

**BOROUGH OF CRAFTON
COUNCIL MEETING
Minutes of February 27, 2017**

CALL TO ORDER

Vice President O'Brien called to order the Regular Meeting of Crafton Borough Council of February 27, 2017, in the Council Chambers of the Community Center of the Municipal Building. The Flag Salute led by Mr. Amendola.

ROLL CALL, by Manager Scott, recorded Six (6) members of Council present as follows: Mr. Amendola, Ms. Damits, Mr. O'Brien, Ms. Perry and Mr. Levasseur; NOTE Ms. Glaser joined via Skype. Absent was Ms. Amendola. Also present, Mayor Bloom, Solicitor Gladys, Engineer Strunk, Public Works Director Kaczorowski and Manager Scott.

BILL LIST APPROVAL

MOTION: It was moved and seconded (*F. Amendola/Levasseur*) to approve the Bill List dated February 27, 2017 as presented.

MOTION #1 was moved and seconded by Unanimous Vote (6-0).

ACCEPTANCE/APPROVAL OF MINUTES:

MOTION: It was moved and seconded (*F. Amendola/Glaser*) to accept the Minutes of the Meeting dated February 13, 2017 as presented.

MOTION #2 was moved and seconded by a Unanimous Voice Vote (6-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

Mr. O'Brien noted, that no one signed up to speak before Council on Agenda Items.

ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS (January 2017)

Council acknowledged receipt of the following Monthly Reports; Financial Report, Treasurer's Report, Act 511 and Trash Collection Reports, Property Tax Collection, Annual Police Report, NW EMS Report, Ordinance Officer Report, Building Inspection Report, Engineer's Report, Public Works Report, Fire Department Report and the Library Report.

MAYOR'S REPORT

Mayor Bloom noted he issued two proclamations; 1) Proclaiming March 5 – 11, as Multiple Sclerosis (MS) Awareness Week in the Borough of Crafton; and 2) Proclaiming April 2017, as "Pennsylvania 811 Safe Digging Month" in Crafton. He noted both are available in the Borough Offices if anyone is interested in reviewing.

Mayor Bloom noted, Crafton lost another resident to Heroin this weekend, making this the fourth overdose since January 1, 2017, and the third in February.

ENGINEER'S REPORT

Engineer Strunk noted in regards to the 2017 Corrective Action Plan, the design of sewer repairs have been completed and submitted to SHACOG for bidding. Projects will include CCTV, lining, excavation repairs and manhole rehabilitation.

Mr. Strunk noted, he met with Public Works Director Kaczorowski, regarding the road program. A listing of the streets to be considered for paving are as follows, BASE BID – Foster Avenue from West Steuben to Borough line; Mueller Avenue from Willard to Keever; Bradford from Crafton Boulevard to Noble; Hawthorne from Manor to Woodlawn; Afton Avenue, Crafton Boulevard to Park Entrance, Prince Alley from East Crafton to dead end; Margie Alley from S. Grandview to Alley T; Alley U from Promenade to Margie's Alley; Alley T from Promenade to Margie's Alley; Alley N from McCormick to Hunter Street. Two Add Alternates, depending on the price that comes in for paving, Ewing Road from Promenade to DeSoto and Ewing from DeSoto to Ballfield. The Plans and Specifications are in order.

Mr. Levasseur inquired if the Alley off of Mueller could be added to the list or if this was something the Public Works could do in house. Mr. Kaczorowski stated, the 2017 budget includes the purchase of a small paver so the Public Works could pave some of the secondary streets and alleys in house. He located a used paver on-line, two of the men went to take a look at it, however, has been unable to contact the seller again. He isn't returning calls. The Public Works continues to search for a used paver on line and through the assistance of local communities and the COGS. Mr. Kaczorowski noted the Public Works just patched that same alley with cold patch this week. Mr. Levasseur inquired what the percentage or alleys that need repaired. Mr. Kaczorowski replied, about ninety percent need paved or work completed. The alleys included in the Road Program have a larger grade and are more difficult to pave.

SOLICITOR'S REPORT

Solicitor Gladys noted that the two ordinances Council will consider adopting at the next meeting of March 13, 2017, may be viewed in the Administration Offices; Ordinance No. 1642 regarding Disorderly Houses and 1643 regarding Vacant Properties.

Solicitor Gladys noted that in reference to the property located at 78 Fountain, the Borough went to Court in December and was settled by way of a Consent Order. As of this date the homeowner has not complied and is in default of the Order. According to his office, the Borough is now free to demolish the property. Attorney Bolle is going to send a letter to the property owner this week that he is in default of the Order. Solicitor Gladys noted the property owner has missed several milestones required, however, he would have the right to appeal this notice to the Courts for some sort of equity claim.

Mr. Amendola inquired if grant funding would be available for the demolition of this property. Ms. Scott noted in the past, the Borough has received monies to demolish blighted properties through the County CDBG. Beginning in 2016 the program doesn't allow for the demolition of one property, it only allows for demo of numerous properties in a blighted neighborhood.

Solicitor Gladys noted at the previous meeting, Act 90 was discussed and whether or not the Borough had to incorporate language into our Zoning Ordinance to accommodate these provisions. He noted under State Law, that Act 90 is in effect with no further action.

BUSINESS AGENDA

PERSONNEL

NOTICE – the Borough is accepting Summer Recreation (Pool) and Public Works applications through March 8, 2017.

MOTION: It was moved and seconded (*F. Amendola/Levasseur*) to Adopt Resolution No. 2017-02 for the wages and salaries of the summer pool and public works personnel, as presented.

MOTION #3 was moved and seconded by a Unanimous Voice Vote (6-0).

FINANCE

Mr. O'Brien noted on the Agenda was a discussion regarding the Act 902 Recycling Grant the Borough was approved for in the amount of \$73,692. The amount to reimburse the General Fund and the amount to be paid on the Capital Lease.

Ms. Scott noted that the Borough submitted the 902 application for the purchase of heavy equipment, Leaf Vac, Leaf Box and 30% of the cost of the backhoe. In 2016 the Borough entered into a capital lease agreement for the purchase of the Backhoe and Skid Steer, a 3.5% loan for a period of seven years through PNC. She noted \$42,372 was approved through the grant for the purchase of the Leaf Vac and Box (noting this equipment was paid in full from the General Fund up front).

Ms. Scott inquired the direction of the disbursement of the 902 funds; Options 1) The Borough could make a balloon payment of approximately \$73,000 toward the lease agreement; 2) the Borough could maintain all of the funding in the General Fund for future projects or 3) the portion of the funding approved of \$31,320 for the purchase of the backhoe could be put on the capital lease. Council discussed the various options presented.

MOTION: It was moved and seconded (*Levasseur/O'Brien*) to allocate the \$32,000 of the 902 Funding as payment to the Capital Lease Agreement for the purchase of the backhoe and the balance \$41,692 of the funding to reimburse the General Fund for the purchase of the Leaf Vac and Box.

MOTION #4 was moved and seconded by a Unanimous Voice Vote (6-0).

ZONING & PLANNING

MOTION: It was moved and seconded (*Perry/F. Amendola*) to reappoint Phillip Levasseur and Ashley McCullough to the Crafton Planning Commission for a term expiring April 13, 2021.

MOTION #5 was moved and seconded by a Unanimous Voice Vote (5-0), 1 abstention

NOTICE – A Planning Commission Meeting has been scheduled for Monday, March 20, 2017 at 6:30 pm to Review and Consider the Implementable Comprehensive Plan.

COMPREHENSIVE PLAN

Mr. O'Brien noted a Special Meeting has been scheduled for Monday, March 27, 2017 beginning at 6:00 pm with Ingram Borough Council to continue the discussion on the Joint Comprehensive Plan.

Ms. Scott noted that Sam Nucci, President of Council in Ingram contacted the Borough Offices today requesting Council to consider a Joint Resolution to thank the members of the Joint Committee for their time and dedication to the Plan. Mr. Nucci is working on preparing and will submit a copy to Crafton upon completion.

PUBLIC WORKS

MOTION: It was moved and seconded (*F. Amendola/Levasseur*) to authorize to advertise the 2017 Road Program Plans and Specifications as recommended by the engineer.

Ms. Damits inquired as to what paper these plans will be advertised. Ms. Scott noted, the paper of record for the Borough is the Suburban Gazette. However, these plans will be advertised through the Dodge Report as well.

MOTION #6 was moved and seconded by a Unanimous Vote (6-0).

ADMINISTRATION

NOTICE – Mr. O'Brien noted that the Borough has received a letter regarding the Voluntary Dissolution of Crafton Historical Society. Ms. Perry noted, as a member of the Society and the Library Board, she will be able to discuss this matter with Council. This is the final step in the dissolution of the 501(c)3 status for the Society, which has been going on for the past few year. She noted the Historical Society has been unable to maintain the proper number of Officers and Members required by the by-laws. She noted that all assets will become a part of the Crafton Library, trustee.

ANNOUNCEMENTS

Ms. Amendola made the following announcement;

- *CRAFTON MILITARY BANNER PROGRAM* – Applications are available to purchase your Military Banner on the website (Crafton.org) or the Administration Offices, Cost is \$85
1 Large Banner and 2 Small Banners

CITIZEN COMMENTS

Kathleen Watson, 74 Fountain Street, thanked Council for their continued efforts regarding the property at 78 Fountain Street.

Ms. Watson inquired if anyone is interested in restarting the Historical Society, should they contact the Library directly. Ms. Perry acknowledged they may contact the Library.

ADJOURNMENT

MOTION: It was moved and seconded (*Levasseur/F. Amendola*) to adjourn the meeting at 8:00 pm.

MOTION #7 was carried by a Unanimous Voice Vote (6-0).

Respectfully submitted,
Ann C. Scott, Borough Manager