

**COUNCIL MEETING
Minutes of May 19, 2014**

CALL TO ORDER

President Hayes called to order the Regular Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute led by Mrs. Post. ROLL CALL, by Mrs. Tremblay, recorded all (7) members of Council present as follows: Mr. Amendola, Ms. Amendola, Mr. O'Brien, Mr. Phillips, Ms. Post, Ms. Weitzel and Mr. Hayes. Also present were Mayor Bloom, Engineer Minsterman, Director Beechey and Solicitor Matt Dolfi.

EXECUTIVE SESSION

President Hayes reported that an Executive Session was held prior to the meeting to discuss a personnel matter; no action taken.

PROCLAMATION

Jazmyn Meredith, Junior Council Person – Carlynton Student, Jazmyn Meredith, was recognized for serving on Borough Council as Junior Council Person; Proclamation was read.

BILL LIST APPROVAL

MOTION: It was regularly moved and seconded (*Weitzel/N.Amendola*) to approve the Bill List dated May 19, 2014.

MOTION carried by Unanimous Roll Call Vote, with exception noted (*O'Brien-#400.11-Stipend*). (7-0)

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded (*F.Amendola/Post*) to approve the April 28 and May 12, 2014 Meeting Minutes.

MOTION carried by Unanimous Roll Call Vote (7-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL

None

RECEIPT OF WRITTEN REPORTS (April 2014):

~~Treasurer's Reports~~, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, Ordinance Officer's Report, REMS Report, ~~CVEP Report~~ and Engineer's Report. MOTION moved and seconded (*N.Amendola/Post*) carried by Unanimous Roll Call Vote (7-0).

MAYOR'S REPORT

Mayor Bloom noted that there is pending legislation with regard to police using radar as a tool throughout the Commonwealth. Its use is not intended as a moneymaker, and perhaps purchase may be considered in the 2015 Budget.

ENGINEER'S REPORT

Engineer Minsterman referred Council to the written report (copy attached). Engineer excused.

MANAGER'S REPORT

Director Beechey referred Council to the written report (copy attached)

PRESIDENT'S REPORT

President Hayes reported that Manager search committee will be looking at a proposal from the Local Government Academy (LGA), and plan an analysis of staff duties and needs.

BUSINESS AGENDA:

ADMINISTRATION

MOTION: It was regularly moved and seconded (*Post/F.Amendola*) to adopt Resolution No. 2014-08 authorizing the Borough of Crafton to execute the Renewal Agreement with Comcast, for a ten (10) year term, and a cable franchise fee of 4%.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*Post/N.Amendola*) to adopt Resolution No. 2014-09 amending Resolution No. 2006-03, to establish a participation/scholarship award in the amount of \$200.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*Post/N.Amendola*) to adopt Resolution No. 2014-10, amending Fees & Rates Resolution 2013-16, Parks and Recreation Areas, Sections C. and E.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*Weitzel/Post*) to appoint Lynn Nickel to serve as an Alternate on the Crafton Civil Service Commission, for a six year term, commencing May 20, 2014.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*Post/N.Amendola*) to adopt Resolution No. 2014-11, establishing a revised Municipal Code of Conduct. **COMMENTS:** Various concerns were discussed particularly with regard to enforcement and disciplinary action; Solicitor confirmed that nothing in the proposed Code of Conduct violates any ones rights. Ms. Weitzel noted that this final document is way beyond what she originally proposed and intended. President Hayes stated that the proposed document covers both ethics and code of conduct; decorum, and civility for meetings; adding appropriate rules as to procedure, including disciplinary.

MOTION carried by a Six Yes, One No (*Phillips*) Roll Call Vote (6-1).

ORDINANCE

MOTION: It was regularly moved and seconded (*O'Brien/Weitzel*) to adopt Ordinance No. 1623 amending the Vehicle and Traffic Ordinance, Section 214-40 to include a Special Purpose Parking and/or Standing Zone at 33 Alice Street, to accommodate the loading/unloading of persons, during the days and hours posted.

MOTION carried by Unanimous Roll Call Vote (7-0).

PUBLIC WORKS

MOTION: It was regularly moved and seconded (*Weitzel/Post*) to hire Tyler Schneider as full-time Public Works employee, effective on or before June 1, 2014, subject to satisfactory completion of background check and drug/alcohol testing.

MOTION carried by a Five Yes, Two No (*F. Amendola/Phillips*) Roll Call Vote (5-2).

MOTION: It was regularly moved and seconded (*Post/N.Amendola*) to enter into an Agreement with SHACOG for the Joint O&M CCTV Inspection and Cleaning-Year 4 Project.

MOTION carried by Unanimous Roll Call Vote (7-0).

