

COUNCIL MEETING

Minutes of September 28, 2011

CALL TO ORDER

President Cindric called to order the Meeting of Crafton Borough Council at 8:00 PM, in Council Chambers of the Community Center. Flag Salute led by Mr. Johnston. ROLL CALL, by Mrs. Keeley, recorded (5) members of Council present as follows: Mr. Donovan, Mr. Johnston, Ms. O'Connell, Mr. Pellegrino, and Mr. Cindric. Absent: Mr. Philips, Mr. Stewart, Mrs. Viola, and Ms. Weitzel. Also present were Mayor Bloom, Manager Callen, and Solicitor Ayoob.

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (Mr. Donovan/Mr. Johnston) to approve the September 28, 2011 List of Bills.

MOTION carried by Unanimous Roll Call Vote 5-0 with exception noted by Mr. Donovan Item #404.32.

APPROVAL OF MINUTES: It was regularly moved and seconded (Mr. Pellegrino/Mr. Johnston) to approve the Minutes of September 14, 2011.

MOTION carried by Unanimous Voice Vote 5-0.

CITIZEN'S PRESENT TO ADDRESS COUNCIL

No Citizens present to address Council

EXECUTIVE SESSION REPORT

At this time Mr. Cindric announced that Council had an Executive Session prior to the meeting relating to litigation issues, no action taken.

RECEIPT OF WRITTEN REPORTS (August 2011):

Treasurer's Report, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, Ordinance Officer's Report, REMS Report, CVFD Report, Animal Control Report and Engineer's Report.

APPROVAL OF REPORTS: It was regularly moved and seconded (Mr. Johnston/Mr. Pellegrino) to approve the August 2011 Written Reports as received.

MOTION carried by Unanimous Voice Vote 5-0.

ENGINEER'S REPORT

No Engineer's Report

SOLICITOR'S REPORT

Solicitor Ayoob advised nothing to report.

MAYOR'S REPORT

Mayor Bloom reported that Crafton Police responded to 285 calls during the month of August. Police fines collected by the Magistrate and paid to the Borough were a total of \$3,333.50. Citations were up from last year at this time. Mr. Donovan asked if this was due to the Borough's new officers. Mayor Bloom agreed that it was. Mayor Bloom advised Council that at the end of November he would give an update from December 2010 thru November 2011. Mr. Cindric informed the Mayor that there was a motion for this evening to approve the \$500.00 to CharWest COG for the 2012 Multi-Municipal Police Training Fund. Mr. Cindric asked if the Mayor and Police Chief support this. The Mayor answered that they both did.

MANAGER'S REPORT

See Report attached to these minutes. Manager Callen spoke on the change order for Thornbury and the possibility of the bridge opening by mid October instead of the end of November. Manager Callen advised Council that Oak Alley should be completed soon. Mr. Cindric questioned Manager Callen on the Floodplain Map concerning the area around Chartiers Avenue. Mr. Cindric asked if the residents living in that area were eligible for flood insurance. Manager called answered yes if the map stands and we would need to notify them.

UNFINSHIED BUSINESS and NEW DISCUSSION ITEMS:

- a. **Administration**--Ms. O'Connell advised that there will be an Administration Committee Meeting next week and will be covering document management, records retention and destruction, looking into payroll programs and personnel manual. Ms. O'Connell attended the REMS Board Meeting on September 19th.
- b. **Finance**--Mr. Cindric reminded everyone that Budget Meetings are every Tuesday evening at 7:00 PM.
- c. **Public Safety**--Nothing on Public Safety at this time.
- d. **Ordinance/Planning Insurance/Pension**--Mr. Johnston reminded Council that the Ordinance Committee Meeting is on the 3rd Wednesday of the month. A meeting was held with the Pension Administrators from PNC regarding the status of the funds. Mr. Cindric stated that during the Ordinance Committee Meeting last week there was discussion on parking on Elmwood that will be looked into. Mr. Johnston replied that some of the residents wanted parking on one side only and in the wintertime it is a hazard for the Borough Public Works crew to plow the street.
- e. **Parks/Recreation**--Mr. Pellegrino stated that he had not heard back from the DCNR as yet.
- f. **Public Works**--Mr. Johnston spoke on Oak Alley and wants to have a summary of all the costs and problems that happened during the project so that they do not happen again next year. Mr. Cindric asked if Public Works had gone up to Crafton Blvd. Mr. Johnston advised that they did cut the high weeds on the right hand side. There is still a lot of debris on the road that the street sweeper needs to clean up. Comments by Mr. Cindric on storm drains that have been blocked off.

