

COUNCIL MEETING
Minutes of July 8, 2013

CALL TO ORDER

President Weitzel called to order the Agenda Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute led by Mr. Hayes. ROLL CALL, by Mrs. Tremblay, recorded seven (7) members of Council present as follows: Mr. Hayes, Mr. Johnston, Mr. O'Brien, Ms. O'Connell, Mr. Phillips, Mrs. Post and Ms. Weitzel. (*Absent: Stacy, Stewart*) Also present were Mayor Bloom, Manager Callen, Director Beechey, and Solicitor Daley.

EXECUTIVE SESSION

President Weitzel reported that an Executive Session of Council was held prior to the meeting to discuss litigation and personnel matters; no action was taken.

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (*O'Connell/Post*), to approve the July 8, 2013 List of Bills.

MOTION carried by Unanimous Roll Call Vote (7-0).

APPROVAL OF MINUTES

Not available (6/26/13)

CITIZENS PRESENT TO ADDRESS COUNCIL

John Sciulli, Carlynton Little Cougars – Mr. Sciulli requested use of the Afton ball fields for practice nights. He reported that the organization has a new Board, has joined a new league, and its membership will be registering more kids from the Carlynton School District. This will be a better program, and they assured the Borough that both the field and bathrooms will be spotless after their use. Will need the field four nights per week at first, starting around 7/22/13, then will only need it three nights per week later on. They are willing to provide a maintenance deposit; to be arranged through Manager Callen/Director Beechey.

SOLICITOR'S REPORT

None

PRESIDENT'S REPORT

President Weitzel reported that she had introduced the Director of Borough Services and Recreation to the School Board President; looking forward to a fruitful relationship with the School District to work with them on future joint ventures and recreation.

MANAGER'S REPORT

Manager Callen reported that the Clearview Project Phase II has been underway for the past two weeks, and should continue until the end of August; Clearview is closed to vehicular traffic and pedestrians from the extension to Willard. Noble Road improvements – Contract awarded to T.A. Robinsion; awaiting signed contracts and documents by July 26th, with a pre-construction conference shortly thereafter; with construction to

begin once the PAWC completes their waterline installation on Noble; their work to begin within the next 2-3 weeks.. The structure demolition project through the CharWest COG is delayed until they receive guidance from the Dept. of Development. Borough has currently bid out the demolition for 227 West Steuben and 1656 Crafton Blvd.; bids due by July 15th and anticipate a recommendation to Council for award at the next meeting on July 22nd. Recreation Plan-Pa DCED is accepting grant applications; anticipate submitting an application for some of the recommended improvements – up to \$250,000 with a dollar-for-dollar match; awarding same in November. Submission due by 7/31/13 and will be brought to Council at the next meeting. Waiting for the delivery of the outdoor generator to complete this project within the next two weeks. Gateway Engineers is currently preparing specifications and drawings for the 25 catch basins. Salt shed construction project will be advertised for bid on July 24th and July 31st, with the bid opening on August 6th; anticipate bringing this to Council for award by August 14th and hope to complete this project by the end of October.

Mayor Bloom asked that Ewing Road, from Promenade to the CIT driveway entrance, have some road patching and repairs made. Mr. Johnston asked that with the anticipated funds from the PAWC for the Noble Avenue Road Project, that Council consider doing something with the guard rails along Backbone Road (Crafton Blvd.)

COMMITTEE REPORTS

- **Recreation** – Ms. Post reported that the Crafton Crocodiles are sponsoring an Alumni Swim meet on July 20th; visit craftoncrocodiles@gmail.com for information and registration; additionally, information is available in the Borough Secretary's Office. Per Manager Callen's request, a consensus of Council was given to work with Little Cougars and permit them use of the fields for practices. Ms. Post also announced that the Putt-Putt golf course is open Fridays, Saturdays and Sundays, from 5pm-9pm; purchase tickets to play at the pool no later than 8pm.
- **Public Safety** – Mr. Phillips reported that a police car was damaged on Steuben Street by a fallen tree, as a result of the tree being struck by a truck; no one was injured

CORRESPONDENCE

Solicitor Daley reported that a draft letter has been provided to Council for consideration, relating to the Suchma request/petition to vacate a portion of John Street. Although a public hearing process is provided in the Borough Code, Council can avoid the necessity for a hearing for the reasons stated in the draft letter: That no portion of this paper street at the end of John Street has ever been paved, plowed, salted or maintained by the Borough of Crafton, that no Liquid Fuels Tax monies utilized for this paper street, it has never been accepted nor even been used for a public purpose; it would be the Borough's position that there are no Borough of Crafton or Public Rights to vacate, nor subject to any private rights of others owning lots; that a hearing is not necessary in this matter, and the letter shall serve on the basis that the Borough asserts no right in ad to the paper street. Solicitor recommended sending the letter to the Suchmas's attorney, no need for a public hearing, and does not feel it requires a formal vote of Council to proceed. Ms. O'Connell noted that Council consider acting on this matter on the advice of legal counsel.

BUSINESS AGENDA

ADMINISTRATION

MOTION: It was regularly moved and seconded (*O'Connell/Post*) to authorize the Crafton Treasurer, Annette Lherbier, to rework the Quickbooks accounting setup, in accordance with the recommendations of the Auditor, at an hourly rate of \$ 35.00 for a period not to exceed 16 hours.

COMMENT: It was clarified that based on the Auditor's recommendation, the accounting set up needs some work to be more in line with State accounting guidelines; the auditors have offered to

assist in the changes; 2012 accounting, and forward, will be reworked. Estimated to take 1 or 2 days to make the changes.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*O'Connell/Hayes*) to adopt Resolution 2013-09 authorizing Crafton Borough to apply for CDBG Year 40 funds in the amount of \$15,000 for Demolition activities and to authorize CWCOG Executive Director to make such application.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*Phillips/Hayes*) to adopt Resolution No. 2013-07 - Demolition/Slums and Blight Resolution, for the purpose of making application for Allegheny County Department of Economic Development CDBG funds for the demolition of certain vacant and dilapidated structures located with the Borough of Crafton.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*O'Connell/Johnston*) to authorize the execution of a Confidentially Agreement among Crafton Borough, Jordan Tax Service, the Southwest Allegheny County Tax Collection District and an Authorized Contact Person for the purpose of securing confidential Earned Income Tax information; and to appoint the Borough Manager as Crafton Borough's Authorized Contact Person. **COMMENTS:** Purpose was discuss; it was recommended that no exact name be inserted, but instead use the language "Borough Manager".

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*Post/O'Connell*) to adopt Resolution No. 2013-08 amending the 2013 Wage Resolution rates for Swimming Pool Personnel; Head Life Guard/Lesson Coordinator to state \$8.25/\$8/45 per hr. **COMMENTS:** This was intended, but inadvertently omitted from the prior amendment to the Wage Resolution.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*O'Connell/Phillips*) to adopt Crafton Borough's Executive Summary of Feasibility Study to regulatory agencies and submit same by July 31, 2013 in compliance with the Consent Order Agreement with the Department of Environmental Protection.

MOTION carried by Unanimous Roll Call Vote (7-0).

PUBLIC WORKS

MOTION: It was regularly moved and seconded (*O'Connell/Hayes*) to approve the Final payment, #4, to Jet Jack, Inc. in the amount of \$10,140.94 from the 2012 Accounts Payable Reserve Fund, for Sanitary Sewer Liner Repairs completed from March 1, 2013 to May 31, 2013, and as recommended by Gateway Engineers.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*Johnston/Post*) to approve Payment #2 to SHACOG in the amount of \$25, 106.94 for work completed by Roto Rooter from May 30, 2013 to June 18, 2013 for the Joint Sanitary Sewer O & M point Repair Project-Year 2 and as certified by Gateway Engineers.

MOTION carried by Unanimous Roll Call Vote (7-0).

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Johnston/Post*) that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (7-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary