update by the Engineers in 2012.

- f. **Recreation** – Mrs. Viola reported that several Family Swim Nights have been scheduled at the pool; Mrs. Tremblay referred residents to the Borough Website for dates. She also noted that the Crafton Celebrates Festival begins on June 30th.

BUSINESS AGENDA

MOTION: It was regularly moved and seconded (*Donovan/Phillips*) to pay Drnach Environmental, Inc. the total amount of \$5,580.00 for the Flow Monitoring Study performed April 1, 2011 through April 30, 2011 and from May 1, 2011 through May 31, 2011 as recommended by Gateway Engineers for Professional Services, satisfactorily completed at this time.

MOTION carried by Unanimous Roll Call Vote (9-0).

MOTION: It was regularly moved and seconded (*Donovan/Phillips*) to pay Creative enterprises Corporation in the amount of \$12,500.00 for the work completed on the installation of a new catch basin on Steuben Street and the asphalt restoration surrounding the catch basin as recommended by Gateway Engineers.

MOTION carried by Unanimous Roll Call Vote (9-0).

MOTION: It was regularly moved and seconded (*Donovan/Johnston*) to pay Mongiovi & Son Excavating, Inc. in the amount of \$17,147.28 for repair work satisfactorily completed between May 1, 2011 and June 6, 2011 for the 2010 Sanitary Sewer Point Repairs, as recommended by Gateway Engineers.

MOTION carried by Unanimous Roll Call Vote (9-0).

MOTION: It was regularly moved and seconded (*Stewart/Viola*) to hire Caleb Richardson for the Position of Attendant at Crafton Pool. **COMMENTS:** List of alternate employees has been exhausted; this is a new applicant, and recommended by Pool Manager.

MOTION carried by Unanimous Voice Vote (9-0).

MOTION: It was regularly moved and seconded (*Stewart/Phillips*) to recommend that SHACOG award the Joint O&M–CCTV Inspections and Cleaning Projects to Robinson Pipe Cleaning Company of which Crafton Borough's cost is \$43,425.35 for both Project #1 and Project #2.

MOTION carried by Unanimous Roll Call Vote (9-0).

ADDITIONAL CITIZEN COMMENTS

None

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Johnston/Donovan*) that this meeting be adjourned.

MOTION carried by a Unanimous Voice Vote (9-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary

MANAGER'S REPORT—June 22, 2011

1. Public Works

a) Safety Initiative

PennDoT Mandated Flagger Training. Two (2) PW employees (Dave Killien and Rick Devlin) completed Flagger Training at Greentree on June 20, passed their tests and are now PennDoT certified as roadway flagmen(people).

b) Station Street Wall Reconstruction

Construction completed, roadway paved. Punch list being developed by Gateway. There are some differences in measurements and costing that should be resolved soon.

c) Black's Bridge Reconstruction

Thornbury, Inc. began reconstruction on June 20, 2011. Detour Signs have been posted; bridge closure signs installed. Bridge will be completely shut down during reconstruction. Carlynton SD notified to being contingency plans for start of school year in the event the bridge remains closed.

d) Clearview Avenue Stormsewer,Curb&Roadway Reconstruction

Gateway completed its cost estimates for this large project. Over a 5-year period the estimated cost is \$1,650,346.14. You have attached to this report a detailed breakdown of the phased costs, further explained by this schematic drawing. See pages 1-15.

e) Joint Municipal Bid via SHACOG for Year 1 Operations & Maintenance (O&M) Closed Circuit TV (CCTV) Inspections & Cleaning—Bid Concurrence

Crafton chose to participate with several Allegheny County Consent Order municipalities to joint bid the O&M & CCTV Inspections & Cleaning of Sewers via SHACOG. SHACOG solicited bids that were received and opened on June 15. Acting on behalf of SHACOG, Gateway Engineers tabulated the bids, reviewed and recommended to the SHACOG Board that Robinson Pipe Cleaning Co., the lowest, responsible bidder be awarded a contract at \$238,693.25 for Project 1; and, \$140,468.50 for Project 2, totaling \$679,161.75. Copies of the bids are attached to my report, as well as a breakdown of the costs associated to Crafton, which are \$31,809.15 for Project 1 and \$11,616.20 for Project 2, totaling \$43,425.35. This is a project which Crafton would have done on its own anyway, but perhaps with different results. Crafton would have incurred engineering, advertising and review costs to come to these same or higher conclusions. Cooperating with SHACOG saved Crafton money on a project that is to occur anyway.

The is an Action Item on the Business Agenda to concur with SHACOG and recommend that SHACOG award bid to Robinson Pipe Cleaning Co and for Crafton to pay its share totaling \$43,425.35, as costs are incurred and invoiced by SHACOG to Crafton. See pages 16-27.

e) **CONNECT June 17 Annual Meeting**

Councilwoman Weitzel & I attend the June 17 CONNECT meeting. Highlight was the review of a sanitary sewer management and financial analysis of the system within the CONNECT communities. Councilwoman Weitzel had a wonderful time at this event.

f) **Borough Facility**

- 1) Air Conditioning units for Community Center and Police are in need of replacement.

2. Recreation

a) **Recreation Comprehensive Development Plan**

The Request for Proposals (RFP) document was submitted to PaDCNR on June 11 for review & comment prior to soliciting proposals from consultant groups. PaDCNR has since recommended minor changes which are being made and resubmitted 6/24. The Rec Comprehensive Development Plan Steering Committee hopes to have a consultant identified & recommended for Council action by end of August.

b) **Pool/Park**

Attached are the 'posted' Pool Rules as displayed at the Crafton Pool. Council suggested that some modifications should be made resulting from the fighting incident several weeks ago. Language is being developed for next meeting. See page 28.

3. Ordinance Changes

Council on May 25, 2011 authorized to advertise changes to ordinances. Before this can occur, proposed changes to the Zoning Code (part of the proposed Ordinance changes) need to be reviewed by the Allegheny County Department of Economic Development. After this reviews, we will advertise for a public hearing on the proposed Ordinance amendments. Here is a suggested timeframe:

- June 24 Submit copy to ACDED for review & response, if any
- July 08 Advertise first time for Public Hearing on proposed Ordinance amendments
- July 22 Advertise second time for Public Hearing on proposed Ordinance amendments
- July 27 Public Hearing at 6:30pm Council Chambers
- July 29 Advertise Notice of Enactment to Zoning Ordinance
- August 10 Council votes to enact proposed Ordinance amendments.