

COUNCIL MEETING Minutes of June 26, 2012

CALL TO ORDER

President Weitzel called to order the Agenda Meeting of Crafton Borough Council at 7:15 PM, in Council Chambers of the Community Center. Flag Salute led by Mr. Stewart. ROLL CALL, by Mrs. Tremblay, recorded Eight (8) members of Council present as follows: Mr. Hayes, Mr. Johnston, Mr. O'Brien, Ms. O'Connell, Mr. Phillips, Mrs. Stacy, Mr. Stewart, and President Weitzel. Also present were Mayor Bloom, Engineer Gaspich and Manager Callen. (*Absent: Ms. Wojda*). Solicitor not present.

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (*O'Connell/Phillips*) to approve the June 26,, 2012 List of Bills. **COMMENTS:** Mr. Johnston questioned an item under #406.46; Matthews L. Stevans, CPA in the amount of \$1,000 for Quickbooks/Manager training.. Mrs. O'Connell noted that in addition to their review, with the Administrative staff, of the various report features in Quickbooks, other areas of accounting practices were reviewed and discussed. Another session is planned for sometime in July. Mr. Johnston commented on the cost and questioned the approval for the expenditure. Mrs. O'Connell noted that training is an approved budgeted item.

MOTION carried by Unanimous Roll Call Vote (8-0), with exception noted (*Johnston; exception #409.46*).

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded (*O'Connell/Stewart*) to approve the June 12, 2012 Meeting Minutes.

MOTION carried by Unanimous Voice Vote (8-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL

None

RECEIPT OF WRITTEN REPORTS (May 2012):

Treasurer's Report, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, Ordinance Officer's Report, REMS Report, ~~CVED Report~~, Animal Control Report and Engineer's Report. MOTION (*Johnston/O'Connell*) carried by Unanimous Roll Call Vote (8-0).

ENGINEER'S REPORT

Engineer Gaspich reviewed both the bids for the Sanitary Sewer repairs and lining contracts and the bids for the W. Crafton Avenue road reconstruction contract. Consensus of Council was to include the alternate bid of \$30,000 for the curb work, which can be funded from the General Fund balance reserve, if necessary. It was noted that all work will be done by Contractor; none by Public Works. Also, Engineer to alert Utility companies of the street reconstruction plans, to avoid later access/street opening by Utility company. (Motion on Business Agenda).

DISCUSSION ITEMS

a. Public Works

- W. Crafton Avenue Reconstruction. Discuss Bid results and Alternate Bid. (See Engineers Report)

- Work Task List – Mr. Hayes discussed his meeting with Public Works Foreman and the development of a methodical and measurable list of current activities/tasks, as well as annual/reoccurring tasks, Summer/Winter tasks. He is also drafting a general all-purpose complaint/request form.

Mr. Johnston inquired on the status of the roof work at the park storage building. Council also reviewed and discussed what items are budget approved vs. items that need to come before Council for approval. Major purchases/contracts would be in accordance with the Borough Code. Consensus of Council that any major purchases (over \$5,000) should be discussed, just to update Council, but not necessarily for approval if budgeted.

- Crafton Park Ballfield Catch Basins & Ground Springs. Mr. Hayes reported that there are three sources of water; springwater, causing a standing water problem in the park/ballfield areas and not sure if trenching and rerouting to the street is the solution. It was suggested that the Engineer do a site visit and provide a plan or solution, and proposal/hourly rate.

b. Recreation

- Aqua-Robics Program – Discussed the general program offered, attendance and increase in wage for instructor (Motion on Agenda)

BUSINESS AGENDA

ADMINISTRATION

MOTION: Motion was made and seconded (*O'Connell/Johnston*) to adopt Resolution No. 2012-10, amending Resolution No. 2012-02 to insert the Crossing Guard wages, in compliance with the 2012 adopted Budget, and amend the hourly wage for the Aerobics Instructor to \$15.00 per hr.

MOTION carried by Unanimous Roll Call Vote (8-0).

MOTION: Motion was made and seconded (*O'Connell/Phillips*) to hire Sharon Gaitens as Aerobics Instructor at \$15.00 per hour, effective June 18, 2012.

MOTION carried by Unanimous Roll Call Vote (8-0).

ORDINANCE/PLANNING

MOTION: Motion was made and seconded (*Johnston/O'Connell*) to approve the subdivision application of Rosemarie Reinerth, for the property located at 41 White Avenue, Lot/Block #41-N-316, per the recommendation of the Crafton Planning Commission, Gateway Engineers, variances granted by the Crafton Borough Zoning Hearing Board and implementation of recommendations by Allegheny County Planning Department, dated June 11, 2012.

MOTION carried by Unanimous Voice Vote (8-0).

PUBLIC WORKS

MOTION: Motion was made and seconded (*Johnston/Phillips*) to award the West Crafton Avenue Reconstruction project to T. A. Robinson Asphalt Paving at the lowest concrete bid price of \$180,725, in addition to Alternate Bid #2 of \$11,562.50 for concrete apron replacement, and Alternate Bid #1 of \$30,000 for Curbs replacement, per the recommendation of the Engineers.

MOTION carried by Unanimous Roll Call Vote (8-0).

MOTION: Motion was made and seconded (*Johnston/O’Connell*) to award the 2012 Sanitary Sewer Repair Contracts to: Contract A – Excavation to the lowest bidder, Roto Rooter Service Company in the amount of \$248,290, and Contract B – Lining to the lowest bidder, Jet Jack, Inc. in the amount of \$154,120, per the recommendation of the Engineer.

MOTION carried by Unanimous Roll Call Vote (8-0).

PARKS/RECREATION

MOTION: Motion was made and seconded (*O’Connell/Johnston*) to adopt Resolution No. 2012-11 amending the general admission rate at Crafton Pool to \$4.00 for Crafton Residents and \$8.00 for Non-Residents, effective July 2, 2012. **COMMENTS:** Some concerns were expressed on possible problems for the cashiers, young patrons having proof of residency, etc. It was noted that this can be changed for now, on a trial basis, and can easily be changed again.

MOTION carried by Unanimous Roll Call Vote (8-0).

FINANCE

MOTION: Motion was made and seconded (*Johnston/O’Connell*) to amend the Rock Salt Agreement with Cargill, Inc. for contract year 2011-2012 for Storage Offer of Crafton’s remaining Rock Salt purchase.

MOTION carried by Unanimous Roll Call Vote (8-0).

MOTION: Motion was made and seconded (*Johnston/O’Connell*) to approve the following payments for required permits relative to the Clearview Avenue Drainage Improvements project: \$1,586 to Allegheny County Conservation District for Initial Technical Review Fee; \$3,172 to Allegheny County Conservation District for Expedited Technical Review Fee, \$500 to Allegheny County Conservation District Clean Water Fund for Flat Fee; and \$300 to Commonwealth of Pennsylvania Clean Water Fund for \$100/disturbed acre Fee. **COMMENTS:** It was noted that these amounts will be paid from the Sewer Fund, Permits/Fees.

MOTION carried by Unanimous Roll Call Vote (8-0).

President Weitzel noted that Council will be going into an Executive Session following the meeting to discuss a personnel matter. It was also announced that Crafton Celebrates starts on Saturday, June 30th.

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Johnston/Phillips*) that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (8-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary