

## **COUNCIL MEETING Minutes of April 24, 2012**

### **CALL TO ORDER**

President Weitzel called to order the Regular Meeting of Crafton Borough Council at 7:15 PM, in Council Chambers of the Community Center. Flag Salute led by Mr. Phillips ROLL CALL, by Mrs. Keeley, recorded (9) members of Council present as follows: Mr. Hayes, Mr. Johnston, Mr. O'Brien, Ms. O'Connell, Mr. Phillips, Mrs. Stacey, Mr. Stewart, Ms. Wojda, and Ms. Weitzel. Also present were Mayor Bloom, Engineer Gaspich and Manager Callen.

### **APPROVAL OF BILL LIST**

**MOTION:** It was regularly moved and seconded (*Johnston/Phillips*) to approve the April 24, 2012 List of Bills.

MOTION carried by Unanimous Roll Call Vote (9-0), with exceptions noted (*O'Connell, #456.54*).

### **APPROVAL OF MINUTES**

**MOTION:** It was regularly moved and seconded (*O'Connell/Wojda*) to approve the Minutes of March 13, 2012, March 27, 2012 and April 10, 2012.

MOTION carried by Unanimous Voice Vote (9-0).

### **CITIZEN'S PRESENT TO ADDRESS COUNCIL**

David MacMurdo, 188 S. Grandview Avenue, read a letter from the CIT Baseball & Softball Association thanking Crafton Borough maintenance crew for their help with the CIT ball fields on Afton Avenue.

### **RECEIPT OF WRITTEN REPORTS (March 2012):**

Treasurer's Report, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, Ordinance Officer's Report, REMS Report, CVFD Report, Animal Control Report and Engineer's Report.

**APPROVAL OF REPORTS:** It was regularly moved and seconded (*Johnston/O'Connell*) to approve the March 2012 Written Reports as received.

MOTION carried by Unanimous Voice Vote (9-0).

### **ENGINEER'S REPORT**

Engineer Gaspich summarized the work performed during the month from the April Engineer's Report (see attached). Engineer Gaspich advised that the 2012 O&M Defect Repairs will probably be started in August. She advised Council that Gateway recently put together a contract to fix the Defect Repairs. One of the reasons they recommended Crafton not participate with SHACOG with this contract is that there are still a lot of repairs that need to be completed. Gateway budgeted around \$384,00.00 just in

contractor work to do the repairs and lining and the engineers estimate is coming in close to that amount. As part of the dig and lining contract there still is some televising to do and this will be in the contract and the segments that need to be finished have repairs that need to be fixed. Engineer Gaspich requested Council to authorize Gateway to put the contract out for bid. Manager Callen advised Engineer Gaspich that there is a Motion on the Agenda for this evening for Gateway to proceed. Manager Callen questioned whether it would be around Johnston Street. Engineer Gaspich stated that this was not included in this particular contract. Regarding Johnston Street, Engineer Gaspich stated that during the contract last year it was found that there is a 24 inch combined pipe that is under some very nice garages in the yard of Johnston and N. Emily Streets. Because of this the sewer will need to be realigned as there is no way to get under the garages to make the repairs that need to be made. The sewer has actually collapsed. Engineer Gaspich stated that there is a preliminary cost estimate in the material she passed out to take care of this repair. She also advised Council that they would need to do before this could be put out to bid to get the Solicitor involved as they would need to get permanent easements for these properties to realign the sewers so that they would have the right to go in and operate and maintain the sewers. Ms. Weitzel asked what the process was in dealing with the residents. Engineer Gaspich stated that they would put a conceptual design together, and then have a resident meeting to see how they feel about it. This is a level 5 defect collapse and should be given priority and there should be a meeting with the residents within the next month or two in order to prepare them for this. Further discussion on this matter followed. Engineer Gaspich asked if there were any questions with regard to West Crafton Avenue. Manager Callen stated that there was a discussion item on the Agenda with regards to West Crafton Avenue.

### **DISCUSSION ITEMS**

- a. West Crafton Avenue Reconstruction: Asphalt or Concrete--(*Eng. Report; Motion on Agenda*)
- b. 2012 Road Salt W/Cargill: Proposal (@\$2,400 to store thru 12-30-2012)--Report by Manager Callen regarding the possible storage of salt with Cargill.
- c. Salt Bin Construction--Manager Callen reported on the need for building a new salt bin.
- d. Crafton Police Garage: Structural Engineer--Manager Callen reported on the proposal received for a structural engineer for the deteriorated police car garage floor. Manager Callen also advised Council he would be getting additional proposals.
- e. Video Cameras in Crafton Park (much vandalism to tables, lights, roofs) Manager Callen spoke on the vandalism at the park and the need for video cameras.
- f. Vactor for Sale (Catch Basin/Lateral Cleaner) Manager Callen spoke on the sale of a vactor by the City of Duquesne.

