

**COUNCIL MEETING
Minutes of July 27, 2011**

CALL TO ORDER

President Cindric called to order the Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute lead by Mr. Stewart. ROLL CALL, by Mrs. Tremblay, recorded nine (9) members of Council present as follows: Mr. Donovan, Mr. Grapes, Mr. Johnston, Mr. Pellegrino, Mr. Phillips, Mr. Stewart Mrs. Viola, Ms. Weitzel and Mr. Cindric – Also present were Mayor Bloom, Ms. Grondziowski (Jr. Council) and Solicitor Ayoob. (*Engineer not present*)

EXECUTIVE SESSION

President Cindric reported that an Executive Session of Council was held prior to the meeting to discuss a matter of litigation.

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (*Johnston/Stewart*) to approve the July 27, 2011 List of Bills.

MOTION carried by Unanimous Roll Call Vote (9-0).

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded (*Donovan/Stewart*) to approve the meeting Minutes of June 8, 2011 and July 13, 2011.

MOTION carried by Unanimous Voice Vote (9-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL

None

RECEIPT OF WRITTEN REPORTS (May 2011)

Treasurer's Report, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, Ordinance Officer's report, REMS report, Animal Control Report, Fire Department's Report and Engineer's Report. Motion made and seconded (*Grapes/Stewart*) to accept the Reports carried by Unanimous Voice Vote (9-0).

ENGINEER'S REPORT

None (*See Manager's Report*)

MAYOR'S REPORT

Mayor Bloom reported 290 complaints for the month of June 2011; referring to the written report. He noted that Ford has a new line of police car proto-types; both SUV and cruiser type. He and Chief Sumpter prefer the SUV, especially for winter use, but the accessory equipment may not be available until after October. If they wait until October to place the order, it may not be available for delivery until after the first of year. The purchase was approved in the 2011 budget, and he asked that Council keep the funds available into 2012.

MANAGER'S REPORT

Manager's written report attached. Noting action for Aug. 10th Council Meeting: Ordinance Adoption (Zoning and Other), approval of Road Salt contract, and Aug. 24th Council Meeting: Growing Greener Grant and appointment of Comprehensive Plan consultant.

Manager Callen reviewed the Engineer's written report; no comments.

UNFINISHED BUSINESS and NEW DISCUSSION ITEMS

- a. **Administration** – Mr. Cindric reported that Secretary Tremblay is still on partial medical leave; working only two days per week, through the end of August.
- b. **Finance** – Ms. Weitzel reported that budget meeting dates are being considered and should commence in mid September.
- c. **Public Safety** – Mrs. Viola noted that the Police Bike Patrol has been active.
- d. **Ordinance** – It was noted that a public hearing was held prior to the Council meeting to review the proposed changes to the Zoning Ordinance.
- e. **Parks and Recreation** – It was noted that Aug. 2nd is the National "Night Out" and communities are invited to participate by sitting on porches and turning on porch lights. Mr. Pellegrino advised that he will providing a Motion to appoint Dennis Stelzner as an additional member to the Steering Committee to accomplish the recommended odd number of members. It was also noted that the Library is holding a Pool Party fundraiser on Friday, July 29th, at 8pm, at the pool.

BUSINESS AGENDA**PUBLIC WORKS**

MOTION: It was regularly moved and seconded (Stewart/Pellegrino) to authorize the payment to Mongiovi & Son Excavating, in the amount of \$47,505.57 for the 2010 Sanitary Sewer Point Repair Project Estimate #11 as recommended by Gateway Engineers for services satisfactorily completed.

MOTION carried by Unanimous Roll Call Vote (9-0).

PARKS AND RECREATION

MOTION: It was regularly moved and seconded (Pellegrino/Stewart) to appoint the addition of the following resident to serve as volunteer on the Comprehensive Recreation Development Plan Steering Committee under the Chair of Susan O'Connell: Dennis Stelzner.

MOTION carried by Unanimous Voice Vote (9-0).

ADDITIONAL COUNCIL/CITIZEN COMMENTS

RESIGNATION – Councilman Taylor Grapes officially announced his resignation, effective this day following the meeting. He expressed his pleasure to serve and regret that due to personal reasons, it was necessary for him to resign from Council. Mr. Cindric noted that Council will accept Letters of Interest from residents of the First Ward to fill this vacancy; which must be done within 30 days. He asked that Letters of Interest be provided to the Secretary's Office by close of day Monday, August 8, 2011, and be acted upon by Council at the August 10th Council meeting.

Charlene Krenke, Clearview Avenue – Inquired on public attendance at the Public Hearing held before the meeting. Mr. Cindric noted that there was no public in attendance. Another resident asked how residents, etc. will be notified of the bridge status as it pertains to school bus transportation and walking students. It was noted that updates may be posted to the

Borough website and local newspapers will be updated. Additionally, the Borough will communicate with the School District, and they may also disseminate information to residents with school children.

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Johnston/Stewart*) that this meeting be adjourned.

MOTION carried by a Unanimous Voice Vote (9-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary

MANAGER'S REPORT—July 27, 2011

1. Public Works

a) Black's Bridge Reconstruction

Thornbury, Inc. began reconstruction on June 20, 2011. Improvements continue. Will be in contact with Carlynton SD by 1st week of August to discuss sidewalk access and alternate transportation planning during final phase of improvements.

I will attempt, again, to gain City of Pittsburgh Public Works support toward its side of the bridge ramp. City, this past early summer stated that it did not have a paving program to assist. Efforts will continue via City Council person for that district and PW Director.

b) Joint Municipal Bid via SHACOG for 2011-2012 Road Salt

Crafton chose to participate with several Allegheny County municipalities to jointly bid Road Salt via SHACOG. Bids were opened and the lowest, responsible bidder was Cargill Deicing Technologies at \$55.83/ton delivered. This represent a \$4.43/ton delivered increase from last year (Morton at \$51.40/ton delivered) Morton's bid this year was \$91.41/ton delivered.

I will be checking documents and Agreement language and recommend to award at the August 10, 2011 Council mtg. Copy of Bid Tabulation attached to this report on pages 4-7.

c) ALCOSAN Customer Municipality Advisory Committee Meeting

Crafton is a member of this CMAC and I will be attending its August 2, 2011 meeting at ALCOSAN. Additionally, I am arranging a meeting between ALCOSAN Capital Improvements Manager and Council either on September 14 or 28, 2011 to review plans.

d) Borough Facility

Air Conditioning unit for Community Center has received some repairs; since the gas leak this past early summer we've been having problems. We did attempt to 'program' thermostat to coincide with scheduled community events.

e) Public Works

- Oak Alley sewer work and Paving; should be completed by August 2 or earlier.
- Crosswalks are being painted and should be completed by beginning of second week of August.
- CWCOG Vactor will be in Crafton for the week of August 22

f) Grant Application

Pennsylvania Department of Environmental protection (DEP) is accepting grant applications through August 26, 2011 for its Growing Green initiative. I believe Clearview Drainage project. These types of grants are normally a 50%-50% match. Crafton could earmark funds from its sewer fund to match any state assistance that may be awarded. If funded, such would not consummate until spring of 2012 at the earliest. I would like to work with Gateway Engineers to assist us in the engineering and fine detail. I would hope to have a completed grant application by August 24 council meeting for review.

2. Recreation

a) Recreation Comprehensive Development Plan

The Request for Proposals (RFP) document was approved by PaDCNR and we are out for proposals from consultants with expected submittals by Monday, August 8, 2011 at 4:00pm. Thereafter, Study Committee will review and select @ 3 consultant firms for interviews. We are planning on having a recommendation to Council on the consultant firm at its August 24, 2011 meeting.

b) Pool

I authorized the purchase of a new Pool Vacuum equipment/system to adequately clean the pool daily. Present system malfunctioned with a repair cost of nearly \$900. New System cost \$2,226 with a 2-year warranty.

c) Tobacco Free Allegheny

This group is launching an initiative titled "Young Lungs At Play" advocating the prohibition of smoking in public parks, playgrounds. Attached is information on pages 8-12. This will be discussed at a future Council meeting.

d) Ordinance Changes

a. Zoning Code proposed changes: July 27, 2011

- Public Hearing held at 6:30pm. Zoning Ordinance will need to be prepared and presented to Council at a future meeting for adoption. This will need to be advertised.
- General Ordinance recommended changes as authorized at May 25, 2011 Council mtg. Advertisement will be prepared, placed in newspaper of general circulation in time for Council consideration at its August 10, 2011 meeting.

- Proposed other Zoning Ordinance change to regulate 'Storage Units' presented at July 18, 2011 Crafton Planning Commission mtg., and recommended for further consideration. This new Zoning inclusion language will be sent to Allegheny County Planning Department, advertised for Public Hearing either late August or mid-September and then further reviewed and acted on by Council following that process.
- Federal Emergency Management Agency (FEMA) issuance of Preliminary copies of Flood Insurance Rate Maps (FIRM) & Flood Insurance Study (FIS).

FEMA is conducting a 30-day review of flood maps within areas of Allegheny County, inclusive of Crafton, seeking input as to correction, input, etc. Maps are in my office if anyone wishes to review, as well as a copy of the study. Attached is a letter & info addressed to Mayor Bloom (but delivered to me via FedEx in my name). Crafton will need to address any irregularities (if any) by August 15, 2011. According to the attached letter, someone from FEMA will be contacting my office to meet and discuss. If/when that happens, I will alert anyone from Council who wishes to attend. Info is on pages 13-16 followed by a Fact Sheet.

Council will need to ultimately adopt a Floodplain Management Ordinance.