BUSINESS AGENDA**PUBLIC WORKS**

MOTION: It was regularly moved and seconded (Mr. Johnston/Mr. Pelligrino) to approve the Twelfth and Final Payment request to Mongiovi and Son Excavating Inc. in the amount of \$59841.31 for repair work satisfactorily completed between July 8, 2011 and September 2, 2011 for the 2010 Sanitary Sewer Point Repairs as required by the Consent Order per the recommendation of Gateway Engineers.

MOTION carried by Unanimous Roll Call Vote 5-0.

MOTION: It was regularly moved and seconded (Mr. Pellegrino/Mr. Donovan) that upon the recommendation of HDR Engineers, and that after making all spall repairs to the Black's Bridge deck, we approve executing another Change Order (approximately \$10,000 to \$12,000) once the final quantity is determined. **COMMENTS:** Mr. Cindric asked if this was on the bridge deck itself not just on the sidewalk. Mr. Donovan asked when this project was to be finished. Manager Callen answered the middle of October. Mr. Cindric stated that by doing this we would be saving approximately \$9,000.00 in inspection fees that we won't have to use between mid October and mid November.

MOTION carried by Unanimous Roll Call Vote 5-0.

MOTION: It was regularly moved and seconded (Mr. Donovan/Mr. Pellegrino) to authorize Gateway Engineers to prepare contract documents and specifications for the bidding process for two ADA door openers at the Municipal Building/Library with fees not to exceed \$3,000.00 without submitting and receiving another signed work Authorization prior to engaging in additional work. **COMMENTS:** Motion should read Municipal Building/Community Center.

MOTION carried by Unanimous Roll Call Vote 5-0.

MOTION: It was regularly moved and seconded (Mr. Johnston/Mr. Donovan) to approve the Final Payment to Gary Metzinger Cement Contractor \$6,721.70 for work satisfactorily completed on the Station Street Retaining Wall Installation Contract as recommended by Gateway Engineers.

MOTION carried by Unanimous Roll Call Vote 5-0.

PUBLIC SAFETY

MOTION: It was regularly moved and seconded (Ms. O'Connell/Mr. Donovan) to approve payment of \$500.00 to Char-West COG for the 2012 Multi-Municipal Police Training Fund

MOTION carried by Unanimous Roll Call Vote 5-0.

MOTION: It was regularly move and seconded (Mr. Donovan/Mr. Pellegrino) to accept the proposal of \$560.10 to R. Johnsen, Inc. for the relocation of the monitor that views the Community Building's elevator. **COMMENTS:** Mr. Cindric questioned if this also included a motion sensor. He was advised that it did.

MOTION carried by Unanimous Roll Call Vote 5-0.

PARKS/RECREATION

MOTION: It was regularly moved and seconded (Mr. Pellegrino/Mr. Johnston) to re-appoint Pamela Palchowski to the Crafton Borough Recreation Board, as an At-Large Representative for a term to expire on September 30, 2015.

MOTION carried by Unanimous Voice Vote 5-0.

MOTION: It was regularly moved and seconded (Mr. Pellegrino/Mr. Johnston) to re-appoint Mary Luxbacher to the Crafton Borough Recreation Board, as a Friend of the Crafton Library Representative, for a term to expire on September 30, 2015.

MOTION carried by Unanimous Voice Vote 5-0.

OTHER COMMENTS/CITIZENS COMMENTS

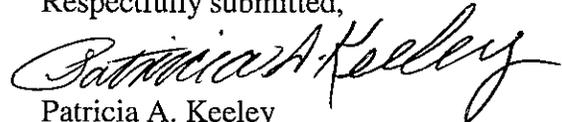
No comments.

ADJOURNMENT

MOTION: It was regularly moved and seconded (Mr. Johnston/Mr. Donovan) that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (5-0).

Respectfully submitted,



Patricia A. Keeley
Assistant Secretary

MANAGER'S REPORT—September 28, 2011

1. Public Works

a) Black's Bridge Reconstruction

Thornbury, Inc. began reconstruction on June 20, 2011. Thornbury via HDR Engineers requests a Change Order to correct an additional 112 s.f. of spalling repairs on north side of the bridge; and an additional 112 s.f. on the south side of the bridge. HDR estimates that project may be completed by mid-October, saving @ \$9k in its/inspection costs. Such savings may be applied to the Change Order estimated to be @ \$10k-\$12k.

