

COUNCIL MEETING Minutes of September 23, 2013

CALL TO ORDER

President Weitzel called to order the Meeting of Crafton Borough Council at 7:20 pm, in Council Chambers of the Community Center. Flag Salute led by Mr. Phillips. ROLL CALL, by Mrs. Tremblay, recorded eight (8) members of Council present as follows: Mr. Hayes, Mr. Johnston, Mr. O'Brien, Ms. O'Connell, Mr. Phillips, Mrs. Post, Dr. Stewart, and Ms. Weitzel. (*Absent: Mrs. Stacy*) Also present were Mayor Bloom, Engineer Minsterman, Solicitor Daley, Manager Callen, Director Beechey, and Jr. Council Ms. Meredith.

EXECUTIVE SESSION

President Weitzel reported that an Executive Session of Council was held prior to the Council Meeting to discuss legal and personnel matters; no action taken.

APPROVAL OF BILL LIST

MOTION: It was regularly moved and seconded (*Johnston/Hayes*) to approve the September 23, 2013 List of Bills.

MOTION carried by Unanimous Roll Call Vote (8-0); with exception noted by Ms. O'Connell (#456.54 Library Contribution).

APPROVAL OF MINUTES

September 9, 2013 – Motion Tabled: Minutes were available, but Motion to Approve tabled pending clarification of comments regarding appointments to various committees/commissions.

CITIZEN'S PRESENT TO ADDRESS COUNCIL

Ken Arbuckle, 59 Maplewood – Noted that two of three items he addressed previously with Council and Director Beechey were taken care of, but he has not heard anything back on his concerns of a damaged culvert on his property. He believes this to be a hazard and a liability, and the responsibility of the Borough. Ms. Beechey indicated that upon her inspection, she believes this culvert is located on Mr. Arbuckle's property. She, and Manager Callen, will look into this further and respond back to Mr. Arbuckle within 7 to 10 days.

RECEIPT OF WRITTEN REPORTS (August 2013):

Treasurer's Report, Financial Report, ~~Act 511 and Trash Collection Reports, Property Tax Collection Report~~, Police Report, Ordinance Officer's Report, REMS Report, ~~CVFD Reports~~, and Engineer's Report. MOTION (*Johnston/Post*) carried by Unanimous Roll Call Vote (8-0).

ENGINEER'S REPORT

Engineer Minsterman reported that the Clearview Phase II project is nearing completion; some paving work remains. Construction of the Salt Bin and the Sewer Inlet Project should commence the beginning of October. Alcosan met with 3 Rivers Wet Weather to discuss evaluation of Green Infrastructure projects; EPA requested Alcosan re-evaluate their feasibility study. Alcosan may

possibly consider sponsoring some of the engineering costs for eligible projects. Next year, Crafton's 2014 Overflow project may be a feasible project for consideration. Mr. Johnston inquired on the status of Verizon's repair of W. Crafton Avenue. Engineer Minsterman reported that he has been working with Verizon, and they have conceded to making the repairs. A meeting is schedule with them, next week, to review and finalize the method for the slab replacement; project should be commenced by the end of October.

MANAGER'S REPORT

Manager Callen – Referred to written report (copy attached). Mr. Johnston inquired on repairs at Steuben Street and Noble; as to whose responsibility following the PAWC water main replacement project. This is beyond the area to be paved under contract, and would be PAWC responsibility; including the necessary Highway Occupancy Permit. He also inquired on the status of the School District's Tax Lien on 37 White; Manager Callen reported that there has been no formal follow-up from the School District. Mr. Hayes inquired on the next steps following the demolition of the structure at 227 West Steuben Street. Manager Callen reported that a lien would be filed to cover any borough costs (demolition, taxes, etc.) if not paid by the insurance company escrow funds. Sidewalk cleanup, etc. will be done by the borough; not included in the demolition project.

SOLICITOR'S REPORT

None

COMMITTEE REPORTS

- **Recreation** – Ms. Beechey reported a very successful Doggie Swim fundraiser event at Crafton Pool; attended by 106 dogs, netting \$1,200 in proceeds. Would like to possibly expand this event next year to include other dog events in the park (i.e., obstacle course, etc); she also noted that there has been interest in providing a Dog Park facility in Crafton. She noted that plans are continuing for the Tailgate Party (Nov. 7th) at Crafton Park and has received the necessary alcohol permit.
- **Public Works** – Mayor Bloom inquired to Director Beechey on pot-hole patching, referencing the need on Woodlawn Avenue. Ms. Beechey reported that Public Works will continue to repair potholes with hot patch and Woodlawn is on their list; scheduled for Thursday/Friday. Mr. Phillips reported some graffiti on signal boxes, street signs (W. Crafton) and underpass. Mr. Phillips also reported that Halloween Trick or Treat is scheduled for October 31st, from 6 to 8 pm – Police and Fire Dept. Volunteers will be out in the community during that event. Some discussion on Little Cougar's football practice; speeding cars, noise, etc. on Afton Avenue. Mayor Bloom will make the officer's aware to watch for this when they are using the field. Public Works will be commencing Leaf pickup on or about October 1st.
- **Administration** – Ms. O'Connell reported that there will be an Administrative Committee Meeting on Wed., October 2nd; they will be reviewing policy for handling appointments to the various committees and commissions. Also, reviewing the Laserfiche proposal – available on Cubby Council Share file.

- Ordinance/Planning – Mrs. Post inquired on possible ordinance violations on Steuben Street, and inquired on ordinances regarding yard sales and flea market events. Following discussion, this matter will be looked into further with the Ordinance Enforcement Officer.
- Other – Dr. Stewart reported that the deadline is upcoming for Nominations for the Annual Community Service Awards; deadline Wed., Sept. 25th – submit nominations to the Borough Secretary’s Office.

BUSINESS AGENDA

ADMINISTRATION

MOTION: It was regularly moved and seconded (*O’Connell/Hayes*) to approve the Crafton Police Bargaining Agreement, for a three (3) year period effective January 1, 2013 through December 31, 2015.

MOTION carried by Unanimous Roll Call Vote (8-0).

MOTION: It was regularly moved and seconded (*Hayes/Johnston*) to authorize Borough Manager to advertise for Garbage/Recycling Removal Services for 2014 with 4 option years to follow.

MOTION carried by Five Yes, 3 No (O’Brien, O’Connell, Post) Roll Call Vote (5-3).

FINANCE

MOTION: It was regularly moved and seconded (*Johnston/Post*) to approve and advertise the 2014 Budget Meeting dates, as follows:
Monday, October 7th, 21st, November 4th, 18th, and December 2nd, 2013 – at 7:00pm, and Council’s adoption of the Final Budget at the December 9, 2013 Council Meeting.

MOTION carried by Unanimous Roll Call Vote (8-0).

PUBLIC WORKS

MOTION: It was regularly moved and seconded (*Hayes/O’Connell*) to adopt Resolution No. 2013-12, amending the current Wage Resolution, Section II F. Part Time Personnel, to increase the hourly rate for a Public Works Skilled Laborer to \$15.00 per hour.

MOTION carried by Unanimous Roll Call Vote (8-0).

MOTION: It was regularly moved and seconded (*Stewart/Post*) to approve Payment #2 to A. Merante Contracting in the amount of \$156,400.15 for the Clearview Avenue Sewer/Road Construction Phase II project for the period July 27, 2013 through August 30, 2013, and as reviewed and certified by Gateway Engineers.

MOTION carried by Unanimous Roll Call Vote (8-0).

MOTION: It was regularly moved and seconded (*Phillips/Post*) to contract with Pittsburgh Fencing company for the purchase and installation 450 LF of guide rail on Crafton Boulevard (aka Backbone Road), at a cost not to exceed \$10,047, unless additional costs are approved by a necessary, approved, change order; and subject to availability of funds. ~~following the completion of the Noble Avenue Road~~

~~Paving project.~~ (Amended)

MOTION carried by Unanimous Roll Call Vote (8-0).

PARKS/RECREATION

MOTION: It was regularly moved and seconded (*O'Connell/Hayes*) to approve the lease Agreement with the Carlynton School District for use of the miniature golf facility/property during the month of October 2012 for fund raising purposes.

MOTION carried by Unanimous Roll Call Vote (8-0).

MOTION: It was regularly moved and seconded (*Post/O'Connell*) to acknowledge and ratify the current officers of the Crafton Renaissance Committee, as follows: Maureen Blackwell-Chairman, Eileen Clancy-CoChairman, and Christine Hahn-Secretary/Treasurer.

MOTION carried by Unanimous Roll Call Vote (8-0).

BUILDING INSPECTION/CODE ENFORCEMENT

MOTION: It was regularly moved and seconded (*O'Connell/Stewart*) to send and pay registration fee of \$125 for Property Maintenance Code Officer to attend 'Inspecting and Managing Special Events' on October 9, 2013 in Monroeville.

MOTION carried by Unanimous Roll Call Vote (8-0).

ADDITIONAL CITIZEN COMMENTS

None

JR. COUNCIL REPORT

Ms. Meredith reported on various upcoming school events (Homecoming, Parade, Spirit Week, Grimms Ghostly Golf, etc):

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Johnston/Hayes*) that this meeting be adjourned.

MOTION carried by Unanimous Voice Vote (8-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary

Manager's Report-September 23, 2013

Noble Ave. Improvements: PAWC will complete is waterline replacement on Noble, & East Steuben by Wednesday, 9/25. Coinciding and projected to the end of this week, PAWC is/will connect laterals for each of the residences in the affected area. TA Robinson, the contractor selected to reconstruct Noble Avenue will begin road reconstruction within the following 2-3 weeks. Area residents will be notified in advance when the road work will occur.

Demolition 1513 Barr Avenue.

- **1513 Barr Ave.** Working on a Pre-Con w/CWCOG to begin (perhaps 1-2 weeks.)

Demolition of 227 W. Steuben

- Completed

Salt Shed Project.

- Pre Construction conference tentatively scheduled for 9/27 on site.

Catch Basin Inlet Reconstruction

- Pre Construction conference will be 9/26 at 10am at Gateway following field visits for markings on each of the inlets scheduled for reconstruction.

Shade Tree Commission

- TreeVitalize approved the Commissions application and 13 trees will be planted in Crafton Park and Noble Park (where trees were removed last year. Plant date is Wednesday, 11/13.

Crafton-Ingram Shopping Center

- Working w/4 property owners on Crafton side re: Joint Maintenance Agreement among the 4 for private infrastructure management/repairs/construction etc. Mtg. to occur by mid-October.

Contract Review/Negotiate/Refine:

- Following contracts/documents are due to expire and/or undergoing review for re-negotiation/bidding or refined:
 - Refuse Hauling—Request for Bids issued 9/24 for 10/11 submittal
 - Comcast Cable Franchise (expires in 2014)
 - District Magistrate Space Lease—contact with County Court & Magistrate Joyce completed—awaiting response from courts as to another 6-year lease terms/conditions.
 - Public Works Labor Agreement (expires 4/14/14)
 - Final Draft of Police Labor Agreement-Completed, awaiting Council's ratification 9/23
 - Janitorial Services—reviewing previous specs/conditions, etc.
 - Employee Handbook & Policies—updating as time permits.

(over)

2014 Budget Meetings should occur no later than early October; following is a 'suggested' budget formulation timeline:

- Department 'wish list' & suggested budget requests due to Manager by Sept. 27.
- Preliminary Budget by Manager to Council by October 4
- Council Budget Meetings: Oct. 7, 21; Nov. 4, 18; Dec. 2; other meetings, if needed: Nov. 6 & Dec. 4
- Projected Budget adoption December 9 Council meeting; fall back adoption meetings Dec. 23 a/o 30, if needed.

Out of Office/Off Site Scheduled Meetings/Initiatives:

September 24, 8:30am – 12:30pm: ½ day vacation. In office 12:30pm

September 25, 9:00am – 12:30pm: U of Pitt-Institute of Politics re:
Regionalization of ALCOSAN—I represent the western
ALCOSAN member municipalities.

September 26, 8:30am -11:30pm: Local Gov't Academy re: Act 129 –Pgh.

September 30, 8:30am – 12:30pm: SPC Municipal Energy -Homestead

October 02, 6:30am – 10:30am; Breakfast Mtg. per agreement.

October 04, 8:30am – Noon, Municipal Pension Summit-Wexford

October 10, 8:30am – 11:30am: 3RWW-Green Infrastructure-Green Tree