

CRAFTON BOROUGH

COUNCIL DISCUSSION MEETING MINUTES – October 9, 2017

<i>MOTION NO.</i>	<i>DESCRIPTION</i>	<i>PAGE NO.</i>
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#2	Approval of Minutes – 09/25/2017	1
#3	Authorize – Enter into Memorandum of Understanding – Allegheny County District Attorney’s Office regarding Act 22 Of 2017 – Wiretap and Judicial Code	2
#4	Authorize – Advertise Civil Service Commission Meeting – November 1, 2017 at 6:00 pm Finalize the Rules and Regulations	2
#5	Adopt Resolution NO. 2017-11 Abbreviated Agreement with PENNDOT regarding Paving of Route 60 – Manhole Facilities	2
#6	Award CDBG Year 43 ADA Ramp Project to US Construction, Inc.; Base Bid - \$26,750. Local Share - \$2,750.00	2
#7	Adjourn – 7:40 pm	4

COUNCIL DISCUSSION MEETING
Minutes of Monday, October 9, 2017

CALL TO ORDER

President Amendola called the Discussion/Agenda Meeting of Crafton Borough Council to order, in Council Chambers of the Community Center at 7:15 pm.

The Flag Salute was led by Mr. Amendola.

ROLL CALL, by Manager Scott, recorded six (6) Members of Council present as follows: Mr. Amendola, Ms. Glaser, Ms. Damits, Mr. O'Brien, Mr. Levasseur and Ms. Amendola. Absent from the meeting was Ms. Perry. Also in attendance were Mayor Bloom, Solicitor Gladys and Manager Scott.

BILL LIST APPROVAL

MOTION: It was moved and seconded (*Glaser/Levasseur*) to approve the payment of bills on the Bill List dated October 9, 2017.

MOTION #1- carried by a Unanimous Voice Vote (6-0)

ACCEPTANCE/APPROVAL OF MINUTES

MOTION: It was moved and seconded (*Levasseur/F. Amendola*) to accept the Meeting Minutes dated September 25, 2017 as presented.

MOTION #2 - carried by a Unanimous Voice Vote (6-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items only

Ms. Amendola noted that no one had signed in to speak before Council on Agenda items.

SOLICITOR'S REPORT

The Solicitor noted the first item on the Agenda is consideration to enter into a Memorandum of Understanding with the Allegheny County District Attorney's Office. This is in reference to Act 22 of 2017, Wiretapping and Judicial Code revisions. These changes include Body Cameras and Dashboard Cameras. This Understanding would put the County DA's Office in charge of any requests for information (Right to Know) on body camera or dashboard camera evidence. Any litigation the DA's Office would be the entity that would appear and provide the evidence in court. Mr. Gladys noted he has reviewed the letter from the District Attorney and the Memorandum of Understanding and recommends Council approval.

The Mayor noted he spoke with the Chief of Police on this matter and after discussion, agrees Council should consider approving the Memorandum of Understanding.

MOTION: It was moved and seconded (*F. Amendola/O'Brien*) to enter into the Memorandum of Understanding with the Allegheny County District Attorney's Office regarding Act 22 of 2017, Wiretap and Judicial Code representation, as recommended by the Mayor and Solicitor.

MOTION #3 - carried by a Unanimous Roll Call Vote (6-0).

The Solicitor noted the next item on the Agenda was the Splash Pool and the information submitted to the bonding firm. He noted he has not had the opportunity to contact the bonding company representative, their offices were closed for the past week due to a water main break and electrical problems. He will contact them before the next meeting.

MAYOR'S REPORT

Mayor Bloom noted, the Police Department purchased new service weapons for each of the officers. They replaced the 10 year old Glocks currently used with new generation service weapons.

BUSINESS AGENDA

ADMINISTRATION

MOTION: It was moved and seconded (*F. Amendola/Levasseur*) to authorize to advertise the Civil Service Commission Meeting, Wednesday, November 1, 2017 in Council Chambers at 6:00 pm. The sole purpose of the meeting is to finalize the Rules and Regulations.

MOTION #4 - carried by a Unanimous Roll Call Vote (6-0).

PUBLIC WORKS

MOTION: It was moved and seconded (*Damits/O'Brien*) to Adopt Resolution No. 2017-11; Abbreviated Agreement with PENNDOT regarding the paving of Route 60 to provide materials to adjust manhole facilities during construction.

MOTION #5 - carried by a Unanimous Roll Call Vote (6-0).

MOTION: It was moved and seconded (*Glaser/Levasseur*) to Award CDBG Year 43, ADA Ramp Project to US Construction, Inc. for a base bid of \$26,750, with a local share of \$2,750.

MOTION #6 - carried by a Unanimous Roll Call Vote (6-0).

Ms. Scott noted that this is the application that was submitted in 2016. A similar project will be applied for in 2017 for ADA ramps.

FINANCE

Ms. Amendola noted the first Budget Meeting for the 2018 Budget is scheduled for Monday, October 16, 2017 beginning at 6:30 pm in Council Chambers.

DISCUSSION ITEMS

Ms. Scott noted she received notification that the Suburban Gazette is out of business. In accordance with the Borough Code, all legal advertisements must be placed in a newspaper of general circulation. Ms. Scott contacted the Green Tree Times, they do not accept legal advertisements in a free circulation. At this time, there isn't an alternative except for the Pittsburgh Post-Gazette, which is significantly higher costs. They do have a Friday edition, Local Xtra West Edition, the cost per inch is \$1.40 per line. Increase in the 2018 Budget will be required.

Mr. O'Brien requested a timeframe or deadline to consider appointment of interested Crafton residents to the proposed Blight Committee. Some of the persons whom he has spoken with who are interested in the Committee, have inquired when things will begin. He will discuss the matter with the President of Council for Ingram at the next COG meeting as well.

Ms. Scott suggested anyone interested in being appointed, submit a letter of interest to Council. Once all of the letters have been received, Council can make a decision on the appointments.

Mr. Levasseur inquired if the road paving project was completed. Ms. Scott noted, they are just about done, some of the outstanding items include line striping and restoration.

Mr. Levasseur inquired if Duquesne Light has completed an audit of the streets lights in the Community. Ms. Scott noted, when a light is out, the Police Department reports it to Duquesne Light and they repair.

Ms. Damits inquired about the No Parking Signs on Crafton Boulevard in front of the school. She noted the signs remain up all weekend long and no work is completed. Ms. Scott noted that work is being completed by PA American Water Company.

Ms. Damits noted the lights at the emergency call box were out and asked if it could be looked into. Ms. Scott noted she will contact the company for repairs.

Mr. Levasseur noted the intersection on Steuben next to the Sharp Edge, a few meetings ago he had pointed out that the area needed addressed. The weeds were high in locations and a few of the properties needed attention. He noted the intersection looks great, so much more welcoming to Crafton. Ms. Scott noted Crafton Public Works completed the work in the area.

Ms. Scott noted the newsletter is just about ready, she received Ingram's information, a draft has been submitted for printing. The goal is to have the mailers out around the last week of October. The system will be up and running November 1, 2017.

Mr. O'Brien inquired if alleys required the same requirements as roadways for consideration for the installation of a stop sign? Ms. Scott stated, she believes the same justifications are required for alleys.

Mr. O'Brien noted the alley behind Crafton Elementary, there is a blind intersection at the "T", and a stop sign may assist with the kids walking and traffic. Ms. Scott will speak with the Police and Public Works Departments.

ANNOUNCEMENTS

Ms. Amendola made the following announcements;

- i. *SENIOR DINNER – Saturday, October 21, 2017*
- ii. *HALLOWEEN – Trick or Treat – Tuesday, October 31, 2017
6:00 pm to 8:00 pm*
- iii. *MINI-GOLF – Thursday, October 19 – Monday, October 30
4:00 pm to 9:00 pm – Proceeds benefit Carlynton Student Government*

AUDIENCE AGENDA

Kathleen Watson, 74 Fountain, inquired the status of the demo of 78 Fountain. Ms. Scott noted the contracts have been signed, a pre-construction meeting has been scheduled, and work should begin in a few weeks.

ADJOURNMENT

MOTION: It was moved and seconded (*F. Amendola/Levasseur*) to adjourn the meeting at 7:40 pm.

MOTION #7 - carried by Unanimous Voice Vote (6-0).

Respectfully submitted,
Ann C. Scott, Borough Manager