As of Monday, the bridge has been placed on the new bearing pads. New expansion dams have been set and constructed new approach slabs at each end of the bridge. Structural steel members were replaced on the end of the diaphragms, as well. Thornbury's painting sub is Bruce Marsteller; beam ends have been blasted and the primer coat placed on abutment 2. An intermediate coat and a finish coat will be completed and then move onto abutment 1 to blast, prep, and paint.

Once concrete spalls are repaired (pending approval of Change Order), and the painting finished, cleanup will be the final task for completion. As on 9/26, project is 80% complete with estimated completion by mid October. Painting will be conducted between 6pm-9pm weather permitting.

d) Borough Facility

Air Conditioners for Community Center and this space are planned for replacement; received some specs; working w/architect to develop bid package. No recommendation yet

e) Public Works

- Oak Alley Paving; equipment problems prevented project from starting until this week. Most work completed; what remains is 'hand work' at garages entrances.

f) Fire Siren

- Fire siren on municipal building removed for repair w/new hard brushes, rewire motor and to install proper wiring & some labor by borough crew, cost estimate will be @ \$4,000.

g) Community Infrastructure & Tourism Fund (CITF) grant application.

Grant application completed and will be delivered to RAAC 9/29 (deadline is 9/30), requesting \$250k toward \$476k sanitary sewer repairs at various locations. Decision expected @ January 2012.

Additionally, RAAC announced today (9/28) a new grant funding opportunity via Gaming revenues, for just a bit less than \$\$ for Allegheny County. Funds can be used in municipalities for infrastructure, parks/recreation, etc. Guidelines out in 2-weeks. Crafton will pursue.

h) FEMA Floodplain Maps & Ordinance

FEMA floodplain maps for Crafton show 'newer' FIRM (flood insurance rate maps) areas than previous FIRM maps. Crafton needs to respond and alert property owners as to these newer floodplain designations. All areas are along the Chartiers Creek. Gateway Engineers is preparing overlay maps to compare old mapping w/new mapping, etc. We need to provide comment by 10/7 to FEMA as to non-technical issues (street names, municipal boundaries, etc. Should Crafton have any outstanding issues, it can appeal FEMA-FIRM designations. Hearings are not yet scheduled.

2. Recreation

a) Recreation Comprehensive Development Plan

Documents sent to PaDCNR (Ken Earnest) for review and sign off on Crafton selected Consulting Firm (EP&D). Issue with Clearview Trail...Crafton has no 'deed' to verify that it owns this area. PaDCNR will not allow study on properties that are not publically owned/leased. We will continue to find official 'verification' as to Crafton ownership. We anticipate we should begin the consultant agreement/arrangement sometime before end of October.

3. Ordinance Changes

a) Zoning Code proposed changes: July 27, 2011

- Proposed Zoning Ordinance on Storage Units: A change to regulate 'Storage Units' presented at July 18, 2011 Crafton Planning Commission mtg., and recommended for further consideration. This proposed ordinance sent to Allegheny County Planning Department, advertised for Public Hearing **after** we receive feedback from the County.

4. Shade Tree Commission

- a) Commission members marked dead trees on Clearview, Clearview Trail and Crafton Blvd for removal. Unless otherwise directed by Council, I plan to seek quotes for the Crafton Boulevard dead trees and have a private contractor remove and manage traffic control.

As to Clearview Trail and Clearview, PW crew will get to this Fall (assuming Crafton 'owns' Clearview Trail area).

5. CONNECT (Congress of Neighboring Communities)

- a) Abandoned Properties Working Group: Tomorrow in Castle Shannon is a meeting among the ring communities re: Abandoned Properties. Crafton has approximately 56 such properties, many with vacated structures. We need to have a plan toward either the removal or rehab of these structures. Strategies will be discussed tomorrow.
- b) Solicitors Working Group: Will meet at City Hall to discuss Intergovernmental Cooperation Agreements. I've asked Solicitor Ayoob If he could attend and present Crafton's Agreement w/City re: Black's Bridge Approaches (cityside) that never materialized due to 'City lack of funds'

6. ALCOSAN Chartiers Basin Facilities Planning mtg.

I will be attending, and other Council members are invited to attend, as well, this meeting on October 6 from 2pm-4pm at Scott Twp. Recreation Center (Community Park).

Additionally, we are planning a meeting with ALCOSAN Facility Manager with Crafton by mid-October. Date TBD.