

**COUNCIL MEETING
Minutes of October 28, 2013**

CALL TO ORDER

President Weitzel called to order the Meeting of Crafton Borough Council at 7:15 pm, in Council Chambers of the Community Center. Flag Salute led by Mr. Johnston. ROLL CALL, by Mrs. Tremblay, recorded eight (8) members of Council present as follows: Mr. Hayes, Mr. Johnston, Mr, O'Brien, Ms. O'Connell, Mr. Phillips, Mrs. Post, Dr. Stewart, and Ms. Weitzel. (*Absent: Mrs. Stacy*) Also present were Mayor Bloom, Engineer Minsterman, Manager Callen, and Director Beechey (Solicitor not present)

OATH OF OFFICE

Planning Commission Members, Rachel Richter and Phillip Lavasseur, were sworn-in to office by Mayor Bloom.

PRESIDENT'S REPORT

President Weitzel and Vice President O'Connell took this opportunity to resign as Council President and Council Vice-President; noting their reasons for same. Mr. Phillips, as President Pro-Tem, took over the Chair, and conducted the meeting, as follows:

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (*Johnston/Stewart*) to approve the October 28, 2013 List of Bills.

MOTION carried by Unanimous Roll Call Vote (8-0); with exception noted by Ms. O'Connell (*#456.54 Library Contribution*).

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded (*Johnston/Stewart*) to approve the Meeting Minutes of October 14, 2013.

MOTION carried by a Seven Yes, One No (*O'Connell*) Roll Call Vote (7-1).

CITIZEN'S PRESENT TO ADDRESS COUNCIL

Phillips Lavasseur, 401 Clearview Avenue – Reported his concerns of drug activity in the area, particularly at 409 Clearview Avenue. He has also brought this matter to the Crafton Police Dept.

RECEIPT OF WRITTEN REPORTS (September 2013):

Treasurer's Report, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, ~~Ordinance Officer's Report, REMS Report, CVFD Reports,~~ and Engineer's Report. MOTION (*Johnston/O'Brien*) carried by Unanimous Roll Call Vote (8-0).

ENGINEER'S REPORT

Engineer Minsterman reported on the outcome of meetings with Ingram Borough concerning the shared

C-19 connection, as reported in the feasibility study to have capacity and overflow problems. This project would involve: 1. Sewer upsizing project, 2. installation of a Storage Tank, and 3. it's Operation and Management; hopefully taken over by Alcosan. The pro-rated cost between Crafton and Ingram, based on flows from each community, is approx. 50% each (49.6% and 49%, City 1%, average). Both Councils will need to enter into an Inter-municipal Agreement, with costs of the project to be shared 50/50 split. Crafton was agreeable to starting the project earlier, at today's cost, and Ingram preferred to defer this project to later. It will take a few years to develop the actual scope of work, and, with DEP regulator's input, further define the project and costs, and at that time, each borough can decide how and when to proceed. Manager Callen noted that both Ingram and Crafton will be acting on this Agreement at the next Council meeting.

MANAGER'S REPORT

Manager Callen – Referred to written report (*copy attached*). He also noted the reported 2014 rate increase by Alocsan of 17%, and Duquesne Light filing for an increase with the PUC. He noted that the Engineers are looking into the sinkhole situation at Haldane.

COMMITTEE REPORTS

- **Recreation** – Ms. Beechey and Ms. Post reminded everyone of the upcoming Tailgate Party (Nov. 3rd) at Crafton Park. Ms. Post commented on the past Sr. Citizen dinner; a very enjoyable event.
- **Administration** – Ms. O'Connell reported that the Library is sponsoring it's Book & Bake Sale this weekend. Manager Callen reported that the pool table is gone and the person who took it will be making a \$125. donation to the borough. The Crafton Renaissance Holiday Bash (Dec. 13th) and House Tour (Dec. 15th) were discussed; more information available on the borough website.
- **Public Safety** – Mr. Phillips reminded everyone of Trick or Treat and to be careful due to the predicted rainy weather. Police and Fire Dept. Volunteers will be on the streets during this event. Mr. Phillips expressed concerns that there are no ramps on Noble in the event an emergency vehicle would need to travel Noble Avenue; Mayor Bloom will look into it.

BUSINESS AGENDA

ADMINISTRATION

MOTION: It was regularly moved and seconded (*Johnston/O'Brien*) to approve the Amendments to the Rules and Regulations of the Civil Service Commission; Section 2.1 and Section 2.3, in accordance with changes in the Borough Code, and as adopted by the Civil Service Commission on October 12, 2013.

MOTION carried by Unanimous Roll Call Vote (8-0).

PUBLIC SAFETY

MOTION: It was regularly moved and seconded (*Post/O'Brien*) to authorize a conditional offer of employment, for the probationary period required by the Civil Service Rules and Regulations, to Joshua J. Withers for the position of patrolman with the Crafton Police Department, to be effective as soon as possible, subject to satisfactory completion of a physical examination and psychological evaluation.

MOTION carried by a Seven Yes, One No (*O'Connell*) Roll Call Vote (7-1).

PUBLIC WORKS

MOTION: It was regularly moved and seconded (*Hayes/Post*) to hire Robert Murrman as a part-time Public Works laborer in accordance with the current wage resolution; at a rate of \$15.00 per hour.

COMMENTS: It was noted that this position is subject to the borough's drug testing policy.

MOTION carried by Unanimous Roll Call Vote (8-0).

REORGANIZATION OF COUNCIL

Floor was open to nominations for Council President. Both Mr. Hayes and Mr. O'Brien declined the nomination; Ms. Post accepted the nomination. It was moved and seconded to close nominations (*Johnston/Stewart*), and carried.

MOTION to elect Ms. Post as Council President carried by Unanimous Roll Call Vote (8-0).

Floor was open to nominations for Council Vice-President. Both Mr. Phillips and Mr. O'Brien accepted the nomination. It was moved and seconded to close nominations (*O'Connell/Weitzel*), and carried.

MOTION to elect Mr. O'Brien as Council Vice-President carried by Unanimous Roll Call Vote (8-0).

ADDITIONAL CITIZEN COMMENTS

Mr. Stewart and Ms. Post thanked Ms. Weitzel and Ms. O'Connell for their service as President and Vice-President.

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Johnston/Hayes*) that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (8-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary

Attachment to the Meeting Meetings

Manager's Report-October 28, 2013

Noble Ave. Improvements: TA Robinson, the contractor selected to reconstruct Noble Avenue began road reconstruction 10/28 and should be completed within 2-3 weeks. Area residents re-notified 10/25 via flyer, phone calls (if #s available), website; word-of-mouth among neighbors.

Demolition 1513 Barr Avenue.

- 1513 Barr Ave. Should have started on 10/23, did not. Complaint lodged with CWCOG who has the contract w/demo contractor.

Salt Shed Project.

- Pad completed and walls erected; awaiting the Fabric Roof from Log Cabin Co.

Catch Basin Inlet Reconstruction

- Contract began in scattered sites; Director of Borough Services as list of those completed.

Shade Tree Commission

- Plant date for trees is Wednesday, 11/13 at Crafton Park and Noble Park; Arbor Day will also be honored by Mayor same day.

Crafton-Ingram Shopping Center

- Working w/4 property owners on Crafton side re: Joint Maintenance Agreement evolving among the 4 for private infrastructure management/repairs/construction etc. Mtg. to occur by mid-November.

Crafton-Ingram C-19 POC Cost-Sharing

Crafton PW Committee Chair met w/Ingram PW Committee on 10/14 to discuss and come to consensus to cost-share C-19 POC (to be completed no later than 2026). Projected Inter-municipal Agreement should be ratified by both Councils by 11/11/2013.

Crafton Borough host to CWCOG Board of Delegates: November 21 Dinner Mtg. in Crafton Community Center. All Council members/staff invited to attend. RSVP notices will be issued among Council members /Staff members soon.

Manager's Report-October 28, 2013 *(continued)*

Contract Review/Negotiate/Refine:

- Following contracts/documents are due to expire and/or undergoing review for re-negotiation/bidding or refined:
- Comcast Cable Franchise (1st mtg. 10/30 at 11am)
- District Magistrate Space Lease—contact with County Court &
- Magistrate Joyce completed—awaiting response from courts as to another 6-year lease terms/conditions.
- Public Works Labor Agreement (expires 4/14/14); hope to meet in November pending #249 confirming date.
- Janitorial Services—reviewing previous specs/conditions, etc.
- Employee Handbook & Policies—updating as time permits.

2014 Remaining Budget Meetings

- Council Budget Meetings: Nov. 4 (Recreation, Sewer & Road), 18 (Admin, Other & Revenues); Dec. 2 (Wrap Up); other meetings, if needed: Nov. 6 & Dec. 4 (Discuss 11/4)
- Projected Budget adoption December 9 Council meeting; fall back adoption meetings Dec. 23 a/o 30, if needed.

Out of Office/Off Site Scheduled Meetings/Initiatives:

October 30, 8:30am - 10:30pm: CWCOG Mgr/Sec Breakfast Mtg.
Robinson Eat n' Park

Nov. 01, 2013, 8:00am - 11:00am: IOP-Library Mtg., University Club,
Oakland

Nov. 06, 2013, 6:00am - 10:30am: Breakfast Mtg. per Agreement

Nov. 11, 2013, 6:00pm - 7:00pm: Crafton-Ingram PW mtg., C-19 POC,
Ingram