

**BOROUGH OF CRAFTON
COUNCIL MEETING
Minutes of December 11, 2017**

CALL TO ORDER

President Amendola called to order the Regular Meeting of Crafton Borough Council of December 11, 2017 at 7:15 pm, in the Council Chambers of the Community Center of the Municipal Building. The Flag Salute was led by Mr. O'Brien.

ROLL CALL, by Manager Scott, recorded Seven (7) Members of Council present as follows: Mr. Amendola, Ms. Glaser, Ms. Damits, Mr. O'Brien, Ms. Perry, Mr. Levasseur and Ms. Amendola. Also present Mayor Bloom, Solicitor Gladys, Engineer Strunk, Public Works Director Kaczorowski and Manager Scott.

BILL LIST APPROVAL

MOTION: It was moved and seconded (*Perry/Levasseur*) to approve the Bill List dated December 11, 2017 as presented.

MOTION #1 was moved and seconded by Unanimous Vote (7-0).

ACCEPTANCE/APPROVAL OF MINUTES:

MOTION: It was moved and seconded (*Glaser/Perry*) to approve the Minutes for the November 27, 2017 Meeting as presented.

MOTION #2 was moved and seconded by Unanimous Vote (7-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

Ms. Amendola noted, there were no citizens signed up to speak before Council regarding Agenda items.

ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS

Ms. Amendola noted, in December Crafton Council only holds one meeting, no reports have been received, the reports will be submitted for the January 2018 meeting.

MAYORS REPORT

Crafton Police participated in PA Click it or Ticket Program again this year. Crafton was awarded a grant in the amount of \$1,450 to administer the program. Eight officers participated, 26.5 hours worked, resulting in a number of violations and citations issued and one arrest. Reimbursement for participation in the program is through the State.

ENGINEER'S REPORT

Engineer Strunk noted the monthly Engineer's Report has been submitted to Council for review.

Mr. Strunk noted the only update at this time, the Manhole Rehabilitation Contractor (Standard Pipe Services) continues to work at various locations, however due to the colder weather, is currently on a break and will return at a later date.

Mr. Strunk noted several payment requests have been submitted for Council's consideration on various contract. Any questions, please advise.

PUBLIC WORKS

MOTION: It was moved and seconded (*Levasseur/F. Amendola*) to authorize Payment Request No. 6 and Final in the amount of \$154,532.78 to El Grande Ind. for the 2017 Road Program, as recommended by the Engineer.

MOTION #3 was moved and seconded by Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Perry/Damits*) to authorize Estimate No. 2, in the amount of \$83,724.58 to El Grande Ind. for the Rain Garden Project, as recommended by the Engineer.

Mr. Levasseur inquired if the grant monies for this program was a reimbursement? Ms. Scott stated that the Borough pays the contractor up front, and she has submitted reimbursement request to ALCOSAN for Payment Request No. 1 & 2.

MOTION #4 was moved and seconded by Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Glaser/Levasseur*) authorize payment for O&M Point Repair Contract, Contract Year 4 in the amount of \$1,761.44 (Engineering Fees) as recommended by the Engineer and included in the 2017 Sewer Fund Budget.

MOTION #5 was moved and seconded by Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Levasseur/Perry*) authorize payment for CCTV Inspection & Cleaning, Year 5, in the amount of \$787.31 (Engineering Fees) as recommended by the Engineer and included in the 2017 Sewer Fund Budget.

MOTION #6 was moved and seconded by Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Levasseur/Damits*) authorize payment for Joint Emergency Services Bid, Share cost in the amount of \$722.46 (Advertising & Engineering Fees) as recommended by the Engineer and included in the 2017 Sewer Fund Budget.

MOTION #7 was moved and seconded by Unanimous Vote (7-0).

SOLICITOR’S REPORT

Solicitor Gladys noted the item on the Agenda regarding Mini Casinos, Resolution 2017-20, his office has reviewed this proposed Resolution and recommends Council consider adopting.

Ms. Perry asked to clarify, she stated the Resolution on the Agenda is to at this time, opt out of allowing “Mini Casinos” in the Community, however, in the future, reserve the right to reverse this decision later, should Council wish to consider. Mr. Gladys stated this was correct.

MOTION: It was moved and seconded (*F. Amendola/Glaser*) adopt Resolution No. 2017-20 Prohibiting Category 4 Casino Facilities in Crafton Borough, as recommended by the Solicitor and PA State Association of Boroughs.

MOTION #8 was moved and seconded by Unanimous Vote (7-0).

BUSINESS AGENDA

BUDGET & FINANCE

Ms. Amendola announced, the proposed 2018 Budget for the General Fund, Sewer and Road Fund has been on display for public inspection as required.

MOTION: It was moved and seconded (*O’Brien/Perry*) to adopt the 2018 General Fund, Sewer and Road Tax Fund Budgeted as presented.

MOTION #9 was moved and seconded; Vote (6- Yes; 1-No (Damits)).

MOTION: It was moved and seconded (*Glaser/Perry*) adopt Ordinance No. 1646 fixing the Tax Rate at 5.67 mills on Real Estate property for General Purposes for year 2018 and the rate for the Special Road Improvement Fund at 1.92 mills; total of 7.59 mills (No Increase).

MOTION #10 was moved and seconded by Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Levasseur/Perry*) adopt Resolution No. 2017-18 establishing a general schedule of fees, costs charges and expense for the year 2018 and repealing any and all resolutions inconsistent.

Ms. Perry noted the only revision from 2017 was an increase in the Refuse Fee.

MOTION #11 was moved and seconded by Unanimous Vote (7-0).

