

**COUNCIL MEETING
Minutes of October 23, 2012**

CALL TO ORDER

President Weitzel called to order the Agenda Meeting of Crafton Borough Council at 7:15 PM, in Council Chambers of the Community Center. Flag Salute led by Mrs. Stacy. ROLL CALL, by Mrs. Tremblay, recorded seven (7) members of Council present as follows: Mr. Johnston, Ms. O’Connell, Mr. Phillips, Mrs. Post, Mrs. Stacy, Mr. Stewart and President Weitzel. (*Absent: Mr. Hayes*, Mr. O’Brien*) Also present were Mayor Bloom, Solicitor Ayoob, Engineer Minsterman, and Manager Callen.

JUNIOR COUNCIL PERSON APPOINTMENT: Motion to appoint Jazmyn Meredith, Crafton Resident/Carlynton Student, to the position of Junior Council Person for the Borough of Crafton, in accordance with Borough Resolution No. 2006-03.

MOTION carried by Unanimous Roll Call Vote (7-0). Oath was administered by Mayor Bloom.

MOTION: Motion to adopt Resolution No. 2012-16 establishing an administrative policy, procedures and rules for meeting participation by Council Members by means of audio telecommunication devices in the event of their absence from a Council Meeting. Such Resolution and its policy, procedures and rules shall be subject to certain statutory requirements in accordance with the Borough Code.

MOTION carried by Unanimous Roll Call Vote (7-0).

Telephonic Attendance: At this time, Councilman Hayes was permitted to participate in the meeting via telephonic communication. He confirmed that he was unable to physically attend due to being away on a business trip.

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (*O’Connell/Phillips*) to approve the October 23, 2012 List of Bills.

MOTION carried by Unanimous Roll Call Vote (8-0), with one abstention noted (*O’Connell, #456.54*).

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded (*Hayes/O’Connell*) to approve the October 9, 2012 Meeting Minutes.

MOTION carried by Unanimous Roll Call Vote (8-0).

CITIZEN’S PRESENT TO ADDRESS COUNCIL

None

RECEIPT OF WRITTEN REPORTS (September 2012):

Treasurer's Report, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, Ordinance Officer's Report, ~~REMS Report~~, ~~CVFD Report~~, Animal Control Report and Engineer's Report. MOTION (*O'Connell/Phillips*) carried by Unanimous Roll Call Vote (8-0).

ENGINEER'S REPORT

Engineer Minsterman referred Council to the written report. He commented on the following matters: 1) Continuing to investigate resident sewer concerns (flooding/sewer backups) at various locations; will be included in Feasibility Study. 2) Sink Holes – 3 Locations; result of sewer defects. Sewers have deteriorated since the earlier cctv work/results; will review these sites with Roto Rooter, under the current excavation contract, to remedy. 3) Clearview contract update; per written report. 4) Jet-Jack (ShaCOG contract) – preventative maintenance contract have begun work. Mayor Bloom inquired on the contractors working after hours/evenings. Engineer Minsterman advised that this may be the sewer liner contractor, also by Jet-Jack; due to the nature of the work they may need to stay after normal hours to complete the work for various reasons (curing of materials, temperature, etc.). 5) Plotted information for the Clearview Trail Ownership based on information provided by the Borough/Solicitor. 6) West Crafton Avenue – Parking situation. He had a Gateway Traffic Engineer look at this and a Report was provided (10/23/2012); reporting various conditions and possible options. Mr. Phillips noted that he had spoken with a PennDot representative and was advised of the minimum requirement; being two driving lanes (10' each) and parking lane (8') would be a minimum of 28 feet, and W. Crafton is only 25' 8" wide. Engineer Minsterman advised that he doesn't believe PennDot was contacted. Their traffic engineer provided his observations and possible options, not necessarily recommendations. Discussion continued on this matter.

Mr. Johnston commented on the storm sewers/catch basin situation at Steuben and Duncan during a rain event. Manger Callen said he would be meeting with Engineer Gaspich on Oct. 24th, to review these and will report back to Council. Mr. Phillips inquired on the status of the handicapped sidewalk ramps. Mr. Phillips inquired on the status of the ADA ramp replacement at Lincoln and Dakota.

DISCUSSION ITEMS

- Administration – Ms. O'Connell reported that there are three options that could be considered relating to reduction/abolition of wards and reduction in number of Council members. This is as a result of the 2010 Census figures and Crafton's reduction in population and the disapporportioned numbers in the current wards. The process was discussed. Solicitor Ayoob noted that he hadn't researched this yet, but a petition of 5% of the registered voters may not be necessary to reduce the number of Council members from 9 to 7; it may be automatic with the elimination of wards. She also commented on the Express E-mail program, an IT evaluation with a quote review. Mr. Johnston recommends that additional review be done and other vendors, as well as the current vendor, provide a quote. Ms. O'Connell also reported the upcoming tree planting/Arbor Day Celebration on Sat., Oct. 24th in Crafton Park and the Library's Book and Bake Sale on Nov. 2nd/3rd
- Public Safety – Mr. Phillips inquired on the status of the damaged concrete base to the traffic signal at Noble and Steuben. Manager Callen reported that this work was delayed due to the other detours relating to W. Crafton Avenue reconstruction, and the work has been scheduled with the company, weather-permitting. He also inquired on the status of the sale of the 1962 Seagrave; motion to be placed on the Agenda. Mayor Bloom reported that the new police

vehicle; SUV, was put into service today. The other new vehicle should be put into service next week. The third vehicle is scheduled to be replaced in the 2013 Budget.

- Recreation – Mrs. Post reported that she had a resident request to consider paint lines at Noble Park to accommodate both Raquetball and Handball. She spoke of the Adopt the Park program, and reported that Halloween Trick or Treat is scheduled for October 31st.
- Public Works – Noted that Gateway Engineers will be providing information on the Street Opening permits, procedures and associated fees.

BUSINESS AGENDA

ADMINISTRATION

MOTION: Motion to authorize legal counsel to prepare an Ordinance to eliminate wards and establish the election of council members at large.

MOTION carried by Unanimous Roll Call Vote (8-0).

PUBLIC WORKS

MOTION: Motion to authorize payment #2 for Roto Rooter in the amount of \$72,590.75 for Sanitary Sewer Point Repairs for the period September 15, 2012 and October 12, 2012.

MOTION carried by Unanimous Roll Call Vote (8-0).

BOROUGH PROPERTIES

MOTION: Motion to award the Roof Replacement project to the lowest bidder, Ramp Construction Company in the amount of \$128,000 for A.1 Alternate #1, which is for both the Municipal Building and the Community Center roofs.

MOTION carried by Unanimous Roll Call Vote (8-0).

MOTION (added): Motion to approve the sale of the 1962 Seagrave Fire Truck by the CVFD, providing 100% of the sale proceeds are paid to the Borough by the CVFD and deposited into the Fire Equipment Fund.

MOTION carried by Unanimous Roll Call Vote (8-0).

EXECUTIVE SESSION

It was noted that Council would be going into an Executive Session following the Council Meeting to discuss personnel matters; no action will be taken.

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Johnston/Post*) that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (8-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary