

**BOROUGH OF CRAFTON
COUNCIL MEETING
Minutes of May 22, 2017**

CALL TO ORDER

President Amendola called to order the Regular Meeting of Crafton Borough Council of May 22, 2017, in the Council Chambers of the Community Center of the Municipal Building. The Flag Salute was led by Ms. Damits.

ROLL CALL, by Manager Scott, recorded Six (6) members of Council present as follows: Mr. Amendola, Ms. Damits, Ms. Glaser, Mr. O'Brien, Mr. Levasseur and Ms. Amendola. Absent from the meeting, Ms. Perry. Also present, Mayor Bloom, Solicitor Gladys, Engineer Strunk, Public Works Director Kaczorowski and Manager Scott.

BILL LIST APPROVAL

MOTION: It was moved and seconded (*O'Brien/Levasseur*) to approve the Bill List dated May 22, 2017 as presented.

MOTION #1 was moved and seconded by Unanimous Vote (6-0).

ACCEPTANCE/APPROVAL OF MINUTES:

MOTION: It was moved and seconded (*Levasseur/F. Amendola*) to accept the Minutes of the Meeting dated May 8, 2017 as presented.

MOTION #2 was moved and seconded by a Unanimous Voice Vote (6-0).

Ms. Amendola announced for the record, an Executive Session was held prior to the meeting on a legal matter, no action was taken.

CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

Andrea Marquis, 38 Marion Street and Suzanne Bakowski spoke on behalf of Community Gardens. Ms. Bakowski thanked Council for their continued support of the Community Garden. Ms. Marquis noted the group applied for a mini grant through Grow Pittsburgh for the purchase of some larger tools, which was approved. She is submitting a similar grant application for smaller tools needed. She also noted that the Shade Tree Commission donated some fruit trees, which have been planted around the garden area. She is excited for the fruit to be a part of their harvest.

Ms. Marquis also noted that the cistern installation has been completed, and with all the rain we have had, should have plenty of water for a while to maintain the garden area.

The Boys Scouts constructed and installed bird feeders. She reminded, anyone interested in helping out at the garden, please let her know. Volunteers are welcome.

ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS (April 2017)

Council acknowledged receipt of the following Monthly Reports; Financial Report, Treasurer's Report, Act 511 and Trash Collection Reports, Property Tax Collection, Police Report, NW EMS Report, Ordinance Officer Report, Building Inspection Report, Engineer's Report, Public Works Report, Fire Department Report and the Library Report.

MAYOR'S REPORT

Mayor Bloom noted the Proclamation Honoring Captain Jason West will be read aloud and announced following the Annual Memorial Day Celebration in the Circle, at the baseball field off of Afton.

ENGINEER'S REPORT

Engineer Strunk noted bids for the 2017 Road Program were opened on April 12, the bid was awarded to El Grande Industries. He noted a meeting has been scheduled with PA American who plans on completing work along Ewing Road and possibly sharing costs. A pre-construction meeting with El Grande is scheduled for next week.

Mr. Strunk noted the estimate for the traffic calming ramps is \$18,000, which comes straight from the PENNDOT manual. He believes this estimate may be a little high, he will keep Council informed.

Mr. Strunk noted in reference to the Geotechnical Study along Ewing Road, test pits will be dug next week with the assistance of the Public Works Department. Following that, a report will be prepared and presented to Council

Mr. Strunk noted in reference to the Fountain Street Demolition, the plans and specifications have been completed. These plans can be revised for various properties.

Mr. Strunk noted, CD Year 42, Handicap Ramp replacement project on Foster Avenue, work has been completed. The final estimate has been submitted to CharWest COG for processing.

Mr. Strunk noted the 2017 SHACOG Preventative Maintenance Contract bids were opened approximately two weeks prior, Crafton's share is approximately \$21,596. This contract represents regular cleaning of sewer lines, as required by the consent order.

Mr. Strunk noted the Flow Isolation Study for 2017 is in the Chartiers Avenue area. The data was analyzed and noted there was not significant infiltration into the system, however, areas have been identified where storm water could be removed from the combined system. This is believed to be the requirement of the next consent order.

SOLICITOR’S REPORT

Solicitor Gladys noted that a conference call was held today with the Manager, Dennis Flynn from Gateway Engineers and himself regarding maintenance issues at the pool and the splash pool area. The Borough is waiting for a response from the contractor regarding these items. If the issues aren’t resolved soon, the matter could end up in litigation. He will keep Council informed of any updates.

Ms. Amendola inquired if these maintenance issues would delay the opening of the pool. Mr. Kaczorowski stated the matters will not affect the opening, they are related to the seat wall and the umbrellas in the splash area.

BUSINESS AGENDA

PARKS AND RECREATION

Crafton Pool opens on Saturday, May 27, 2017, from Noon until 8:00 pm. Pool passes can be purchased in the Administration Offices Monday through Friday from 9 am to 4 pm.

ADMINISTRATION

MOTION: It was moved and seconded (*O’Brien/Levasseur*) to accept and approve the 2016 Annual Financial Audit as prepared by Maher Duessel, CPA.

MOTION #3 was moved and seconded by a Unanimous Voice Vote (6-0).

PUBLIC WORKS

MOTION: It was moved and seconded (*O’Brien/Damits*) to authorize the SHACOG 2017 Preventative Maintenance Contract to State Pipe Service in the amount of \$21,596 as recommended by the Engineer and included in the 2017 Sewer Budget.

MOTION #4 was moved and seconded by a Unanimous Voice Vote (6-0).

MOTION: It was moved and seconded (*Glaser/F. Amendola*) to authorize payment for the CDBG, ADA Ramp Project, Payment Request No. 1 in the amount of \$20,401.57 as recommended by the Engineer, Crafton’s share is \$1,401.57.

MOTION #5 was moved and seconded by a Unanimous Voice Vote (6-0).

Ms. Glaser inquired if the handicap ramp at the corner of Belvidere Street and W. Crafton Avenue could be replaced. Ms. Scott stated typically a ramp is replaced or removed when the roadway is paved. Public Works Director will go down and take a look at the roadway and ramp.

MOTION: It was moved and seconded (*F. Amendola/Levasseur*) to adopt Resolution No. 2017-07 to remain included in the Allegheny County Community Development Block and Home Investments Partnership Program for three Program Years (2018, 2019 and 2020).

MOTION #6 was moved and seconded by a Unanimous Voice Vote (6-0).

PLANNING & ZONING

MOTION: It was moved and seconded (*F. Amendola/Damits*) to authorize Gateway Engineers to prepare an Engineers Estimate for the Cost of Demolition for each of the properties itemized on the Vacant and Abandoned Property Listing.

MOTION #7 was moved and seconded by a Unanimous Voice Vote (6-0).

MOTION: It was moved and seconded (*F. Amendola/Levasseur*) to authorize to advertise the plans and specification for the demolition of the property located at 78 Fountain Street and 25 Sycamore Street as prepared by Gateway Engineers, including alternate bids.

Ms. Amendola noted that Gateway has prepared the demolition plans for 78 Fountain Street, and is finalizing plans for 25 Sycamore. The Borough would like an estimate for demolition of both properties together and alternate bid for demolition of each property separately.

MOTION #8 was moved and seconded by a Unanimous Voice Vote (6-0).

MOTION: It was moved and seconded (*Damits/Levasseur*) to authorize the Solicitor to prepare an estimate for the cost for legal fees associated with the demolition of each of the properties itemized on the Vacant and Abandoned Property Listing.

MOTION #9 was moved and seconded by a Unanimous Voice Vote (6-0).

ANNOUNCEMENTS

Ms. Scott made the following announcements;

- i. *MEMORIAL DAY CELEBRATION* – Parade starts at 11:00 am in Ingram Borough Building to Crafton Borough Building – Led by American Legion Post 145
- ii. *MEMORIAL DAY CELEBRATION* – CIT Baseball Association (Following Parade) *PROCLAMATION* – *Monday, May 29, 2017 Captain Jason M. West Day in Crafton.*

Ms. Amendola stated the Military Banners throughout the Community look great. She commended the Public Works Department on the installation and the entire program, it is truly an honor to those who have served.

- iii. *CRAFTON CELEBRATES – June 30 – July 4, 2017*
Parade, Food, Fireworks – Fun for ALL Ages!
Ms. Amendola reminded everyone the parade starts on Bradford.
- iv. CRAFTON POOL NEWS – Pool Opens Saturday, May 27, 2017 (Noon to 8 pm)
Pool Passes available in the Administration Offices – Mon – Fri (9 am to 4 pm)
Regular Pool Hours begins, June 6, 2017.

CITIZEN COMMENTS

Ms. Amendola noted that no one signed up to speak on any other matters before Council.

Ms. Damits inquired as to the grant monies received for the Senior Dinners. Ms. Scott noted she isn't aware of any funding received recently, monies were received in the past, years ago, and expended on the normal operation of the dinners. Ms. Damits inquired if any monies were remaining. Ms. Scott stated if the monies were received through the DCED, and what is referred to as WAM Monies (Walking Around Monies), those contracts have a term of three years, those monies have all been expended. She will look into the funding and provide Ms. Damits with an update of information.

Mr. Levasseur inquired as the patch in the roadway by St. Philips church. Mr. Kaczorowski stated the concrete has been poured and the work is completed.

Mr. Levasseur noticed one call markings on Clearview Avenue, he inquired which of the project the calls were completed. Engineer Strunk noted the Borough is completing a sewer repair in the area. Mr. Levasseur requested the proper traffic control be place when work is completed.

ADJOURNMENT

MOTION: It was moved and seconded (*F. Amendola/Levasseur*) to adjourn the meeting at 7:45 pm.

MOTION #10 was carried by a Unanimous Voice Vote (6-0).

Respectfully submitted,
Ann C. Scott, Borough Manager