MOTION: It was moved and seconded (*F. Amendola/Levasseur*) adopt Resolution No. 2017-19 fixing the salaries of certain employees effective January 1, 2018 and establishing holidays, vacation, sick leave and other benefits and providing disciplinary procedures for the violations, thereof and repealing inconsistence ordinances and resolutions.

Ms. Damits inquired if this was Non-Union employees only. Ms. Scott confirmed (Non-Union and Non-Contracted employees).

MOTION #12 was moved and seconded; Vote (6-Yes; 1-No (Damits)).

MOTION: It was moved and seconded (*Perry/F. Amendola*) authorize Real Estate Refunds in the amount of \$3,410.51 for years 2016 and 2017 as submitted by Jordan Tax Service.

MOTION #13 was moved and seconded by Unanimous Vote (7-0).

ADMINISTRATION

MOTION: It was moved and seconded (*F. Amendola/Glaser*) to authorize to advertise the Reorganization meeting for Tuesday, January 2, 2018 as required by the PA Borough Code

Ms. Amendola noted that typically the meeting falls on the first Monday, however, that being a holiday, the meeting is moved to January 2, 2018.

Mr. Levasseur requested that Council consider another date, Thursday, January 4, 2018.

MOTION #14 Motion Denied

MOTION: It was moved and seconded (*Perry/Glaser*) to authorize to advertise the Reorganization meeting for Thursday, January 4, 2018 as required by the PA Borough Code.

Mr. Levasseur suggested the meeting begin at 6:00 pm.

Discussion regarding who will proceed over the swearing in of the newly elected officials. Ms. Scott will contact the former Magistrate Dennis Joyce for his availability or the newly elected magistrate, Jack Kobistek.

MOTION #15 was moved and seconded by Unanimous Vote (7-0).

ZONING & PLANNING

MOTION: It was moved and seconded (*Levasseur/Perry*) to reappoint Steve Palchowski to a three year term to the Zoning Hearing Board, Term Expiring (12/31/2020).

MOTION #16 was moved and seconded by Unanimous Vote (7-0).

Ms. Amendola announced that the Local Government Academy is planning on holding a course on Blight at the Ingram Municipal Building, sometime in January or February 2018. More information will follow.

PUBLIC SAFETY

MOTION: It was moved and seconded (*Perry/F. Amendola*) authorize the 2017, Volunteer Fire Department Service Credit, in accordance with Ordinance No. 1645, as recommended by the Fire Chief, reviewed by the Borough Manager and submitted for review to Jordan Tax Service.

Ms. Perry stated, Council adopted the Ordinance a few months ago related to the service credit, this is the actual credits each eligible fireman will receive. Ms. Scott noted the credit is 20% on real estate taxes and up to \$150 for earned income taxes for eligible volunteers.

MOTION #17 was moved and seconded by Unanimous Vote (7-0).

MOTION: It was moved and seconded (*F. Amendola/Damits*) authorize advertise for a second Alternate to service on the Civil Service Commission, in accordance with Section 2.1 of the Rules and Regulations.

MOTION #18 was moved and seconded by Unanimous Vote (7-0).

ANNOUNCEMENTS

Ms. Amendola made the following announcements;

- *SANTA Visits by Crafton Fire Department, Saturday, December 16, 2017
Beginning at 9:30 am – Listen for the sirens*
- *SENIOR DINNER – Saturday, December 16, 2017, Community Center
Doors open at 5:00 pm – Volunteers are always welcome!*
- *CRAFTON ADMINISTRATION – Office will be closed on Monday, December 25 & Tuesday, December 26, 2017 and Monday, January 1, 2018 for the Holidays.*

CITIZEN COMMENTS

Aubrey Allen, 79 Taylor Street, stated at the corner of Taylor and Broadhead, there is overgrowth, making it difficult to see vehicles coming around the corner and she is concerned. She believes the property may be owned by the Borough. She is requesting the overgrowth be trimmed.

She also noted there is not adequate street lighting or sidewalks on Broadhead, and asked for consideration to install street lighting.

She also stated another location with overgrowth, traveling on Crennell Avenue by St. Philips Church onto Broadhead, it's difficult seeing the speed limit sign of 25 mph on Broadhead.

Lastly Ms. Allen inquired if Taylor would be on the paving list for 2018. She was told Taylor would be paved in 2017, only half was paved. She noted there was a water main break on Taylor that was when half the roadway was paved. Mr. Kaczorowski noted the in-house crew paved a portion of Taylor near the steps to Broadhead. She agreed, however, the other section they did not pave is a hazard.

Ms. Amendola thanked Council and the residents for trusting her to serve as a Member of Council for the past four years. She appreciates the Community continued support.

Mr. Amendola asked for a Moment of Silence for Barbara Caliguire, who passed away today. He noted, her son Joe is the owner of Sarafino's Restaurant.

Linda Breeden, asked for prayers for Mary Tremblay, who was in the ICU at Allegheny General Hospital.

Ms. Damits inquired when the Borough will be taking down the Military Banners. Ms. Scott noted the Borough will be taking them down after the holidays.

Mr. Levasseur thanked Ms. Amendola and Mr. O'Brien for their leadership, noting it has been a pleasure serving with both of them on Council.

Mr. O'Brien took the opportunity to thank Council and the Community for putting their faith in him over the past four years. He learned a lot and appreciates the support.

ADJOURNMENT

MOTION: It was moved and seconded (*Levasseur/Damits*) to adjourn the meeting at 7:43 pm.

MOTION #19 was carried by a Unanimous Voice Vote (7-0).

Respectfully submitted,
Ann C. Scott, Borough Manager