

**COUNCIL MEETING
Minutes of November 27, 2012**

CALL TO ORDER

President Weitzel called to order the Agenda Meeting of Crafton Borough Council at 7:15 PM, in Council Chambers of the Community Center. Flag Salute led by Mr. Johnston. ROLL CALL, by Mrs. Tremblay, recorded six (6) members of Council present as follows: Mr. Johnston, Mr. O'Brien, Ms. O'Connell, Mr. Phillips, Mrs. Stacy, and President Weitzel. (*Absent: Mr. Hayes, Mrs. Post, Mr. Stewart*) Also present were Engineer Minsterman, and Manager Callen. (*Mayor Bloom, Solicitor not present.*)

MOMENT OF SILENCE – Nevin Perkey

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (*O'Connell/Johnston*) to approve the November 27, 2012 List of Bills.

MOTION carried by Unanimous Roll Call Vote (6-0).

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded (*O'Connell/Johnston*) to approve the October 23, 2012 and November 13, 2012 Meeting Minutes.

MOTION carried by Unanimous Roll Call Vote (6-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL

Tim Prah, 31 Harrison Street – Mr. Prah reported that he is continuing to have problems parking at his home/driveway due to the construction equipment blocking his driveway. Engineer Minsterman advised that he did look into the matter and this appears to be a communication problem with the Contractor. He, and Manager Callen, will remedy this problem and/or report back to Mr. Prah with additional information. Engineer Minsterman said that unless there is a construction reason or safety issue, this problem should be resolved.

Mr. Raja, 98 Noble Avenue – Mr. Raja reported that he is having access problems in the rear alley behind his business; cars from the apartments are parked in a fashion that prevents access to his dumpster by his waste hauler. Manager Callen to look into this matter and get back to Mr. Raja.

RECEIPT OF WRITTEN REPORTS (October 2012):

Treasurer's Report, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, Ordinance Officer's Report, REMS Report, ~~CVFD Report~~, ~~Animal Control Report~~ and Engineer's Report. MOTION (*O'Connell/Stacy*) carried by Unanimous Roll Call Vote (6-0).

ENGINEER'S REPORT

Engineer Minsterman referred Council to the written report. He commented on the following matters: 1) Clearview Phase I project should be completed within the next two weeks; Grant funds require that this work be completed within five years. Cost appears to be on budget at this time. 2) Pipe replacement and reinstall of sewer liner continues at Morton Street, at the expense of the Contractors. 3) Sinkholes are being addressed at Noble, Hawthorne and Dinsmore/Haldane. 4) Concrete should be installed at the salt bin pad next week, with an overlay of asphalt to protect the concrete from the salt. Salt will need to be tarped this year; construction of structure planned for next year. It was confirmed that Gateway inspected the work done on the base by Public Works for the salt bin pad. Mr. Johnston inquired on the status of the concrete curb work relating to the water company damages. Manager Callen reported that he had asked the Clearview project contractor about doing this work, and is awaiting a response.

DISCUSSION ITEMS

- **Administration** – Ms. O’Connell reported that a Motion is on the Agenda for action regarding the Ordinance to abolish the wards and reduce the number of Council members – this was reviewed previously; and inquired if there were any additional questions or comments. She reported participation in the Civic Plus Webinar; exploring Software, etc. to enhance the website/communication with residents. She reported that a draft job description was provided to Council to review, for the new part-time position; and to consider combining the two positions/cross-training (Administrative & Police Secretary) into one.
- **Finance** – The 2013 Proposed Budgets have been provided for adoption; with no millage increase; but still waiting for a revised reassessment certification from the County. The Sewer Fund will require an increase of .50 cents per 1,000 gals. to generate enough revenue to perform the mandatory Consent Order Sewer Work. The official, final, 2013 Budget will be adopted at the December 11, 2012 Council Meeting.
- **Public Safety** – Manager Callen reported that he is looking into a few options to replace the Triangle Pet Contract; one in particular is located out of Houston, PA. Mr. Phillips noted that the rebar placed in the sewer opening at Bradford and Noble appears to have shifted and should be looked at by Public Works. Mr. Johnston commented that he continues to receive complaints from residents regarding the parking on W. Crafton Avenue (Church Hill), and this will be reviewed further by the Ordinance Committee. Mr. Phillips noted that he has noticed that there does seem to be fewer cars parking on the hill. Manager Callen reported that Verizon has made application for the Street Opening permit and will be excavating and making repairs on W. Crafton Avenue; should be completed from seam-to-seam, a two day job and flagmen will be present.
- **Recreation** – Still waiting for the final Draft of the Parks and Recreation Study; maybe received this week. Ms. Weitzel received information from a resident regarding portable ice rinks, and will forward it to the Recreation Committee.
- **Jr. Councilperson Report** – Ms. Meredith reported that a Breakfast with Santa event is planned for Sat. Dec. 8th, from 9am to 1pm, at the High School, to benefit the Food4Kids program. The Cost is \$4 for kids and \$6 for adults; a Chinese Auction, 50/50 Raffle and other activities are planned.

BUSINESS AGENDA

ADMINISTRATION

MOTION: It was regularly moved and seconded (*Johnston/O’Connell*) to adopt Ordinance No. 1613 allowing for the abolishment of all Wards in the Borough of Crafton, thereby resulting in the election of seven (7) members of Council at large.

MOTION carried by a Five Yes, One No (*Phillips*) Roll Call Vote (5-1).

MOTION: It was regularly moved and seconded (*O’Connell/O’Brien*) to seek RFPs for an Independent Auditor to perform the 2012 Financial Audit. **COMMENTS:** Mr. Johnston inquired why is this being done last minute; should have considered this over a month ago. He expressed concerns that there is not enough time to advertise for RFPs, review and interview candidates, and appoint a qualified auditor before Dec. 31st, as required by the Borough Code – believes this should stay status quo, and work on this for next year rather than rush into it before year end. Manager Callen stated that Council may need to have a special meeting to act on this, possibly during the last week of December.

MOTION carried by a Five Yes, One No (*Johnston*) Roll Call Vote (5-1).

FINANCE

MOTION: It was regularly moved and seconded (*Johnston/Phillips*) to adopt the Proposed 2013 General Fund, Sewer Fund and Road Fund Budgets.

MOTION carried by Unanimous Roll Call Vote (6-0).

MOTION: It was regularly moved and seconded (*Phillips/O’Connell*) to pay \$31,417.64 to the SHACOG for the Joint Municipal O&M CCTV Inspection & Cleaning – Year 2 Contract for Crafton’s pro-rata share of costs incurred for State Pipe Services and the SHACOG Administrative Fee. **COMMENTS:** Manager Callen explained that this a multi-municipal contract with ShaCOG.

MOTION carried by Unanimous Roll Call Vote (6-0).

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Johnston/O’Connell*) that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (6-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary