

**COUNCIL MEETING
Minutes of July 10, 2012**

CALL TO ORDER

President Weitzel called to order the Meeting of Crafton Borough Council, in Council Chambers of the Community Center. ROLL CALL, by Mrs. Tremblay, recorded Nine (9) members of Council present as follows: Mr. Hayes, Mr. Johnston, Mr. O'Brien, Ms. O'Connell, Mr. Phillips, Mrs. Stacy, Mr. Stewart, Ms. Wojda and Ms. Weitzel.– Also present were Mayor Bloom, Manager Callen and Solicitor Ayoob, and Jr. Council Ms. Grondziowski. *(Engineer not present)* President Weitzel reported that an Executive Session of Council was held prior to the meeting; and also on the evening of July 9, 2012, regarding personnel matters; no action taken.

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded *(Johnston/Phillips)* to approve the July 10, 2012 List of Bills.

MOTION carried by Unanimous Roll Call Vote (9-0); with abstention noted *(#400.32; O'Connell reimbursement/webmail)*.

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded *(O'Connell/Johnston)* to approve the Meeting Minutes of June 26, 2012.

MOTION carried by Unanimous Voice vote (9-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL

Tom Gerlowski, 23 Lincoln Ave – Subject: Safety in Crafton Borough. Mr. Gerlowski, referring to a recent employee injury, asked that Council not be hasty and to take its time to consider all of the facts, before taking any action.

SOLICITOR'S REPORT

None

MANAGER'S REPORT

Manager Callen referred Council to his written report (copy attached). Additionally, Manager Callen reported that the paving work on West Crafton Avenue should be completed before school starts.

PRESIDENT'S REPORT

President Weitzel reported that the Carlynton School District mailed an update to the residents regarding the status of Rosslyn Farms request to secede from the District. Pleasantly, it also notes the educational performance of Carlynton students in relation to other local area school districts; as well as statewide and nationally.

COMMITTEE REPORTS

1. Administration – Ms. O'Connell noted that the Crafton Celebrates event was successful and thanked all of the volunteers. She reported that a survey was distributed, by the Rec Study Consultant during the festival; over a hundred

responses were received with regard to the recreational facilities in Crafton. The Civil Service Commission has requested approval for payment to attend a Webinar; Best Practices-Oral Exams for Police & Fire. She noted that the Council/Mayor e-mail boxes have been created on crafton.org and will be posted on the Borough's website for official borough business as well as public contact.

2. Public Safety – Mr. Phillips reported that the purchase of CVFD radios was approved; requested 16 but he recommends the purchase of 18; have 2 as backups. Due to the narrow banding plans being put on hold by the State, future expenditures for this line up can be revisited during budget meetings. He noted that there are several deteriorating ADA sidewalk ramps throughout the borough that need repaired/replaced. Manager Callen made note of the locations.
3. Ordinance – Mr. Johnston reported that the next meeting of the Committee is July 19th and several items will be reviewed.
4. Public Works – Mr. Hayes reported the Engineers performed a site visit regarding several standing-water issues at Crafton Park; they have requested both sewer and waterline maps to rule out that possibility.

It was noted that a Draft Newsletter was provided to Council for review and input. Articles should be provided to the Borough Secretary for the next meeting; suggested articles regarding the Opt-In e-mail program, Park & Rec Comprehensive Study and any known, upcoming Fall/Winter events.

BUSINESS AGENDA

ADMINISTRATION

MOTION: It was regularly moved and seconded (*Johnston/Phillips*) to approve payment of \$40 each for members of Civil Service Commission to attend a WEBINAR: Best Practices - Oral Exams for Police & Fire on July 11, 2012 sponsored by the PA State Association of Boroughs (PSAB).

MOTION carried by an Eight Yes, One Abstention (*O'Connell*) Roll Call Vote (8-0-1).

MOTION: It was regularly moved and seconded (*O'Connell/Hayes*) to establish August 15, 2012 as the deadline for submission of nominations for the Edward L. Stewart Community Service award with the date for presentation of the awards to be September 19, 2012 at 7:00 pm, at the Crafton Community Room with a budget not to exceed \$200 for refreshments for the event. **COMMENTS:** Dates were considered and inserted into the Motion. Also, include in the Newsletter.

MOTION carried by Unanimous Voice Vote (9-0).

MOTION: It was regularly moved and seconded (*O'Connell/Wojda*) to suspend Regis Patton for two weeks (10 working days), unpaid and demote to Public Works laborer, beginning July 6, 2012.

MOTION carried by Unanimous Roll Call Vote (9-0).

MOTION: It was regularly moved and seconded (*Wojda/Phillips*) to terminate the employment of Richard Devlin from the position of Public Works laborer effective July 10, 2012.

MOTION carried by Unanimous Roll Call Vote (9-0).

CITIZEN COMMENTS/ADDED MOTIONS:

Susan Viola, 56 Lincoln Avenue – She noted that during her time on Council, Rege Patton displayed dedication to the Borough, as well as a wealth of experience. She believes the Committee Chairs should be responsible for some of the problems, and should be looking at what can be made better for the department/employees to improve things and the borough seen in a positive light.

Joe Cooper, 28 Division Street – Mr. Cooper inquired on the reason for the termination of Mr. Devlin. Solicitor Ayoob reported that no additional information can be provided at this time as it relates to employee rights and confidentiality.

Regis Patton, Jr., Maplewood Avenue – Mr. Patton noted that he has known Mr. Devlin for most of his life, as a Public Works employee, and asked what, if anything else besides his job, would he be losing (pension, etc.). Solicitor Ayoob, again, reported that no additional comments can be made at this time.

FINANCE/GRANTS

MOTION: It was regularly moved and seconded (*Phillips/Johnston*) to adopt the Slums and Blight Resolution No. 2012-12 for the Year 39 - CDBG grant application for the demolition of three (3) vacant and dilapidated structures located within the Borough of Crafton.
COMMENTS: It was noted that the addresses of the three structures should be inserted in the Resolution; by addendum.

MOTION carried by Unanimous Roll Call Vote (9-0).

PARKS AND RECREATION

MOTION: It was regularly moved and seconded (*Johnston/Wojda*) to appoint Anjanette Brown to the vacant seat on the Shade Tree Commission with a term that shall expire on March 31, 2013.

MOTION carried by Unanimous Voice Vote (9-0).

ADDITIONAL CITIZEN COMMENTS

None

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Johnston/Wojda*) that this meeting be adjourned.

MOTION carried by a Unanimous Voice Vote (9-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary

MANAGER'S REPORT—July 10, 2012

1. Public Works

- Grounds maintenance continues throughout summer at Crafton Park, and the various parklets within the Borough
- Professional pest control services procured for swimming pool area, shelters, stage area and volleyball court
- Storage area of Stage Building roof replaced this week conducted this week to be completed by the end of this week.
- Garbage cans emptied once a week through Borough and Park
- Hot Asphalt Patching for scattered site pot holes scheduled for next week.
- Contract documents being executed, and required Bonds in process, for the West Crafton Ave Reconstruction and the scattered site Sanitary Sewer Repair/Lining projects. Expect all submittals to be completed by July 13, 2012, whereupon a work scheduled will be produced among the contractors, my office and Gateway Engineers.
- Municipal complex Roof Replacement specifications will be completed mid-next week for review, advertising for bids, etc. I will be meeting with Architect next week to review and set schedule.
- Police Garage Structural Repairs specs are ready for advertising; I will be meeting with WBCM to review schedules for bidding, etc.
- Clearview Ave. Road Reconstruction Project-Phase I specs are prepared and out to bid (attached is copy of Legal Ad). Pre-bid Conference for interested contractors will be July 26 with bids due for opening August 2, 2012 and with anticipated recommendation to Council for its August 7, 2012 meeting.

2. Properties

a) Borough Building

- ADA doors for Community Center entrance and walkway relative to fire doors has been resolved; met w/ contractor, Automated Entrance Systems, Ferry Electric and Vector Security last week to resolve issues. Expect installation by end of July.
- Contact w/Whitney, Bailey, Cox & Magnani (WBCM) for police garage structural corrections indicates that specs are completed for bidding; meeting w/engineer to review specs and develop bidding and repair schedule.
- Roof Replacement architect, Source Architechnology will have construction specification completed next week for review prior to advertising for bids. Plan on having roof replaced by mid-September.

3. Vacant Structures/Abandoned Properties

- CDBG Year 39 funding application will be prepared and submitted to CWCOG by 7/31/12 deadline, seeking funds for the demolition of 3 vacant, hazardous and blighted structures, for which a Resolution has been prepared for Council's action this evening.
- Recommend that Crafton Council consider forming a "Vacant Property Review Committee" to work with and advise staff toward a methodical process for the identification, review and developed-strategy for the acquisition, removal or rehabilitation of the 50+ abandoned and blighted structures scattered throughout the Borough. Suggested disciplines are: legal, architectural, engineering, real property, taxing authorities, public safety to name a few. Suggest that a structure be in place with identified volunteers by October 1, 2012.

4. Summer Part Time Workers

- Five (5) Summer Workers for Public Works and thirty-eight (38) Summer Workers (38) for Pool/Concession are currently employed throughout the summer and estimating up through Labor Day

5. Meeting/Networking Opportunities:

- July 19: Represent Crafton at CONNECT Executive Committee Meeting in Ross Township, 9am -@ Noon (lunch).
- July 30: ALCOSAN Community-Municipal Advisory Committee meeting, representing Crafton, at ALCOSAN 9:30am – Noon (lunch)
- July 31: Request to use 1 Vacation Day.