

**COUNCIL MEETING  
Minutes of May 8, 2013**

**CALL TO ORDER**

Vice President O'Connell called to order the Agenda Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute led by Ms. O'Connell. ROLL CALL, by Mrs. Tremblay, recorded five (5) members of Council present as follows: Mr. Hayes, Mr. Johnston, Ms. O'Connell, Mr. Phillips, and Mrs. Post. (*Absent: Weitzel, O'Brien, Stacy, Stewart*) Also present were Mayor Bloom, Manager Callen, Director Beechey, Solicitor Daley and Ms. Meredith, Jr. Council.

**APPROVAL OF BILL LIST**

**MOTION:** It was regularly moved and seconded (*Johnston/Post*), to approve the May 8, 2013 List of Bills.

MOTION carried by Unanimous Roll Call Vote (5-0).

**APPROVAL OF MINUTES**

**MOTION:** It was regularly moved and seconded (*Johnston/Post*), to approve the April 24, 2013 Meeting Minutes.

MOTION carried by Unanimous Voice Vote (5-0).

**CITIZENS PRESENT TO ADDRESS COUNCIL**

Chester Jurzak, 48 Grace Street – Expressed concerns that changing Grace Street to a One-Way Street will encourage speeding and create unsafe conditions. He asked if Grace could be posted as 15 mph. Mayor Bloom stated that 15 mph would be unenforceable; only school zones and park zones can be 15 mph – the minimum for all other streets is 25 mph.

**SOLICITOR'S REPORT**

None

**COMMITTEE REPORTS**

- **Finance** – CDBG Yr. 40 – Grant Pre-Application – Due May 22, 2013; Manager recommends application for additional funds for demolition of abandoned/blighted properties.
- **Public Works** – Clearview Phase II - Award Contract; Merante Contracting – Work to begin in June; order to proceed.  
     Road Paving Project – Decision on Noble Avenue Alternate Bid; Motion to be added to Agenda. Recommend brick portion only from Cross Street to Steuben, with a alternate add-on for crack sealing of Cross Street from Union to Noble. Mr. Johnston also suggested limiting to the brick portion only and consider available funds being used toward the needed guard rails on Backbone Road (Crafton Blvd.).
- **Administration** (*During Business Agenda*)

**BUSINESS AGENDA**

**ORDINANCE**

**MOTION:** It was regularly moved and seconded (*Johnston/Phillips*) to adopt Ordinance No. 1618 amending Chapter 193 of the Crafton Borough Code of Ordinances, Streets and Sidewalks, to amend Article II, Street Openings and Excavations, §193-3 through §193-25.

MOTION carried by Unanimous Roll Call Vote (5-0).

**MOTION:** It was regularly moved and seconded (*Phillips/Post*) to adopt Ordinance No. 1619 amending Chapter 214 of the Crafton Borough Code of Ordinances, Vehicles and Traffic – §214-19 Establishing One-Way Traffic on Grace Street in a northerly direction from East Crafton Avenue to East Steuben Street. and §214-25 authorizing the placement of a Stop Sign on Grace Street at Grace Street and East Steuben Street.

MOTION carried by Unanimous Roll Call Vote (5-0).

**PUBLIC WORKS**

**MOTION:** It was regularly moved and seconded (*Hays/Post*) to execute the Gateway Engineers Work Authorization form, for fees not to exceed \$5,000, to perform the preparation of bidding documents, construction administrative and inspection services for the structure demolitions of 1513 Barr Avenue, 227 West Steuben Street and 1656 Crafton Boulevard. **COMMENTS:** Mayor Bloom inquired on the process; property lien, Borough ownership – Solicitor advised that the Borough does not take the property; but a lien to cover the cost of demolition as well as a COG lien to cover any grant fees, should be place against the property.

MOTION carried by Unanimous Roll Call Vote (5-0).

**MOTION:** It was regularly moved and seconded (*Post/Hayes*) to award the Clearview Avenue Road/Sewer Reconstruction Phase II project to the low bidder, A. Merante Contracting, for a base bid of \$279,904.30 and add-alternate bid of \$8,002.80.

MOTION carried by Unanimous Roll Call Vote (5-0).

**ADMINISTRATION**

**MOTION:** It was regularly moved and seconded (*Post/Phillips*) to authorize advertisement for Public Land Sale Bids for Borough-owned property located at 37 White Avenue, Crafton, aka, block & lot #40-N-319, with a minimum bid price of \$15,000. **COMMENTS:** Solicitor advised that to accept the high bid offer, Council would need to do so by Resolution.

MOTION carried by Unanimous Roll Call Vote (5-0).

**PROPERTIES**

**MOTION:** It was regularly moved and seconded (*Phillips/Post*) to authorize the Borough Manager to procure and arrange for the installation of a new small generator for the Municipal Building at a cost not to exceed \$15,000.

MOTION carried by Unanimous Roll Call Vote (5-0).

**PARKS AND RECREATION**

**MOTION:** It was regularly moved and seconded (*Post/Hays*) to authorize Crafton Celebrates, in accordance with Chapter 154-Parks and Recreation Areas of the Crafton Borough Code of Ordinances, §154-2, to use Crafton Park for a fundraising event on Memorial Day, May 27, 2013 from 1PM to 4PM that includes the taking of pet portraits, provided that any pets are kept on a leash or otherwise restrained at all times.

MOTION carried by Unanimous Roll Call Vote (5-0).

**COMMITTEE REPORTS (Cont')**

- **Administration** – CMIT Bid/Server and IT Services. Ms. O'Connell reported that Mr. Sam Gupta of CMIT attended the Administrative Committee Meeting to review the information, and copies of the CMIT Bid were provided to Council. She recommended that Council amend the motion to include additional items; go with the full bid which includes the Administrative Server with the Cloud Server, proactive service for the computers on a monthly basis, and a new monitor, and back-up system for both Admin and Police. Mr. Phillips noted that he did not see the information.

**MOTION:** It was regularly moved and seconded (*Hayes/Post*) to contract with CMIT Solutions Pittsburgh North for the purchase and installation of an Administrative Server for \$2,095, and the cost of the monthly maintenance for the server, all of the desktops at \$660.00 per month, the purchase of a monitor at a cost of \$139; and the purchase of the backup for Administration and Police, which includes an on-site backup with off-site capabilities for \$3,750, and at a monthly fee of \$50.  
**COMMENTS:** Mr. Phillips inquired if any other bids were received? Ms. O'Connell noted that a bid was requested from the current vendor and no bid was received; and additionally, bids were requested from two other vendors, and none were received. Mr. Phillips indicated that this is a lot of money and he feels that more bids should be solicited, and recommends holding off on acting on the Motion at this time. Ms. O'Connell noted that necessary replacement of the Admin server has been discussed since last year, and there is no off-site backup for Admin or Police. Ms. Post inquired if this is a 3-year commitment with CMIT; Ms. O'Connell stated no, but noted that the server would have a 3-year warranty. Mr. Johnston said he doesn't believe that Manager Callen knew what exactly was needed, and therefore, couldn't obtain bids that could compare and be competitive – apples to apples. Mr. Hayes noted that since the CMIT bid provides a recommendation of what is needed, this could be used as a basis for what we require if bid out. Mr. Phillips and Mr. Johnston expressed concerns that the CMIT recommendation may not be what is needed, and Council is taking their word that this is what is needed; they may be recommending a Cadillac when all that is needed is a Toyota. Mayor Bloom commented that the total cost exceeds \$10,000. and conflicts with contract bidding requirements. Mr. Hays requested costs for previous expenses with DEP to compare to the CMIT annual fee. Discussion continued

MOTION carried by a Three Yes, Two No (*Johnston, Phillips*) Roll Call Vote (3-2).

**MOTION ADDED:**

**PUBLIC WORKS**

**MOTION:** It was regularly moved and seconded (*Johnston/Phillips*) to change the Road Paving project bid specs to include an Alternate Bid for asphalt crack sealing of Cross Street, from Union to Noble, replacing the previous alternate bid.

MOTION carried by Unanimous Voice Vote (5-0).

**Additional Comments:**

Ms. Meredith reported on the “Spread the Word” campaign; event on May 20<sup>th</sup> and they will be selling Tee-shirts and Bracelets.

Manager Callen reported that Saturday, May 18<sup>th</sup> is Crafton Redd-Up Day sponsored by the Shade Tree Commission as well as flower bed planting.

Mr. Johnston inquired on the status of the re-sealing of the rear parking lot. Manager Callen advised that the last discussion was to have this a shared cost with the fire department, but no formal agreement has been prepared. Mr. Morgan had received some estimates. Mr. Johnston said this would be the time of year to work on this project.

Mr. Phillips inquired on the status of the repairs to the ADA ramp on Lincoln. Manager Callen advised that Ms. Beechey is looking into this for Public Works to do, in conjunction with some catch basin work, vs. contracting the work out.

**ADJOURNMENT**

**MOTION:** It was regularly moved and seconded (*Johnston/Phillips*) that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (5-0).

Respectfully submitted,  
Mary Tremblay, Borough Secretary