

COUNCIL MEETING Minutes of September 25, 2012

CALL TO ORDER

President Weitzel called to order the Agenda Meeting of Crafton Borough Council at 7:15 PM, in Council Chambers of the Community Center. Flag Salute led by Mr. O'Brien. ROLL CALL, by Mrs. Tremblay, recorded seven (7) members of Council present as follows: Mr. Johnston, Ms. O'Connell, Mr. Phillips, Mrs. Post, Mrs. Stacy, Mr. Stewart, and President Weitzel. (*Absent: Mr. Hayes, Mr. O'Brien*) Also present were Mayor Bloom, Engineer Minsterman, and Manager Callen. Solicitor not present.

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (*Johnston/Phillips*) to approve the September 25, 2012 List of Bills.

MOTION carried by Unanimous Roll Call Vote (7-0), with abstention noted (*O'Connell, #456.54*).

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded (*O'Connell/Stacy*) to approve the September 11, 2012 Meeting Minutes.

MOTION carried by Unanimous Roll Call Vote (7-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL

None

RECEIPT OF WRITTEN REPORTS (August 2012):

Treasurer's Report, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, Ordinance Officer's Report, REMS Report, ~~CVFD Report~~, Animal Control Report and Engineer's Report. MOTION (*O'Connell/Phillips*) carried by Unanimous Roll Call Vote (7-0).

ENGINEER'S REPORT

Engineer Minsterman referred Council to the written report. He noted that the Contractor for the Clearview project is scheduled to start on Monday, Oct. 1, 2012. He also noted that there are two items on the Business Agenda being recommended for payment (TA Robinson, Roto Rooter).

PRESIDENT'S REPORT

President Weitzel reported that an Executive Session was held prior to the meeting to discuss personnel and Contractual matters; no action was taken.

DISCUSSION ITEMS

- a. Administration – Ms. O'Connell reported that she had attended the recent REMS Board meeting. She reminded everyone of the upcoming Open House, on October 4th, for presentation of the pool design concepts. She noted that the Design Concepts are posted on the Borough website under "Events". She also reminded residents that the E-mail Alert program is

available and there is a link on the Borough website to register. She also noted that there is no formal written agreement with the Fire Department for the shared use and maintenance of the rear parking lot, which is owned by the CVFD; leased to the Port Authority Park N'Ride. The verbal and past practice agreements (handshake type) should be put into written form and on the record. Such items as seal coating of the asphalt, striping, snow removal, weeding, etc. would be addressed in the agreement. The parking lot asphalt does need seal coating/striping, but it is too late in the year to have this done.

- b. Public Works – Manager Callen reported that the detour signs will be posted by the Contractor for the Clearview project, Contractor will be notifying residents of the commencement of the project, and he will address parking issues and garbage removal issues with the affected residents. The No Parking on Tuesdays/Garbage Pickup signs, in Alley A, will be covered during the project. It is estimated to be a two month project. Manager Callen reported that the pool and pumps have been winterized. Leaf pick-up will start in approx. two weeks. One leaf box is not in good condition, but should make it through this season, but should consider replacement for next year. The backhoe brakes are scheduled for repair. Rebid of the Roof project has been advertised and a Pre-Bid Meeting is scheduled with a Bid opening on Oct. 15th; contract award by Council at the second Council meeting. Salt Bin – Various options were discussed; will not be done this year. Need a temporary option, concrete pad, tarps, location, etc. – Engineer will provide assistance, and prepare a task and estimate for work authorization. Will need to consider regulations, flood plain, drainage and property survey with regard to the location. Lastly, Manager Crown noted that the borough building boiler equipment was damaged during the August 5th rain event; water back-up over 18” water damaged the boiler. Some repairs were made by Climatech and the system is up and running, but it should have certain parts replaced. Climatech is providing an estimate and looking into the possibility of insurance coverage. Mr. Johnston inquired on the status of the sale of the paver and the 1962 Seagrave fire truck. Mr. Callen stated that advertising of that equipment is pending; on the list to do.
- c. Ordinance – Mr. Johnston noted that the proposed parking Ordinance has been revised for consideration, taking into account some of the resident comments, and is on the Agenda to approve for advertisement. He suggested that a link be put on the Borough Website to the National Weather site. Parking problems on West Crafton (Church Hill) were discussed; Mr. Phillips provided photos of vehicles driving down the wrong side of the street when cars were parked on the hill alongside of the church. The Manager was asked to speak to St. Phillips about the problem and a remedy. Further discussion for the next Council meeting; no action at this time.
- d. Public Safety – Mr. Phillips asked if anything was planned for the sewers at Noble and Bradford, which he mentioned previously. The openings are very large and a potential hazard. Mr. Callen noted that Public Works would be doing pothole/asphalt work next week and will address those sewer openings. It was also noted that there have been delays in getting the new Police vehicle; certain accessories (cage, etc.) were designed wrong for the SUV type and only becoming available now; should have both vehicles in about two weeks.
- e. Parks/Recreation – Councilperson Tracy Post was appointed as Chairman of the Recreation Committee; Committee Assignments were revised. She will meet with the Manager to review various Recreation items. Ms. Post announced that she is looking into getting a new Junior Councilperson at Carlynton – a Junior, and is also going to talk with Carnegie to do likewise.

BUSINESS AGENDA

ADMINISTRATION

MOTION: It was regularly moved and seconded (*O’Connell/Johnston*) to authorize Gateway Engineers to assist in the research of the land for the Clearview Trail and the plotting of various deeds in an effort to determine the location of the trail in relation to the properties owned by Crafton Borough at a cost of \$2,500.00.

MOTION carried by Unanimous Roll Call Vote (7-0).

PUBLIC WORKS

MOTION: It was regularly moved and seconded (*O’Connell/Stewart*) to approve payment of the Final Estimate in the amount of \$137,403.52 to T.A. Robinson, for the contract for the West Crafton Avenue reconstruction project, per the recommendation of Gateway Engineers. **COMMENTS:** It was noted that the finished contract came in approx. \$30,000 under bid.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*O’Connell/Stewart*) to approve payment #1 in the amount of \$106,410.53 to Roto Rooter Services Company for the 2012 Sanitary Sewer Point Repairs for repair work satisfactorily completed between August 1, 2012 and September 14, 2012 per the recommendation of Gateway Engineers.

MOTION carried by Unanimous Roll Call Vote (7-0).

ORDINANCE

MOTION: It was regularly moved and seconded (*Phillips/Johnston*) to authorize the advertisement of an Ordinance amending Parking Regulations, §214-35 on certain streets, and establishing Article XV, §214.111 regulating parking during Severe Winter Weather Periods. **COMMENTS:** Ms. Weitzel thanked Mr. Johnston for all of his work on preparing this ordinance.

MOTION carried by Unanimous Roll Call Vote (7-0).

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Johnston/O’Connell*) that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (7-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary