

COUNCIL MEETING Minutes of May 22, 2012

CALL TO ORDER

President Weitzel called to order the Agenda Meeting of Crafton Borough Council at 7:15 PM, in Council Chambers of the Community Center. Flag Salute led by Mr. Stewart. ROLL CALL, by Mrs. Tremblay, recorded Eight (8) members of Council present as follows: Mr. Hayes, Mr. Johnston, Mr. O'Brien, Ms. O'Connell, Mr. Phillips, Mr. Stewart, Ms. Wojda and President Weitzel. Also present were Mayor Bloom, Engineer Minsterman and Manager Callen. (*Absent: Ms. Stacy*). Solicitor not present.

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (*O'Connell/Phillips*) to approve the May 22, 2012 List of Bills.

MOTION carried by Unanimous Roll Call Vote (8-0), with exceptions/abstentions noted (*O'Connell, abstention #456.54 Library, Johnston exception #430.26, Inv. #147857*).

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded (*O'Connell/Phillips*) to approve the May 8, 2012 Meeting Minutes.

MOTION carried by Unanimous Voice Vote (8-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL

Derrick Wilson, 245 Ewing Road – Mr. Wilson commented on the traffic and hazardous traffic conditions with the closing of upper Ewing Road. He asked that curbside weeds be cut back, especially around signage (watch children sign, etc), and if Council would consider installing reverse mirrors to assist a drivers sight with existing hidden driveways, etc.

RECEIPT OF WRITTEN REPORTS (April 2012):

Treasurer's Report, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, Ordinance Officer's Report, REMS Report, CVFD Report, Animal Control Report and Engineer's Report. MOTION (*O'Connell/Wojda*) carried by Unanimous Roll Call Vote (8-0).

ENGINEER'S REPORT

Engineer Minsterman reviewed the items per his written report (copy attached); O & M Defect Repair Bidding/Meetings schedule, W. Crafton Avenue paving project bid requested for both asphalt and concrete, w/alternate bid to include new curbing, both sides, entire length with some sewer work to be schedule; payable from Sewer Fund. Some sidewalks may need work; small quantity as necessary. He noted that the CVS traffic signal conduit was run through the sewer line, which caused problems with recent televising of the line – this will have to be addressed with CVS and their Contractor, and reimbursement if corrected by the Borough. Mr. Johnston inquired on the status of the sewerline re-location, etc. on N. Emily. It was noted that the test pit is completed and the property can be restored by Public Works. A meeting with the residents needs to be arranged for Easement and Right-of-Way access.

DISCUSSION ITEMS

2011 Road Salt storage – Manager Callen noted that the balance of unpurchased salt from Cargill, per contract, does not have to be purchased and stored now – Per SHACOG, Cargill would store it at their mine for a flat \$5. per ton (\$2,400) provided that we purchase the balance of salt by December of 2012. He has since learned that Cargill is a CoStars participant, and their similar arrangement was stated at \$5. per ton, per month, which if this would be the case with the SHACOG municipalities, Crafton's expense could be as much as \$12,000. He will attempt to get clarification on the cost for storage arrangements.

Video Cameras/Surveillance in Crafton Park - Manager Callen will be looking into equipment recommendations and installation for an updated system in the park, due to crime and vandalism. He should have something for Council's consideration next month.

Planning Commission – Mr. Johnston noted that the Commission met and act on a subdivision application for 41 White Avenue. It had been approved by the Commission, subject to the applicant obtaining an easement through the properties, and subject to obtaining Zoning Variances for setbacks, which was approved by the Zoning Hearing Board. Mr. Johnston asked if this matter could be placed on the Agenda for Council's action and approval. Action was deferred on this matter, pending clarification of advertising requirements, public hearing, and receipt of additional documentation – possibly act on this matter at the June 12th Council meeting.

Parks/Recreation – Ms. Wojda reported that she and Ms. O'Connell met with the Park Study Committee and they expressed concerns with ADA compliance in all three parks. The Shade Tree Commission will be providing their needs/projects list on a quarterly basis to the Recreation Committee and Public Works Committee, and it will be reviewed with the Manager for Public Works assignments. Ms. O'Connell added that the Consultant is ready to start the public focus group phase; Consultant is contacting various groups in the borough for more information. There have been no decisions by the Committee for the park or pool; just an evaluation of resources. The first focus group meeting is scheduled for the afternoon of Tuesday, May 28th.

Public Safety – Civil Service Commission - Ms. O'Connell reported that the Civil Service Rules and Regulations have been revised/updated and adopted by the Commission, but will also need Council's adoption to be official and in effect. This should be placed on the next business agenda for Council's action.

Public Works – Mr. Phillips commented on the speeding vehicles on Fountain and Ewing, and inquired on possibly installing speed bumps. The Mayor noted that there has been an increase in violation notices and citations in that area. Mr. Phillips also noted that instead of Shade Tree issues being Public Works' priority, they should be working on the potholes in the borough; specifically mentioning the beginning of Crafton Blvd. coming off of Steuben Street. Manager Callen noted that the pothole work will commence in about 2 weeks pending availability of hot patch and manpower.

BUSINESS AGENDA**ADMINISTRATION**

MOTION: It was regularly moved and seconded (*O'Connell/Hayes*) to award Roof Replacement Professional Services to Source Architechnology Systems, Inc., for Roof Replacement at its proposal cost of \$2,626 (\$0.26/sf), plus \$175/hour, + reproduction costs, as necessary and as submitted in its proposal. **COMMENTS:** Questions concerning the cost and reasons/need for an Architect to oversee this project. It was noted that in addition to overseeing the project to insure

that it proceeds as proposed, the Architect would also prepare the bid specs and advertisement, and recommend final payment approval.

MOTION carried by a Seven Yes, One No (*Phillips*) Roll Call Vote (7-1).

MOTION: It was regularly moved and seconded (*O'Connell/Wojda*) to award Police Garage Structural Engineering Services to WBCM. LLC at its proposal cost of \$2,750, plus \$160/hr to \$75/hr. if/when needed and as submitted in its proposal.

MOTION carried by a Seven Yes, One No (*O'Brien*) Roll Call Vote (7-1).

MOTION: It was regularly moved and seconded (*Johnston/Phillips*) to change Employee Medical Health Insurance Plan from Highmark Blue Cross/Blue shield PPO \$500 to Highmark Blue Cross/Blue Shield PPO Blue \$1,500 effective July 1, 2012. **COMMENTS:** It was noted that this is basically the same coverage but with a higher deductible.

MOTION carried by Unanimous Roll Call Vote (8-0).

FINANCE

MOTION: It was regularly moved and seconded (*Johnston/Wojda*) to authorize the Borough Manager to submit a funding application to the Char-West COG for a Year 39 CDBG Grant for the demolition of abandoned structures; to be determined. **COMMENTS:** Manager Callen noted that there are several properties being considered, but the Grant will probably only cover the cost for the demolition of 2-3 properties at a cost of \$8,000 to \$15,000 each. Also, legal clearances and other requirements will need to be addressed as well. This application is made this year, to receive funding next year. Mr. Phillips reminded the Manager of the need for repairs to the ADA sidewalk ramps at Lincoln/Dakota, which were done previously under a CDBG project.

MOTION carried by Unanimous Roll Call Vote (8-0).

PUBLIC WORKS

MOTION: It was regularly moved and seconded (*Stewart/O'Connell*) to hire Summer Part-time laborers, per list, dated May 22, 2012, and as presented to Council, at the hourly rate of \$8.25 in accordance with the Wage Resolution.

MOTION carried by Unanimous Roll Call Vote (8-0).

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Johnston/Phillips*) that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (8-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary



GATEWAY

On Call. On Time. On Target.

THE GATEWAY ENGINEERS, INC.

400 HOLIDAY DRIVE, SUITE 300
PITTSBURGH, PA 15220-2727
412.921.4030 PHONE
412.921.9960 FAX

www.gatewayengineers.com

May 18, 2012
C-5667-2012

TO: Crafton Borough Council
Bob Callen, Borough Manager

FROM: Richard D. Minsterman, P.E., Borough Engineer

SUBJECT: May Engineer's Report

The following summarizes the work performed during the month and a status report of various projects.

1. C-5709-1200 2012 O&M General

Gateway worked with the Borough staff and resolved the back-up issue at 810 Clearview Avenue. The repair contractor from 2008 was brought back to make this repair at no cost to the Borough.

Gateway performed office research for a back-up at 792 Clearview Avenue. CCTV inspection of this line was completed in 2011. The main line appears to be in good shape and there are no records of recent repairs in proximity to the lateral in question. It appears to be a private property problem.

2. C-5709-1203 2012 O&M CCTV Multi-Municipal SHACOG Contract

The Year 2 SHACOG CCTV contract will begin in May 2012. Currently, work in Crafton is scheduled for August 2012.

3. C-5709-1205 2012 O&M Defect Repairs

This project is currently being advertised for bid.

Pre-Bid	May 30, 2012 at 10:00 A.M
Opening	June 8, 2012 at 10:00 A.M.
Award	June 26, 2012

4. C-5709-1000 Promenade Street Drainage

No work has been requested to be completed for this project during this reporting period.

A FULL-SERVICE CIVIL ENGINEERING FIRM

MUNICIPAL ENGINEERING • LAND DEVELOPMENT
SURVEYING • G.I.S. MAPPING • LANDSCAPE ARCHITECTURE

MISSION STATEMENT

TO HELP OUR CLIENTS REACH A HIGHER
LEVEL OF SUCCESS THROUGH KNOWLEDGE,
EXPERIENCE AND RESPONSIVENESS.



It is believed that there is limited drainage capacity in the Fountain/Promenade Street area. It is recommended that further investigation be conducted to develop a plan that will direct drainage to proper drainage structures and to remedy capacity deficient lines.

5. C-5667-1101 PAWC Repair Work and Restoration – Clearview Avenue

The Borough is corresponding with PAWC to receive reimbursement funds so that Public Works can conduct some additional curb work along Clearview Avenue Extension. The reimbursement was agreed upon by the Borough and PAWC at the construction kickoff meeting for this project in lieu of the PAWC Contractor doing this work. The length of curb that needs replaced is 216 linear feet. Currently concrete curb is being bid at approximately \$40/lf. At that unit price, the replacement would be approximately \$8,640. This cost should help the Borough in their negotiating efforts.

6. C-5718 PAWC Repair Work and Restoration

Gateway has not been provided with copies of any street opening permits issued for 2012.

C-5718-0001 Promenade Opening

Public Works needs to set the inlet at the corner of Promenade and Marion (and discharge to Fountain Street) before PAWC's Contractor can complete the asphalt restoration on Promenade Street. Ensuring that sewers on Fountain Street have adequate flow, referenced above, is a precursor to this work. In addition, the Borough must also develop a plan to mitigate the drainage issues in front of 35 Promenade Street prior to PAWC completing the asphalt pavement restoration.

8. C-5612-0007 Clearview Avenue Pavement and Drainage Improvements

Gateway is continuing with the plan preparation. NPDES permit package to be submitted to the Allegheny County Conservation District by the end of May / early June. DEP is reviewing the revised contract documents submitted to DEP on April 13, 2012 for the Growing Greener grant.

9. C-5625-0008 Pavement Management Program Update

A letter outlining the proposed 5 year Pavement Management Program will be submitted prior to the May 22nd Council Meeting.

10. C-5625-2012 West Crafton Avenue (Church Hill)

We are currently underway with preparation of the bid documents. We will coordinate the bid opening dates with the Borough Manager.



11. C-5719 Municipal Building ADA Automatic Door Openers

The Contractor has forwarded the door opener submittals for review by the agency. Once approved, the door openers will be installed.

12. C-17749-1206 Feasibility Study

Gateway installed the seven additional flow meters on March 1, 2012 for Point of Connection (P.O.C.) #C-22. These results will be used to develop and utilize a model of this sewer shed to determine capacity problems and alternatives for correction. The meters are anticipated to be removed by the end of June-early July.