



BOROUGH OF CRAFTON
100 STOTZ AVENUE
PITTSBURGH, PA 15205
(412) 921-0752 ext. 10

APPLICATION
Community Center Use
(Current fees set by Resolution)

PLEASE PRINT

Return completed application along with Fee and Deposit to Address shown above.

Borough Manager or Secretaries should be contacted by you regarding access to the Community Center for your Event

Reservation Date: _____ Use/Event: _____

Name of Applicant/Responsible Party: _____

Address: _____

Telephone No. _____ Home _____ Work _____

Name of Organization (if applicable): _____

No. Attending: _____ Set-up Time: _____ Starting Time: _____ Ending Time: _____

Are attendees primarily under the age of 21? Yes [] No []

Kitchen Use Requested: Yes [] No [] Equipment to be used: Refrig. [] Stove [] Microwave []

Will any equipment be brought into building? Yes [] No [] List: _____

The named responsible party agrees to comply with all rules and regulations, and shall be responsible for any damages to the facilities, and for clean up of the rental area and removal of trash to outside dumpsters. It is also understood that the required Security Deposit may be not be refunded in the event of damages.

I understand that no alcohol may be brought onto the premises.

Date of Application: _____ By _____

(Signature of Applicant/Responsible Party)

-For Office Use Only -

Rental Fee Paid: \$ _____ Security Deposit Paid: \$ _____ Cash [] Check [] # _____, # _____

Fee: A. [] Crafton Borough Agencies, Commissions, Scouts and Other Non-Profit "Resident" Groups -Fee Waived

B. [] Non-Profit "Non-Resident" Groups - \$50.00 Fee / \$25.00 Add'l for Kitchen (Sec.Deposit Required)

C. [] Private/Commerical/Business Groups—\$150.00 / \$25.00 Add'l for Kitchen (Sec.Deposit Required)

Refundable Security Deposit required for all Class B and Class C Rental Applications: \$100.00

Application Approved by _____ Date: _____