PARKS AND RECREATION

MOTION: It was regularly moved and seconded (*Post/Phillips*) to enter into a Contract with Jump Start Sports for Recreation Programming, at no cost to Crafton Borough, with shared revenue, subject to final review and approval by the Solicitor.

MOTION carried by Unanimous Roll Call Vote (7-0).

MOTION: It was regularly moved and seconded (*Post/O'Brien*) to hire Kenneth Caine and Zachary Caine as substitute Life Guards for the 2014 Season.

MOTION carried by Unanimous Roll Call Vote (7-0).

ADDITIONAL COMMENTS

Ms. Post reported on various activities and update on plans for Crafton Celebrates

President Hayes reminded everyone that there is no Council Meeting scheduled for May 26th due to the Memorial Day Holiday.

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Post/N.Amendola*) to adjourn the meeting.

MOTION carried by Unanimous Roll Call Vote (7-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary



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May 19, 2014
C-5667-2014

TO: Crafton Borough Council
FROM: Richard D. Minsterman, P.E., Borough Engineer
SUBJECT: May Engineer's Report

The following summarizes the work performed during the month and a status report of various projects.

1. **C-5612-0014 Clearview Avenue Pavement and Drainage Improvements Phase III**

Phase III was awarded to A. Merante Contracting on Monday, April 28, 2014. Pre-Construction meeting is currently scheduled for May 28, 2014. Construction is set to begin on the first week of June 2014.

2. **C-5625-2013 2013 Road Program**

Crack sealing on Cross Street will be completed by the contractor this spring. Once that work is complete, the final pay application will be prepared.

3. **C-5625-2014 2014 Road Program**

Bids have been received and TA Robinson Asphalt was the lowest responsible bidder. The bid was awarded at the last Council Meeting. Contracts have been prepared and sent to the contractor for signature.

4. **C-5709-1403 2014 O&M CCTV Contract**

All participating Municipalities have concurred with the SHACOG bid. Crafton is last on the schedule so we don't anticipate the project starting in until August or September and we will let the Borough know when Sewer Specialty Services will be in the Borough

5. **C-5709-1405 2013 O&M Defect Repairs**

A. Excavation Contract

All participating Municipalities have concurred with the SHACOG bid. Final signed contracts were received on May 16, 2014. We anticipate having the pre-con meeting with the contractor by the end of May and reviewing submittals shortly thereafter. We anticipate a mid to late June start date depending on their final schedule submission.

B. Lining Contract

All participating Municipalities have concurred with the SHACOG bid. Final signed contracts were received on May 16, 2014. We are awaiting a schedule and submittals from the contractor and will inform the Borough of when the contractor will start work in the Borough.

6. C-5723-0001 Salt Storage Building Design and Bid Documents

Construction is complete. Plavchak will come back to the site once there is 70% vegetation cover to remove erosion and sediment controls and re-seed any existing bare areas.

7. C-5728 2014 Inlet Rehabilitation Project

Gateway will meet with the Interim Manager in early June to further discuss and plan this year's inlet project.

Manager's Report-May 19, 2014

2014 Infrastructure Projects:

I did receive word that the lowest bid for Painting is in fact reputable, it will be on next month for action.

Parks and Recreation Playground installation still behind.

Rate resolution Fee structure for recreation programs on as a discussion item
Non-resident family passes for families of Crocodile swimmers discussion. On agenda for action

Swimming Pool

Slated to open Saturday May 25th at 12pm

Clean-up/Arbor Day Wednesday May 21st 9am-1pm.

Administration

Jr Council-award a monetary scholarship to members that serve with a council proclamation/amend resolution-on agenda for action

Comcast Franchise Contract:

May 19th- action Item-To be done via resolution. Was requested that we seek an increase from Verizon as well.

Public Works Contract: meeting scheduled for Thursday May 22nd at 10:00am

District Magistrate Lease: met with county and Magistrate Joyce on 5/15 to discuss terms and potential increase. Discussion items were heat remediation from front windows, sink repair, carpet cleaning and general cleaning. Looking to enter into a 10 year contract with 3% increases at 3 year intervals. Waiting for options to discuss heat remediation and will meet again to discuss timelines. Lease would be retroactive.

Duncan Matter- checks were delivered to the respective attorneys today.

Multi-Municipal Comprehensive Development Plan:

Met with Jim Pashek from Pashek and associates regarding funding for Plan. It was determined a study should cost in the neighborhood of \$70,000. With proceeds from both LGA and Allegheny County the residual would be \$15,000 split amongst the three municipalities. DCED will not fund this application. Spoke

with Kay Pierce from Allegheny County. Very small window and pot of money for 2014 but is hoping for more money in 2015.