### **BUSINESS AGENDA**

#### **ADMINISTRATION**

**MOTION:** It was regularly moved and seconded (*O'Connell/Wojda*) to adopt Resolution No. 2012-08 relative to the procurement of professional services for the Municipal Pension Systems by the Borough of Crafton As required by Act 44 of 2009.

MOTION carried by Unanimous Roll Call Vote (9-0).

**MOTION:** It was regularly moved and seconded (*O'Connell/Wojda*) to adopt a Policy as it relates to Potential Conflicts of Interest in the Review of Proposals for the Negotiation of Contracts for the Crafton Borough Pension System.

MOTION carried by Unanimous Roll Call Vote (9-0).

~~**MOTION:** It was regularly moved and seconded (*O'Connell/Hayes*) to accept proposal for Architectural Services, dated April 2, 2012 from Source Architechnology Systems, Inc., for Roof Replacement for the Crafton Municipal Building and Community Center at a cost of \$0.26/sq foot for spec-development, bidding, inspections and certification of completion per spec. + reimbursed costs, if any. **COMMENTS:** Discussion regarding the need for an architect to be used in bidding out for the roof replacement. Council requested more information and directed Manager Callen to see if he could have additional company proposals by the next meeting.~~

**MOTION:** It was regularly moved and seconded (*Johnston/Phillips*) to Table the Motion until further bids are received.

MOTION carried by an Eight Yes, One No (*O'Connell*) Roll Call Vote (8-1).

### **RECREATION**

**MOTION:** It was regularly moved and seconded (*O'Connell/Johnston*) for the Borough of Crafton, concurring with the Crafton Crocodile Executive Board, to appoint Kathi Lopez Head Coach, Anastasia Cygnarowicz Assistant Coach and Abby Rodriguez Assistant Coach.

MOTION carried by Unanimous Roll Call Vote (9-0).

### **PUBLIC WORKS**

**MOTION:** It was regularly moved and seconded (*Phillips/Johnston*) to direct Gateway Engineering, Inc., to prepare specifications for contacting the reconstruction of West Crafton Avenue using both asphalt and concrete.

MOTION carried by Unanimous Roll Call Vote (9-0).

**MOTION:** It was regularly moved and seconded (*Johnston/Phillips*) to authorize Gateway Engineering, Inc. to prepare the Advertising and Specification for the 2012 Sanitary Sewer Repairs as part of the Consent Order Agreement.

MOTION carried by Unanimous Roll Call Vote (9-0).

### **PARKS AND SHADE TREE**

**MOTION** It was regularly moved and seconded (*Johnston/O'Connell*) to reappoint James Peterson to the Crafton Borough Park and Shade Tree Commission for a five year term to expire March 31, 2017.

MOTION carried by Unanimous Roll Call Vote (9-0).

**OTHER COMMENTS/CITIZENS COMMENTS**

Ms. O'Connell asked that since this was the Agenda Meeting wasn't Council to set the Agenda for the Business Meeting. Ms. Weitzel stated it was not listed. Ms. O'Connell also spoke on the Public Safety presentations scheduled for May 17, 2012. Ms. Weitzel requested that Public Safety Committee coordinate with Ms. O'Connell on this. Ms. O'Connell also requested information from Mayor Bloom for the Civil Service Commission on the job description for Police Sergeant.

Mayor Bloom requested Council to establish a rank structure within the Police Department as the current structure doesn't seem to work. Mayor Bloom would like this done before the Civil Service Commission starts on promotions.

**ADJOURNMENT**

**MOTION:** It was regularly moved and seconded (*Johnston/Phillips*) that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (9-0).

Council then proceeded to an Executive Session on Personnel and Litigation matters.

Respectfully submitted,  
Patricia A. Keeley  
Assistant Secretary



# GATEWAY

On Call. On Time. On Target.

THE GATEWAY ENGINEERS, INC.

400 HOLIDAY DRIVE, SUITE 300

PITTSBURGH, PA 15220-2727

412.921.4030 PHONE

412.921.9960 FAX

April 20, 2012

C-5667-2012

[www.gatewayengineers.com](http://www.gatewayengineers.com)

TO: Crafton Borough Council  
Bob Callen, Borough Manager

FROM: Richard D. Minsterman, P.E., Borough Engineer

SUBJECT: April Engineer's Report

The following summarizes the work performed during the month and a status report of various projects.

