

**COUNCIL MEETING  
Minutes of August 22, 2016**

**CALL TO ORDER**

President of Council, Amendola called to order the Regular Meeting of Crafton Borough Council to Order, in the Council Chambers of the Community Center of the Municipal Building. The Flag Salute led by Ms. Glaser.

ROLL CALL, by Manager Scott, recorded Six (6) members of Council present as follows: Mr. Amendola, Ms. Glaser, Ms. Damits, Mr. O'Brien, Mr. Levasseur and Ms. Amendola. Absent was Ms. Perry. Also present Mayor Bloom, Solicitor Gladys, Engineer Strunk, Public Works Director Kaczorowski and Manager Scott.

**BILL LIST APPROVAL**

**MOTION:** It was moved and seconded (*F. Amendola/Glaser*) to approve the Bill List dated August 22, 2016 as presented.

MOTION #1 was moved and seconded by Unanimous Vote (6-0).

**ACCEPTANCE/APPROVAL OF MINUTES:**

**MOTION:** It was moved and seconded (*F. Amendola/O'Brien*) to accept the Minutes of the Meeting dated August 8, 2016 as presented.

MOTION #2 was moved and seconded by a Unanimous Voice Vote (6-0).

**CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:**

Ms. Amendola noted one resident was signed up to speak on Agenda Items. She asked Mr. Wooster to come up to the microphone and address Council.

Chuck Wooster, he noted his business address is 2 E. Crafton Avenue. He noted he was in attendance at the meeting representing Crafton/Ingram Rotary. He wanted to express his gratitude to Crafton Borough and the Public Works Department for everything they did regarding the Annual Rib Fest to make it a success. This year was a record year, raising over \$22,000, reminding all monies raised go right back into the Communities, in support; the Library, Fire Department and other organizations. Again, he wanted to Thank the Public Works Department for all of their assistance.

**ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS (July 2016)**

Council acknowledged receipt of the following Monthly Reports; Financial Report, Treasurer's Report, Act 511 and Trash Collection Reports, Property Tax Collection, Police, Fire and NW EMS Report, Ordinance Officer's and Building Inspection Report, Engineer's Report, Public Works Report, Fire Department Report and the Library Report.

**MAYOR'S REPORT**

Mayor Bloom noted that there is an item on the Agenda regarding, Orchard Way, behind Crafton Elementary School. He stated, a request was received and it is now recommended to make Orchard Way a One Way Alley, easterly, from Noble Avenue to Vance Avenue. He noted parents drop off their children in the mornings to attend the Elementary School. By making the roadway One Way, it would eliminate congestion, provide easier access for snow and ice control and improve the safety of the students walking the alleyway. He noted, the roadway is narrow with poor visibility. He recommends Councils consideration when the motion is made to advertise the Ordinance.

The next item on the Agenda is the installation of a Stop Sign on Willard at Clearview. Poor site visibility justifies the installation of the sign. He recommends Councils consideration when the motion is made to advertise this Ordinance.

Mayor Bloom noted, should any resident wish to review either of these ordinances or comment on these traffic changes, he invited them to attend the next meeting to speak before Council, prior to adoption.

**ENGINEERS REPORT**

Engineer Strunk noted that the 2016 Road Program is near completion, only remaining repairs are outstanding punch list items. He noted that it is the Engineer's recommendation to approve Payment Request No. 2 for \$259,388.60 to Mele and Mele & Sons, with five (5) percent retainage. He noted PA American Water Company has agreed to reimburse the Borough for work completed on Walnut and a portion of Harris in the amount of \$43,495.68; a check should be received in the next few weeks.

Mr. Strunk noted State Pipe Services contacted his office regarding a pre-construction meeting for the Preventative Maintenance and Defect Repair contract. He will notify the Borough when the meeting has been scheduled. This is the last of the four annual contracts for O&M Maintenance we participate through SHACOG. Manhole and Manhole lining, work still needs completed, he will notify the Borough when work will begin.

CDBG funding for 2016, the Borough intends to submit an application for the installation of seven (7) Handicap Ramps on Nevada, Montana and Dakota area. He noted this type of funding is only eligible in certain areas of the Borough, and the minimum application must be for over \$20,000.

CDBG funding for 2015, Handicap Ramps along Foster Avenue, the plans and specifications are completed, waiting for notification from the Char West COG to proceed.

Gateway is recommending the re-advertisement of pipe bursting contract for the storm sewer on Duncan Avenue, the line runs between several homes and is in poor condition. He spoke with several contractors, noting they were busier earlier in the year, but would be available in the fall to complete this type of work.

**SOLICITORS REPORT**

Solicitor Gladys noted 78 Fountain, the Borough has been attempting to remove the hazardous structure on the property; a Trial date on the matter has been scheduled for December. He noted, the property owner and his attorney had a parting of ways, the owner is not responding to the attorney's calls and/or notifications. The Borough is moving forward on the matter.

He noted in reference to 96 Noble, he reminded Council this is a dilapidated property, the owner managed to avoid demolition by completing a bare minimum of work to pass inspection. His Office has contacted the taxing authority (Jordan Tax Service) regarding a Sherriff Sale of the property for delinquent taxes, a copy of the tax statements will be provided next week.

**BUSINESS AGENDA**

***PUBLIC WORKS***

**MOTION:** It was moved and seconded (*Levasseur/Damits*) to authorize the Police Service Agreement with the Borough of Thornburg for a three (3) year period with an option to extend one (1) additional year. The 2017 Annual Cost of \$95,448.58, payable in equal monthly installments.

MOTION #3 was moved and seconded by a Unanimous Roll Call Voice Vote (6-0).

**MOTION:** It was moved and seconded (*Glaser/Damits*) to authorize to Advertise, Ordinance No. 1638, establishing One-Way Travel on Orchard Way from Noble to Vance Avenue, as recommended.

MOTION #4 was moved and seconded by a Unanimous Roll Call Voice Vote (6-0).

**MOTION:** It was moved and seconded (*Damits/Levasseur*) to authorize to Advertise Ordinance No. 1639 for the installation of a stop sign on Willard Avenue at Clearview Avenue

MOTION #5 was moved and seconded by a Unanimous Roll Call Voice Vote (6-0).

***PARKS AND RECREATION***

**MOTION:** It was moved and seconded (*Damits/F. Amendola*) to appoint Wayne Nock to the Recreation Board with a term expiring September 30, 2020.

MOTION #6 was moved and seconded by a Unanimous Roll Call Voice Vote (6-0).

**MOTION:** It was moved and seconded (*Levasseur/O'Brien*) to appoint Brandy Gant to the Recreation Board with a term expiring September 30, 2020.

MOTION #7 was moved and seconded by a Unanimous Roll Call Voice Vote (6-0).

Ms. Scott announced that the Annual Doggie Paddle is scheduled for Sunday, September 11, 2016 from 1 pm to 3 pm at Crafton Pool. The cost is \$10 per dog. She wanted to make residents aware of the date change, the event was moved to Sunday (in the past held on Saturdays). She noted Pitt plays Penn State that day, and the Recreation Board worked around this event.

### ***PUBLIC WORKS***

**MOTION:** It was moved and seconded (*Damits/Glaser*) to authorize Payment Request No. 2 to Mele and Mele, Inc. for the 2016 Road Program in the amount of \$259,388.60, as recommended by the Engineer.

MOTION #8 was moved and seconded by a Unanimous Voice Vote (6-0).

**MOTION:** It was moved and seconded (*Levasseur/F. Amendola*) to adopt Resolution No. 2016-07, for the PA Small Water and Sewer Program Grant Application for the Johnston St. Sewer Repair Project in the amount of \$164,000 as recommended by the Engineer.

DISCUSSION – The Mayor inquired if this is the same project discussed prior, repairing the sewer line going under various homes and garages. The Engineer stated that this was that same repair previously discussed, it is only a portion of the project, the line runs from Johnston to Emily and is in poor condition. Mr. Levasseur inquired as to the size of the pipe and the linear footage for the project. Mr. Kaczorowski noted it was a 15” line. Mr. Strunk did not have the file with him, and will let Council know the linear feet to be replaced. Mr. Levasseur inquired if this would be paid out of the 2016 Budget. Ms. Scott noted this was a 15% matching grant and would be included in the 2017 Budget.

MOTION #9 was moved and seconded by a Unanimous Voice Vote (6-0).

### ***FINANCE***

**MOTION:** It was moved and seconded (*Levasseur/O'Brien*) to approve the Sewer Service Line Warranty/Repair mailing as submitted through the Service Line Utilities program.

DISCUSSION – Mr. Levasseur noted this will provide residents with options for this type of service.

MOTION #10 was moved and seconded by a Unanimous Voice Vote (6-0).

Ms. Amendola asked if Council had an opportunity to review the proposed schedule for the 2017 Budget Meetings. She noted it was a very tight schedule, the proposed budget would need to be advertised by November 23 allowing for the mandatory 10 days of review and adopted at the December 12, 2016 Meeting. Ms. Scott noted in previous years, Council only held only one meeting in December, the second Monday, due to the Holiday.

Ms. Amendola reviewed the schedule; October 17, November 7 and 21 are the Mondays scheduled for budget meetings.

Ms. Amendola noted, we are on a tight schedule, she asked Members of Council to review the 2016 budget, and if any questions or comments on a particular line item, please contact the Borough Manager and/or President of Council by email prior to the meeting, so that the necessary information may be gathered and presented.

Ms. Scott noted she had concerns having only three meetings scheduled and advertised. If a fourth meeting would not be necessary, it is easier and less expensive to cancel a budget meeting rather than advertising for a fourth special meeting.

Ms. Amendola noted that another meeting could certainly be added to the schedule, and that optional day of the week could be considered. Ms. Amendola recommended November 9, 2016 at 6:30 pm.

Ms. Scott noted she will prepare a new calendar for Council and upload it to the Cubby. She will prepare the advertisement and submit to the Suburban Gazette.

Mr. O'Brien asked the start time of the budget meetings. It was noted these meetings typically start at 6:30 pm. Mr. Levasseur noted that he would not be able to make a meeting any earlier than 6:30 pm.

### ***COMPREHENSIVE PLAN***

Mr. Levasseur noted that Plan has not been completed, however, work continues. He noted that a Steering Committee will be held in September, a date to be determined.

### ***ANNOUNCEMENTS***

Ms. Scott made the following Announcements;

#### ***JORDAN TAX SERVICES***

Crafton Borough Building – Collection School District taxes

Thursday, August 25, 2016 – 1 pm to 4 pm

Wednesday, August 31, 2016 – 9 am to Noon

#### ***ALLEGHENY COUNTY VACANT PROPERTY RECOVERY PROGRAM***

Is accepting Applications to interested property owners to acquire vacant properties at a reduced cost, the property owner must share a common boundary. Applications due by 8/31/16.

Flyers regarding the program are available on the website and at the sign-in table in the back.

#### ***ALCOSAN***

Annual Open House is Saturday, September 17, 2016 from 9 am to 4 pm.

**CITIZEN COMMENTS**

Ms. Amendola noted no citizen signed up to speak before Council.

**ADJOURNMENT**

**MOTION:** It was moved and seconded (*Levasseur/O'Brien*) to adjourn the meeting at 7:45 pm.

MOTION #11 was carried by a Unanimous Voice Vote (6-0).

Respectfully submitted,  
Ann C. Scott  
Borough Manager