

**COUNCIL MEETING
Minutes of February 27, 2013**

CALL TO ORDER

President Weitzel called to order the Meeting of Crafton Borough Council at 7:15 pm, in Council Chambers of the Community Center. Flag Salute led by Mr. O'Brien. ROLL CALL, by Mrs. Tremblay, recorded seven (7) members of Council present as follows: Mr. Johnston, Mr. O'Brien, Ms. O'Connell, Mr. Phillips, Mrs. Post, Dr. Stewart and President Weitzel. (*Absent: Mr. Hayes, Mrs. Stacy*) Also present were Mayor Bloom, Engineer Minsterman and Manager Callen. (*Solicitor not present.*)

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (*O'Connell/Post*) to approve the February 27, 2013 List of Bills.

MOTION carried by Unanimous Roll Call Vote (7-0); with abstention by Ms. O'Connell-#456.54.

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded (Johnston/Phillips) to approve the meeting Minutes of February 6, 2013 (Special Meeting) and Agenda Meeting of February 13, 2013.

MOTION carried by Unanimous Roll Call Vote (7-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL

Steve Sunderland, 106 Chartiers – Mr. Sunderland reported that his neighbor has been placing rebar and blocks along the property line to represent fencing. He has worked with both the Ordinance Officer and Building Inspector, with little or no resolve. If need be, he will obtain a fence permit at his expense to resolve this issue, but he believes that his neighbor's home-made fence should not be permitted. He also requested some maintenance to the alley beside his home; dirt is exposed and possibly needs some gravel.

RECEIPT OF WRITTEN REPORTS (January 2013):

~~Treasurer's Report, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report and 2012 Annual Police Report, Ordinance Officer's Report, REMS Report, CVFD Reports-2012 Annual and January 2013, Animal Control Report~~ and Engineer's Report. MOTION (*O'Connell/Phillips*) carried by Unanimous Roll Call Vote (7-0).

ENGINEER'S REPORT

Engineer Minsterman commented on the SHACOG joint Contract, Bids for Sewer Repairs and Sewer Lining work, and work authorization for Gateway's preparation of Salt Bin specs and design, bidding and administration services – all referenced in the Engineer's written report.

MANAGER'S REPORT

Manager Callen commented on the following matters: He met with the Shade Tree Commission and they will be making application, once again, to Tree Vitalize program, for replacement trees for Noble Park. He and Director Beechey have been reviewing Public Works software for consideration for

work scheduling and complaints. Motions are on the Agenda regarding DCNR grant funding and related Recreation matters. He also noted that the Street Sweeper needs repairs at an estimated cost of \$6,800.; motion to be placed on the Agenda to authorize.

DISCUSSION ITEMS

- **Administration** – Ms. O’Connell reported that the Civil Service Commission has advertised and is working on developing the new hire eligibility list (police officer); deadline for applications is March 14, 2013. She noted that Crafton Celebrates Committee is meeting on Thursday, March 7th for reorganization of the Committee as well as planning for the 2013 event; possibly changing to a 3-day weekend event instead of 5-days ending on the 4th of July. She encouraged residents to attend and volunteer, and offer input.
- **Finance** – A Budget review is planned for the next Committee Meeting (3/6/13).
- **Public Safety** – Mr. Phillips reported that there is some street deterioration at the site of the handicapped ramps at the CVS; noting that wheelchair wheels are getting hung up, tipping hazard. He also requested that Council act on the parking issue on Churchill (W. Crafton Avenue) and requested action be placed on the meeting agenda. He noted that the Engineers provided options but did not consider PennDot standards/requirements for the width of a road with two driving lanes and one parking lane.
- **Ordinance** – Mr. Johnston noted that the Committee looked at placing No Parking signs on the Westerly side of W. Crafton Avenue, however, it was noted that the Westerly side is not the problem. This matter would be further discussed at the Ordinance Committee Meeting. Mr. Johnston also noted that the No Parking signs that were placed on Clearview should be removed (by Ordinance) now that the road has been improved.
- **Recreation** – Mrs. Post commented on the Motions on the Agenda and discussed the need for establishing the the Not-for-Profit foundation. She also noted that some items need to be addressed with regard to the make-up of the Recreation Board; possibly reduce the number of members from 9 to 7 and to be At-Large, rather than a designee from various local organizations; organizations could be represented and considered as a sub-committee of the Board. She also noted that some issues are being addressed with the Sr. Citizen Dinners; discussed Certified Food Handler certification and possibly a need for a commercial kitchen.

Other – Mr. Johnston inquired on the status/requirement for NIMS certification for Council members. Discussion that perhaps only members associated with Public Safety be certified. Matter will be researched further.

Mayor Bloom reported that car #11-3 is experiencing some electronics issues and would require approx. \$2,000 in repairs. Being that it is the older car, and scheduled to be traded-in this year on the new vehicle, they have decided to take the vehicle out of service and just use the two new vehicles; and proceed on ordering the 2013 budgeted vehicle.

BUSINESS AGENDA

PARKS AND RECREATION

MOTION: It was regularly moved and seconded (*O’Connell/Post*) to appropriate matching funds for DCNR and/or other Grant Fund applications, for the Crafton Park Playground Project.

MOTION carried by Unanimous Roll Call Vote (7-0).

PARKS AND RECREATION (cont')

MOTION: It was regularly moved and seconded (*O'Connell/Johnston*) to make application to the PA Department of Conservation and Natural Resources (DCNR) for Grant Funds for the Crafton Park Playground Project.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*Post/O'Connell*) to adopt Resolution No. 2013-02 as required and made a part of the DCNR Grant Application for the Crafton Park Playground Project.

MOTION carried by Unanimous Voice Vote (7-0).

MOTION: It was regularly moved and seconded (*Post/O'Connell*) to establish a private, not-for-profit foundation to benefit Crafton Borough Parks and Recreation; making application for same to State and Federal (IRS) agencies.

MOTION carried by Unanimous Roll Call Vote (7-0).

ADMINISTRATION

MOTION: It was regularly moved and seconded (*O'Connell/Post*) to solicit proposals for Computer IT vendors for a new administrative server and for management services.

MOTION carried by Unanimous Roll Call Vote (7-0).

PUBLIC WORKS

MOTION: It was regularly moved and seconded (*Phillips/Stewart*) to authorize Gateway Engineers to proceed with specifications for the salt bin construction and inspection, at a cost not exceed \$9.600.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTIONS ADDED:

MOTION: It was regularly moved and seconded (*O'Connell/Post*) to hire Carissima Schultz as a part-time clerk, to begin in March 2013, at 20 hours per week at \$20. per hour.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*O'Connell/Johnston*) to authorize Street Sweeper repairs at A & H Equipment at the quoted price of \$6,800.09

MOTION carried by Unanimous Roll Call Vote (7-0).

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Johnston/Phillips*) that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (7-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary