

COUNCIL MEETING
Minutes of October 12, 2011

CALL TO ORDER

President Cindric called to order the Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute lead by Mr. Pellegrino. ROLL CALL, by Mrs. Tremblay, recorded eight (8) members of Council present as follows: Mr. Donovan, Mr. Johnston, Ms. O'Connell, Mr. Pellegrino, Mr. Phillips, Mr. Stewart, Ms. Weitzel, and Mr. Cindric (*Absent: Mrs. Viola*). Also present were Mayor Bloom, Manager Callen, Engineer Minsterman and Solicitor Daley.

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (*Stewart/Donovan*), to approve the October 12, 2011 List of Bills.

MOTION carried by Unanimous Roll Call Vote (8-0).

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded (*O'Connell/Johnston*), to approve the Meeting Minutes of August 24, 2011 and September 26, 2011.

MOTION carried by Unanimous Voice Vote (8-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL

None

ENGINEER'S REPORT

Engineer Minsterman reported the sewer maintenance/cctv contractor, Robinson Pipe, who was awarded the multi-municipal contract through the SHACOG, was to begin work in September, but has been delayed until October.

PRESIDENT'S REPORT

President Cindric reported that an Executive Session of Council was held prior to the meeting to discuss a litigation matter; no action taken. CharWest COG requested Crafton to host the December meeting, which will be held on December 15th in the Community Center. Mr. Cindric also reported on the status of the CharWest COG's application for CITF grant funds for a new vector, and may need additional letters of support from its membership municipalities. He also noted information that was provided to Council from Carlynton regarding the Government Educational Channel. Some discussion heard regarding procedures, etc. to participate in the Carlynton PEG; also suggested to involve our Jr. Councilperson. Mr. Stewart noted that he now has Verizon cable service and was wondering when Verizon would begin airing the Council meetings. Mr. Cindric noted that we need to do some equipment changes to be compatible with both cable companies; funds were budgeted for this year. Manager Callen noted that discussion, etc. needs to begin on the renewal of the Comcast franchise agreement.

SOLICITOR'S REPORT

None

MANAGER'S REPORT

Manager Callen referred Council to his written report (*copy attached*). Ms. Weitzel inquired about CONNECT; it's purpose and benefits to the Borough. Manager Callen reported that it is an intergovernmental cooperation with 37 municipalities contiguous with, and including, the City of Pittsburgh; made up of several working groups on various matters. Manager Callen serves on the abandoned/vacant properties group. Currently, a lot of discussion and input; nothing tangible yet. Mr. Cindric noted that this may be some overlap with the Council of Governments, and Council may decide to eliminate one or continue to be on both. Manager Callen also reported that leaf pick-up is underway until December 1st. Also, he will be attending the Road Salt contract meeting on October 13th.

UNFINISHED BUSINESS and NEW DISCUSSION ITEMS:

- a. **Administration** – Ms. O'Connell reported that she has been meeting with the Manager and Staff; looking into document management systems, phased-in approach. Looking to maximize the use of the current software and technology. Also, working on a personnel policy manual with the Manager, and encourages Councils input.
- b. **Finance** – Ms. Weitzel reported that 2012 Budget review meetings are continuing every Tuesday evening, at 7pm.
- c. **Ordinance/Planning** – Mr. Johnston reported that the next Ordinance Review meeting is on Wed., October 19th at 6:30 pm.
- d. **Public Works** – Mr. Phillips reported ongoing Public Works projects, noting that brickwork repair on Oregon Avenue is being done, curbside leaf pickup has begun, and the pool and park winterizing and storage will begin soon.

BUSINESS AGENDA

MOTION: It was regularly moved and seconded (*Phillips/Stewart*) to adopt the revised Civil Service Commission Rules and Regulations, as adopted by the Crafton Civil Service commission. **COMMENTS:** Ms. O'Connell and Mr. Stewart noted some of the changes made to the Rules and Regulations were updates in accordance with current changes in the law, promotional process changes, inclusion of past amendments, and language and typo corrections. The Commission's Solicitor also reviewed the revised document and added a few language changes. The Commission also took action to extend the Eligibility List for one year; to expire on November 24, 2012.

MOTION carried by Unanimous Roll Call Vote (8-0).

OTHER COMMENTS

Mr. Cindric reported that Trick or Treat is on Halloween night, October 31st, from 6 –8 pm. Both the police and fire department personnel will be out patrolling during those hours. He also reported that Carlynton Students are, again, sponsoring the Grimm's Ghostly Golf fundraiser at the mini golf, through the month of October. Mr. Cindric noted that the next Senior Citizen dinner is October 29th, Election day is November 8th. Mr. Johnston noted that the Crafton Vol. Fire Dept. will be holding its annual Night at the Races and Monte Carlo Night on Nov. 5th.

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Johnston/Stewart*) that this meeting be adjourned.

MOTION carried by a Unanimous Voice Vote (8-0).

Respectfully submitted,

Mary Tremblay, Borough Secretary

MANAGER'S REPORT—October 12, 2011

1. Public Works

a) Black's Bridge Reconstruction

Project completion of Black's Bridge Reconstruction is November 4, weather permitting

- PW is planning to pave the ramps on both sides of the bridge, weather permitting and availability of asphalt materials. Crafton side will be paved first. If time/materials permit, then the Pittsburgh side will be done.

d) Borough Facility

Air Conditioners for Community Center and this space are planned for replacement; received some specs; working w/architect to develop bid package. No recommendation yet

e) Public Works

- Oak Alley Paving; completed

f) Fire Siren

- Fire siren on municipal building removed for repair w/new hard brushes, rewire motor and to install proper wiring & some labor by borough crew, cost estimate will be @ \$4,000.

g) Community Infrastructure & Tourism Fund (CITF) grant application.

Grant application completed and will be delivered to RAAC 9/29 (deadline is 9/30), requesting \$250k toward \$476k sanitary sewer repairs at various locations. Decision expected @ January 2012.

Additionally, RAAC announced today (9/28) a new grant funding opportunity via Gaming revenues, for just a bit less than \$\$ for Allegheny County. Funds can be used in municipalities for infrastructure, parks/recreation, etc. Guidelines out in 2-weeks. Crafton will pursue.

h) FEMA Floodplain Maps & Ordinance

Comments provided to FEMA on October 7, 2011 relative to comparing new FIRM Maps to older Maps. Some minor changes around Chartiers Avenue.

2. Recreation

a) Recreation Comprehensive Development Plan

Documents sent to PaDCNR (Ken Earnest) for review and sign off on Crafton selected Consulting Firm (EP&D). Awaiting sign-off by PaDCNR.

3. Ordinance Changes

a) Zoning Code proposed changes: July 27, 2011

- Proposed Zoning Ordinance on Storage Units: Copy submitted to AC misplaced; another one to be sent to AC Planning.

4. Shade Tree Commission

Commission meeting advertised and set for October 26 at 5pm to designated areas for late October early November tree planting.

5. CONNECT (Congress of Neighboring Communities)

- a) Next Executive Committee mtg. is on Oct. 27 in Carnegie
- b) CONNEXT is looking to host an evening meeting on November 17; requesting member municipalities to provide a site for 75 attendees.
- c) CONNECT is requesting municipalities to pay an annual dues, effective 2012. For Crafton it would be \$431 for 2012 and \$863/year thereafter. \$\$ raised by dues will be matched by Foundation \$\$ to CONNECT.

6. ALCOSAN Chartiers Basin Facilities Planning mtg.

Chartiers Basin meeting was held in Scott Twp. on October 6. I attended along with reps from Gateway Engineers to represent Crafton.