**1. C-5709-1103 2011 O&M CCTV and Preventative Maintenance**

Final quantities have been provided by Robinson for Gateway to review. Gateway will issue a payment recommendation letter under separate cover. The Borough should not remit payment until instructed to do so by SHACOG.

**2. C-5709-1203 2012 O&M CCTV Multi-Municipal SHACOG Contract**

Robinson completed some CCTV in the Borough on April 13 and 16, 2012 to assist with design work and to determine the possible cause of sinkholes. Preliminary CCTV data indicates that the sinkholes at the intersection of Crafton Boulevard and Broadhead Road and in the vicinity of 270 Steuben Street are not caused by failing sewer lines.

The Year 2 SHACOG CCTV contract will begin in May 2012. Currently, work in Crafton is scheduled for August 2012.

**3. C-5709-1205 2012 O&M Defect Repairs**

The proposed schedule for the 2012 O&M Defect Repair Contract is as follows:

|             |                            |
|-------------|----------------------------|
| Publication | May 2, 2012<br>May 9, 2012 |
| Pre-Bid     | May 16, 2012 at 10:00 A.M  |
| Opening     | May 31, 2012 at 2:00 P.M.  |
| Award       | June 12, 2012              |

A FULL SERVICE CIVIL ENGINEERING FIRM

MUNICIPAL ENGINEERING • LAND DEVELOPMENT  
SURVEYING • G.I.S. MAPPING • LANDSCAPE ARCHITECTURE

MISSION STATEMENT

TO HELP OUR CLIENTS REACH A HIGHER  
LEVEL OF SUCCESS THROUGH KNOWLEDGE,  
EXPERIENCE AND RESPONSIVENESS.

**4. C-5709-1000 Promenade Street Drainage**

No work has been requested to be completed for this project during this reporting period.

Gateway submitted a summary letter on October 8, 2010 giving options to solve the problem.

Public Works had the Char West vac truck the week of April 16, 2012. The inlet on Fountain Street will be cleaned again so that the invert of the inlet and the pipe diameters can be determined by Public Works. The invert and pipe sizes still need verified by Public Works so that Gateway can finalize the capacity evaluation and develop a conceptual plan to resolve the Promenade drainage issues.

**5. C-5667-1101 PAWC Repair Work and Restoration – Clearview Avenue**

The Borough is corresponding with PAWC to receive reimbursement funds so that Public Works can conduct some additional curb work along Clearview Avenue Extension. The reimbursement was agreed upon by the Borough and PAWC at the construction kickoff meeting for this project in lieu of the PAWC Contractor doing this work. The length of curb that needs replaced is 216 linear feet. Currently concrete curb is being bid at approximately \$40/lf. At that unit price, the replacement would be approximately \$8,640. This cost should help the Borough in their negotiating efforts.

**6. C-5718 PAWC Repair Work and Restoration**

C-5718-0001 Promenade Opening

No work has been requested to be completed for this project during this reporting period.

Public Works needs to set the inlet at the corner of Promenade and Marion before PAWC's Contractor can complete the asphalt restoration on Promenade Street. Cleaning the inlet of Fountain Street, referenced above, is a precursor to this work. In addition, the Borough must also develop a plan to mitigate the drainage issues in front of 35 Promenade Street prior to PAWC completing the asphalt pavement restoration.

**8. C-5612-0007 Clearview Avenue Pavement and Drainage Improvements**

Council is considering including one phase of construction in 2012. The approximate construction cost for Phase I is \$299,200. Gateway submitted on the Borough's behalf the contract documents for the Growing Greener grant to DEP on March 9, 2012. The grant funds for Phase I are to be used toward implementing the "green" aspects of the project and total \$88,500. Crafton will fund approximately \$210,700 for this work. Plans are being prepared.



## **9. C-5625-0008 Pavement Management Program Update**

We have made revisions to the PASER street ratings as per the comments from the Public Works Committee. The work completed to date was discussed with the Public Works Committee at the March 22<sup>nd</sup> meeting. Once budgeting information for future road programs is provided, a final 5 year road program can be prepared.

## **10. C-5625-2012 West Crafton Avenue (Church Hill)**

A preliminary construction cost estimate was prepared for West Crafton Avenue (Church Hill) from Steuben Street to Belvidere Street. Cost estimates for both reconstruction with asphalt and reconstruction with concrete were provided. Gateway has submitted a work authorization to prepare the bid documents as an asphalt roadway and a concrete roadway as an alternate. This format will provide prices for both concrete and asphalt roadways. Council can then select the roadway material based on the actual bid price.

## **11. C-5719 Municipal Building ADA Automatic Door Openers**

The Contractor has forwarded the door opener submittals for review. Once approved, the door openers will be installed.

## **12. C-17749-1206 Feasibility Study**

Gateway installed the seven additional flow meters on March 1, 2012 for Point of Connection (P.O.C.) #C-22. These results will be used to develop and utilize a model of this sewer shed to determine capacity problems and alternatives for correction.



# GATEWAY

On Call. On Time. On Target.

THE GATEWAY ENGINEERS, INC.

400 HOLIDAY DRIVE, SUITE 300  
PITTSBURGH, PA 15220-2727  
412.921.4030 PHONE  
412.921.9960 FAX

[www.gatewayengineers.com](http://www.gatewayengineers.com)

March 21, 2012  
C-5667-2012

Borough of Crafton  
100 Stotz Avenue  
Pittsburgh, PA 15205

ATT: Bob Callen, Borough Manager

RE: West Crafton Avenue Road Reconstruction

Dear Bob:

As per your request, Gateway has reviewed two options for the reconstruction of West Crafton Avenue from Belvidere Street to Steuben Street. The two options reviewed were reconstruction with asphalt and reconstruction with concrete. With both options, the existing brick will be removed and given to the Borough.

**Asphalt reconstruction** will consist of removal of the existing brick and subgrade. A sub base consisting of 8" of AASHTO No.4 stone choked with PennDOT 2A Stone will be installed along with 6" of 25 mm bituminous binder course, 3" of 19 mm binder course, and 1.5" of bituminous wearing course. The existing concrete apron at the bottom of West Crafton Avenue will remain in place. An opinion of probable construction costs for asphalt reconstruction is approximately \$164,771.20. An asphalt-reconstructed street typically lasts 10 to 15 years. Due to the steepness of West Crafton Avenue along with the heavy traffic, the asphalt surface may "creep" (washboard effect) and require more frequent milling and resurfacing than flatter streets with lighter traffic.

**For concrete reconstruction** with the same limits as described above, a sub-base consisting of 8" of AASHTO No.4 stone choked with PennDOT 2A Stone will be installed along with 8" of reinforced concrete is proposed. An opinion of probable construction cost for concrete reconstruction is \$275,660.00. Concrete reconstructed streets typically can last between 20 to 25 years and sometimes even longer.

The existing curb on West Crafton Avenue is a mixture of sandstone curb and concrete curb. Sometimes during the total reconstruction work on a street, sandstone curbing (depending on the depth) can collapse into the excavation due to removal of the lateral support. These sections of curb would have to be replaced with concrete curbing. A nominal curb replacement quantity is included in both pavement replacement estimates but an opinion of probable construction cost to replace the entire curb on both sides of the street is approximately \$38,250.00. In addition, the alignment of the existing sidewalk appears to be uneven in some areas and may need to be saw cut, or even replaced in some areas to install an evenly aligned curb, and maintain the appropriate sidewalks characteristics.

A FULL SERVICE CIVIL ENGINEERING FIRM

MUNICIPAL ENGINEERING • LAND DEVELOPMENT  
SURVEYING • C.I.S. MAPPING • LANDSCAPE ARCHITECTURE

MISSION STATEMENT

TO HELP OUR CLIENTS REACH A HIGHER  
LEVEL OF SUCCESS THROUGH KNOWLEDGE,  
EXPERIENCE AND RESPONSIVENESS.



On Call. On Time. On Target

We have also attached the opinion of probable construction cost for the reconstruction of the intersection of West Crafton from Belvidere Street to Crennell Avenue. The costs for reconstruction of this section of the roadway are \$152,642.60 for asphalt and \$250,217.00 for concrete. These costs include installation of new curbs.

Please review the above options. Once an option has been decided upon, Gateway will provide a scope of work and fee to prepare the design and construction documents. If you have any questions, please feel free to contact me at x183.

Sincerely,  
THE GATEWAY ENGINEERS, INC.

Bryan W. Flaugh, P.E.  
Project Manager

cc: Borough Council  
Richard D. Minsterman, Borough Engineer

G:\Projects\5000\5625 Crafton Paving\Docs\2012\Docs\Engineering\West Crafton Letter 3-12-2012.docx