

**COUNCIL MEETING**  
**Minutes of September 26, 2016**

**CALL TO ORDER**

Vice President of Council O'Brien called to order the Regular Meeting of Crafton Borough Council to Order, in the Council Chambers of the Community Center of the Municipal Building. The Flag Salute led by Mr. Amendola.

ROLL CALL, by Manager Scott, recorded Six (6) members of Council present as follows: Mr. Amendola, Ms. Glaser, Ms. Damits, Mr. O'Brien, Mr. Levasseur and Ms. Perry. Absent was Ms. Amendola.. Also present Mayor Bloom, Solicitor Gladys, Engineer Minsterman, Public Works Director Kaczorowski and Manager Scott.

**BILL LIST APPROVAL**

**MOTION:** It was moved and seconded (*Perry/Glaser*) to approve the Bill List dated September 26, 2016 as presented.

MOTION #1 was moved and seconded by Unanimous Vote (6-0).

**ACCEPTANCE/APPROVAL OF MINUTES:**

**MOTION:** It was moved and seconded (*Levasseur/F. Amendola*) to accept the Minutes of the Meeting dated September 12, 2016 as presented.

MOTION #2 was moved and seconded by a Unanimous Voice Vote (6-0).

**CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:**

Mr. O'Brien noted there were no residents that have signed up to address Council regarding matters on the Agenda.

**ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS (August 2016)**

Council acknowledged receipt of the following Monthly Reports; Financial Report, Treasurer's Report, Act 511 and Trash Collection Reports, Property Tax Collection, Police, NW EMS Report, Ordinance Officer's and Building Inspection Report, Engineer's Report, Public Works Report, and the Library Report.

Ms. Perry inquired with the Manager, after reviewing the financial reports, if there were any line items that should be of any concern to Council at this time. The Manager noted, she is just beginning to work on the Budget, and right now, there were not any items of concern.

**MAYOR'S REPORT**

Mayor Bloom noted that were no items on his Agenda for this evening.

**ENGINEER'S REPORT**

Engineer Minsterman noted in reference to the 2016 Road Program, the Contractor, Mele and Mele have not yet completed the punchlist items, but their office is working with them to schedule. The Borough received reimbursement from PA American Water for the work done on Harris and Walnut in the amount of \$43,495.68.

CDBG funding for 2015, Handicap Ramps along Foster Avenue, the plans and specifications are completed, waiting for notification from the Char West COG to proceed and submit the request for bids.

In reference to the Operation and Maintenance and defects repair program, all work has been completed, with the exception of one manhole to manhole lining on Promenade, this should be completed by the end of the this week. These contracts are completed through SHACOG; televising, preventative maintenance, lining and excavation, and mandated by the Consent Order.

Mr. Minsterman noted that bids for the pipe bursting bids for the storm sewer on Duncan Avenue, are due September 27, 2016.

Mr. Levasseur inquired regarding the Road Program, if retainage was being held from the contractor until the punchlist is completed. Mr. Minsterman confirmed that was correct. He asked if the amount of retainage would cover the completion of these items. Mr. Minsterman confirmed.

Mr. Levasseur requested that be sure to include in next year's budget, the cost for paving roadways, but also any additional costs to ensure the work is done properly. He inquired as to the amount of time the contractor will have to complete the punchlist items. Mr. Minsterman assured Council, his office is working with Mele to get the necessary work completed.

**SOLICITOR'S REPORT**

Solicitor Gladys noted 78 Fountain, the Borough has been attempting to remove the hazardous structure on the property; a Trial date on the matter has been scheduled for December.

In reference to 25-27 Sycamore Street, he noted that the Settlement Agreement has been signed, his office is filing a motion for Lien, for damages, costs and attorney fees.

He noted in reference to 96 Noble, he reminded Council this is a dilapidated property, the owner managed to avoid demolition by completing a bare minimum of work to pass inspection. His Office has contacted the attorneys for the School District regarding a Sherriff Sale of the property. They are willing to tax sale this property, but they are not willing to front the cost that goes with a tax sale, estimated at approximately \$7,000. Mr. Gladys noted there is no easy remedy to solve this matter.

**BUSINESS AGENDA*****FINANCE***

Mr. O'Brien announced, the Service Line Protection letter has been mailed out to the residents, a copy of the Public Service Announcement is on the table in the back of the room, should anyone have any questions on the matter.

Ms. Perry noted several residents approached her with their concerns, and were a little shaken by the letter that went out. She confirmed the Borough has received approximately ten (10) calls on the matter as well. Ms. Perry noted her concerns that the letter went out on Crafton letterhead and signed by the President of Council as opposed to the letter going out by Service Line Utilities and stating that the Borough endorses the program. She is requesting Council to consider concerns for any future mailings, and requiring them to send out information on their letterhead. Ms. Scott noted this is their standard practice when working with Municipalities. She reminded everyone the Solicitor and the President of Council reviewed the letter and made revisions that were accepted by Service Line Utilities. Ms. Perry noted this is another service offered to the residents of the Community should they have such an occurrence, however, she feels it may have been a bit confusing as it was sent out.

Mr. Levasseur noted the residents he spoke with, inquired if the Borough was selling the insurance. He assured them that the Borough was not, and the service is offered through Service Line Utilities. The Borough endorses this service offered to the Community.

Mr. O'Brien announced the 2017 Budget Meeting Calendar, October 17, November 7, 9 and 16 at 6:30 pm in Council Chambers. Ms. Damits inquired if these meetings were open to the public. Ms. Scott stated they were advertised and open to the public.

***PUBLIC SAFETY***

**MOTION:** It was moved and seconded (*Damits/Glaser*) to adopt Ordinance No. 1638, establishing One-Way travel on Orchard Way from Noble Avenue to Vance Avenue.

Ms. Damits inquired as to the speed limit on Vance. Mr. Kaczorowski noted more than likely Orchard was not posted, however, this is a school zone and is eligible to be posted at 15 mph.

MOTION #3 was moved and seconded by a Unanimous Roll Call Voice Vote (6-0).

**MOTION:** It was moved and seconded (*Damits/Levasseur*) to adopt Ordinance No. 1639, installation of a Stop Sign at the corner of Willard and Clearview Avenue.

MOTION #4 was moved and seconded by a Unanimous Roll Call Voice Vote (6-0).

Mr. O'Brien noted a meeting was held with the Comprehensive Plan Professionals and the owner of the Crafton/Ingram Shopping Center, he asked Ms. Perry to bring everyone up to date.

Ms. Perry noted Pashek and Associates met with Claire Calig, principal owner of the Crafton/Ingram Shopping Center. She was open to some of the suggestions submitted to her by the Committee to improve Community walkability and the overall appearance of the Shopping Center. She did however, have concerns over the installation of shade trees, in front of the Giant Eagle or any other store canopy. She stated she would consider other areas throughout the parking lot. She is committed to long term operation of the Shopping Center and enhancing the retail mix of the area. She noted many of the stores leases have a required number of parking spaces, therefore, reconfiguring the parking lot is not an option at this time.

### ***PUBLIC WORKS***

**MOTION:** It was moved and seconded (*Damits/Glaser*) to adopt Resolution 2016-08 regarding the ALCOSAN GROW Program for the Crafton Park Rain Garden Project in the amount of \$133,000.

MOTION #5 was moved and seconded by a Unanimous Roll Call Voice Vote (6-0).

**MOTION:** It was moved and seconded (*Damits/Levasseur*) to adopt Resolution 2016-09 regarding the ALCOSAN GROW Program for the Thomas Street Sewer Separation Project in the amount of \$80,000.

MOTION #6 was moved and seconded by a Unanimous Roll Call Voice Vote (6-0).

### ***ADMINISTRATION***

**MOTION:** It was moved and seconded (*F. Amendola/Damits*) to adopt Resolution 2016-010 approving the 2017 Minimum Municipal Obligations for the Police Pension Plan for \$18,496 and the Non-Uniform Pension Plan in the amount of \$71,037.

Ms. Damits inquired as to who was part of the Non-Uniform Pension Plan, which Ms. Scott responded the Plan is Public Works and Administration. She explained, after the actuarial review and approval, this is the minimum amount that can be deposited into the Pension Plans in 2017 as defined by the Plan. The Borough will receive State Aid toward this minimum deposit.

MOTION #7 was moved and seconded by a Unanimous Roll Call Voice Vote (6-0).

### ***ANNOUNCEMENTS***

Mr. O'Brien announced the Crafton Fire Department and Western PA Humane Society are hosting a low cost Vaccine Clinic for your pet on Sunday, October 2, 2016 from 10:00 am to 3:00 pm. Come get your dogs and cats vaccinated for rabies, DHPP, lyme disease and more. You can even get your pet microchipped at a low cost.

Ms. Karen Falbo, 257 Noble Avenue appeared before Council to discuss her neighborhood. She noted that she lives on the one-way portion of the newly paved Noble Avenue. She is concerned about cars speeding on the roadway, there seems to be a lot of younger families in the neighborhood with little children playing. She is requesting signs to be posted along Noble, Slow Children Playing. Ms. Scott noted she will look into the matter along with the Public Works Director.

Ms. Perry noted, last meeting, Ms. Glaser recognized the Pool Manager for her commitment and hard work at the Pool this year. Ms. Perry noted that hard work was recognized by a sharp increase in revenue (pool passes and daily admissions). Ms. Glaser noted, the completion of the Splash Pool certainly was a benefit as well, along with the warm summer weather.

Ms. Glaser inquired if the Borough received any complaints or had any problems in reference to lyme disease? She noted the County announced there were spraying in the West End area this evening. Mr. Kaczorowski noted the Borough has not received any complaints regarding lyme disease and the County is the entity authorized to spray an area. Should there be an issue, he will contact the County Health Department directly to schedule.

Ms. Damits inquired if the Borough will collect cuttings from a pine tree. Mr. Kaczorowski explained since the Borough is a combined sewer community we have a responsibility to collect tree clippings and prunings. We offer a chipping service to residents, he explained the branches need to be approximately 6 feet long and no larger than 6" in diameter. When the clippings are ready for pickup, contact the Borough, and you will be put on the Chipper List. The chipper will come by your home and collect/chip what you have at the curb. He noted, after, the Borough recycles the clippings and converts it to mulch.

**ADJOURNMENT**

**MOTION:** It was moved and seconded (*Levasseur/O'Brien*) to adjourn the meeting at 7:55 pm.

MOTION #8 was carried by a Unanimous Voice Vote (6-0).

Respectfully submitted,  
Ann C. Scott  
Borough Manager