

COUNCIL MEETING
Minutes of June 8, 2011

CALL TO ORDER

President Cindric called to order the Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute lead by Mr. Johnston. ROLL CALL, by Mrs. Tremblay, recorded seven (7) members of Council present as follows: Mr. Donovan, Mr. Johnston, Mr. Pellegrino, Mr. Phillips, Mr. Stewart, Ms. Weitzel, and Mr. Cindric (*Absent: Grapes, Viola*). Also present were Mayor Bloom, Manager Callen, Engineer Gasparich and Solicitor Daley.

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (*Johnston/Stewart*), to approve the June 8, 2011 List of Bills. **QUESTIONS:** Ms. Weitzel – DEP Technology #400.30 Computer. Manager Callen reported that this expense was related to relocating the Internet Modem from the Administrative Office to another building location with emergency access available for Police personnel; after normal office hours.

MOTION carried by Unanimous Roll Call Vote, with exceptions noted (*Donovan, #40432, #413.32*) (7-0).

APPROVAL OF MINUTES

MOTION: None Available

CITIZEN'S PRESENT TO ADDRESS COUNCIL

None

PRESIDENT'S REPORT

President Cindric reported that an Executive Session of Council was held prior to the meeting to discuss personnel matters.

ENGINEER'S REPORT

Engineer Gasparich reported that both the sewer lining project, by State Pipe, and the sewer defect corrections contract, by Mongiovi, are 90% complete; both have only some restoration work to complete before final payment is requested.

Also, Metzinger Contracting has completed a substantial portion of the Station Street Retaining Wall project, and a payment is being recommended. Metzinger still needs to complete some backfilling and paving – payment for those two items and the retainage amount will be submitted to Council for approval once the project is 100% completed.

MANAGER'S REPORT

Manager Callen referred Council to his written report (*copy attached*). Some advertising date corrections were made to Section 3 – Ordinance Changes; first advertisement on June 29th and second advertisement will be July 6th.

Ms. Weitzel commented that perhaps a rate increase should be considered for the pool general admission to deter and discourage use by non-residents; this was suggested with regard to a recent disorderly conduct incident at the pool which tends to involve general admission non-resident patrons, most often from the City of Pittsburgh. Mrs. Tremblay reported that the current rate of \$7.00 per person is already one of the highest of local municipal pools, and was

increased several times over the past few years, from \$3.50, for the same reasons. It was noted that this problem tends to decrease once the City pools open. It was also noted that the pool must remain available to non-residents, under general admission without prejudice, due to public, grant funds received in the past for various pool renovation projects. The only acceptable reason for excluding general admission patrons would be due to reaching the pools capacity/occupancy limit.

Mr. Cindric inquired on the status of the elementary school balcony. Manager Callen reported that last week, our Building Inspector inspected the work, although no permit or approval was required by the Borough. He found that the work was completed in a compliance with the building codes, and the balcony would be accessible and open.

UNFINISHED BUSINESS and NEW DISCUSSION ITEMS:

- a. Administration** – Resolution provided by Carnegie for consideration – Re: Governors budget cuts for education. Discussed; no interest.
- b. Finance** – Ms. Weitzel reported that the hosting of our website has been turned over to another service provider which should be at some savings. She also reported the next meeting of the Finance Committee will be June 15th.
- c. Public Safety** – Motions added to the Agenda appointing two of the probationary officers to fulltime, permanent status.
- d. Ordinance/Planning/Insurance/Pension** – Mr. Johnston reported that the next Ordinance Review Committee meeting will be on June 15th, at 6:30. He referred Council to the proposed changes provided previously to Council, and referred to comments in the Manager's report.
- e. Parks/Recreation** – Mr. Pellegrino reported that the Grant Steering Committee piggy-backed on the Rec Committee meeting; an RFP was prepared for DCNR review. Once the RFP is advertised, it is the hope to have a company in place by the end of August, which will be voted on by Council. He noted that Manager Callen is the designated Project Manager and everything goes through him on this project. Mr. Pellegrino noted that a welcome reception for the newly hired police officer, Justin Allenbaugh, will be in the community center following the Council meeting. It was reported that Public Works will work with Pool Management in getting the mini golf facility cleaned up and ready for the season; hopes to have it ready by the start of Crafton Celebrates. It was noted that many Public Works spring projects kept the crew from working on it; next year, it should be ready to open in conjunction with the pool opening. Ms. Weitzel requested that the rot-iron tables and chairs be placed back at the pool, that the picnic tables aren't working and there is no shade over them. Mr. Cindric said that quite a number of the chairs are in bad shape and cannot be repaired. Ms. Weitzel said those could be removed and there are still enough chairs that are useable. Perhaps look into replacing them in next year's budget.
- f. Public Works** – Mr. Phillips inquired to the Engineer on the status of Clearview Avenue. It was reported that the water company's contractor has completed the concrete work and needs to complete the wearing surface on the asphalt areas. He reported that the new skid loader has been delivered. He is looking into installing a diesel fuel tank at the public works facility, which could be a savings. Mr. Cindric asked the Engineer of any known requirements or restrictions for an above ground storage tank. She advised that it would probably need some time of containment and DEP permitting, and possibly a spill contingency plan. He asked that the Engineer look into this and also as it would relate to it's close proximity to the creek. Mr. Phillips noted that summer

workers should be a full staff by next week, the pump house roof has been completed, footer work and block work is continuing on the storage facility behind the stage.

- g. Other** – Mr. Cindric referred everyone to the park and summer events reported in the recent Newsletter and on the borough Website. A consolidation of service grant was discussed as it may relate to the consolidation study, but it was determined that it is only available for distressed communities.

BUSINESS AGENDA

MOTION: It was regularly moved and seconded (*Donovan/Stewart*) to authorize the payment of State Pipe Services the sum of \$144,638.18 as recommended by Gateway Engineers for services satisfactorily completed under the sanitary sewer lining project.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*Phillips/Stewart*) to authorize the payment of Gary Metzinger Cement Contractor the sum of \$45,315.00 as recommended by Gateway Engineers for construction completed to May 14, 2011 for the Station Street Retaining Wall Installation contract to be paid for from the Road Tax Fund.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*Stewart/Donovan*) to appoint Stephanie Newcomber to be a permanent office of the Borough of Crafton effective at the one-year anniversary of her date of hire as a probationary officer. Officer Newcomber was hired as probationary officer on June 25, 2010.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*Weitzel/Phillips*) to appoint Frank Scatena to be a permanent office of the Borough of Crafton effective at the one-year anniversary of her date of hire as a probationary officer. Officer Scatena was hired as probationary officer on June 22, 2010.

MOTION carried by Unanimous Roll Call Vote (7-0).

OTHER COMMENTS/CITIZEN COMMENTS

Mr. Johnston reported that setup for the Crafton Celebrates booths is on Saturday and volunteers are welcome.

Ms. Weitzel reminded everyone to complete the recreation survey in the Newsletter which will be used for the Recreation Study.

Mr. Cindric requested that residents call 911 to report any and all incidents of disorderly conduct at the pool or parks.

Mr. Stewart commended the work done on the Newsletter.

Charlene Krenke, Clearview Avenue – Inquired on some incomplete items on Clearview. Engineer Gaspich noted that most of this would be taken care of when the wearing surface work is completed. Ms. Krenke inquired on the concrete extension of Clearview, noting that this concrete work was not completed. Manager Callen reported that the water company stated, during the field visit, that they will calculate the cost and give a check to Crafton for any

portion of work that may need to be done by the Borough relating to the repairs to the concrete portion of Clearview Extension from the Boulevard,

Mr. Allendorf, Resident – Reported that some concrete curbing repairs are needed to the intersection island at S. Linwood and Ewing Road. It was noted that Public Works did some alley work using spent asphalt. He also expressed concerns for the condition of Ewing Road as it relates to the increased pedestrian and vehicle traffic. Mr. Cindric recommended that residents attend the budget meetings in the fall to offer comments and input on road resurfacing projects. He noted that a road projects list was prepared several years ago, which needs updating.

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Donovan/Stewart*) that this meeting be adjourned.

MOTION carried by a Unanimous Voice Vote (7-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary

MANAGER'S REPORT—June 8, 2011

1. Public Works

a) Safety Initiative

PennDoT Mandated Flagger Training. Any flagger on any open road to the public must be trained and certified. Cost is \$25/person and scheduled at Greentree Borough Building June 20, 2011 from 8:00am – 10:30am. We should send at least 4 Public works employees to this training.

b) Station Street Wall Reconstruction

Construction completed and concrete curing. Gary Metzinger Cement Contractor, if approved by Council, will receive partial 1st payment of \$45,315.

c) Black's Bridge Reconstruction

Thornbury, Inc. will begin, unless further delays, construction on June 20, 2011. Detour Signs will be posted in advance of the construction. Bridge will be completely shut down during reconstruction.

d) CONNECT June 17 Annual meeting

Crafton is a member of CONNECT (Congress of Neighboring Communities) to the City of Pittsburgh. As such, I will be attending the 3rd annual meeting on June 17 in Oakland. Councilwoman Weitzel plans to attend, as well.

e) Borough Facility

- 1) Natural Gas leak repaired in Library/Magistrate/Public Works space by Stahl Plumbing; related to faulty valve on rooftop furnace/air conditioning unit.
- 2) Elevator malfunctioning-corrected. Replaced relays in high speed circuit; checked door locks & gate switch, cleaned bypass piston. Conducted scheduled, preventive maintenance & visual inspection of equipment.
- 3) Rear door of Municipal Building—repaired interior panic bar for proper locking/opening.
- 4) Rerouted the internet 'router device' from Admin office area to Code Inspection area. Last week's storm caused power outage and police vehicle laptops were affected. Officer had no access to Admin area to reboot the router. DEP contacted to conduct the interior wire reroute.
- 5) Air Conditioning units for Community Center and Police are in need of replacement

2. Recreation

a) Recreation Comprehensive Development Plan

The Request for Proposals (RFP) document will be submitted to PaDCNR on June 10 for review & comment prior to soliciting proposals from consultant groups. Rec Comprehensive Development Plan Steering Committee hopes to have a consultant identified & recommended for Council action by end of August.

b) Pool/Park

Following the physical incident 2 weeks ago at the pool area, a thorough review of the 'Pool Rules' will be conducted and suggestions recommended for next Council meeting.

3. Ordinance Changes

Council on May 25, 2011 authorized to advertise changes to ordinances. Before this can occur, proposed changes to the Zoning Code (part of the proposed Ordinance changes) need to be reviewed by the Crafton Planning Commission and then by the Allegheny County Department of Economic Development. After these reviews, we can advertise for a public hearing on the proposed Ordinance amendments. Here is a suggested timeframe:

June 20 Planning Commission Meeting (regular mtg. date)
June 20 Submit copy to ACDED for review & response, if any
~~July 01~~ ^{6/29} Advertise first time for Public Hearing on proposed Ordinance amendments
~~July 15~~ ^{7/6} Advertise second time for Public Hearing on proposed Ordinance amendments
July 27 Public Hearing at 6:30pm Council Chambers
July 29 Advertise Notice of Enactment to Zoning Ordinance
August 10 Council votes to enact proposed Ordinance amendments.

4. Property Maintenance Code Enforcement

Dave Morgan continues to do an outstanding job in enforcing Crafton's Property Maintenance Code. Some property owners choose to ignore this code and consequently the Borough incurs personnel costs and time filing violation notices with District Magistrate. This is a time-consuming and protracted situation. Many law-abiding citizens who complain about property maintenance code violations, need to understand that the legal procedures need to be followed. Vacant property structures are the most difficult due to the legal ramifications and procedures involving private property.

5. Crafton Volunteer Fire Department Rescue Tools

Rescue Tools for CVFD were received on March 28, 2011 at a total cost of \$31,597.00 and paid by Crafton Borough on April 27. The 50% reimbursement by CVFD (\$15,798.50) has not yet been paid to the Borough.

6. Other

a) **Personnel (not reported in public)**