

CRAFTON BOROUGH

COUNCIL MEETING MINUTES – JANUARY 9, 2017

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#3	Approval of the Minutes – 12/12/2016	1
#4	Appoint Officer Brian Tully to Permanent Officer	2
#5	Appoint Police Secretary to 30 hours per week	3
#6	Authorize Payment to SHACOG – Joint Lining Contract Year 8, Engineering Fees - \$860.16,	3
#7	Authorize Payment to SHACOG – Joint O&M Contract Year 4, Engineering Fees - \$856.84	3
#8	Adopt Resolution 2017-01 – Approve Planning Module Brenlove Plan of Lots located on Promenade (new development)	3
#9	Adjourn – 8:10 pm	7

**COUNCIL MEETING
Minutes of January 9, 2017
Discussion Meeting**

CALL TO ORDER

President of Council Ms. Amendola called to order the Discussion Meeting in the Borough of Crafton, on Monday, January 9, 2017 at 7:15 pm, in the Council Chambers of the Community Center of the Municipal Building. The Flag Salute was led by Mr. O'Brien.

ROLL CALL, by Manager Scott, recorded Five (5) Members of Council present as follows: Ms. Damits, Mr. O'Brien, Ms. Perry, Mr. Levasseur and Ms. Amendola. Absent: Ms. Glaser and Mr. Amendola. Also present Mayor Bloom, Solicitor Gladys and Manager Scott.

Ms. Amendola noted that an executive session was held prior to the meeting, no action was taken.

BILL LIST APPROVAL

MOTION: It was moved and seconded (*Levasseur/O'Brien*) to approve the Bill List of January 9, 2017 as presented.

MOTION #1 carried by a Unanimous Voice Vote (5-0).

MOTION: It was moved and seconded (*Levasseur/O'Brien*) to approve the Ratified Bill List of December 28, 2016 as presented.

MOTION #2 carried by a Unanimous Voice Vote (5-0).

ACCEPTANCE/APPROVAL OF THE MINUTES:

MOTION: It was moved and seconded (*Levasseur/Damits*) to approve the Minutes of December 12, 2016 as presented.

MOTION #3 carried by a Unanimous Voice Vote (5-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

Andi Sevacko, 10 Bell Avenue, regarding the Military Banner Program. Ms. Sevacko provided a sample of the banners for Council to review. Ms. Scott noted that the first banner was sold to Ms. Sevacko, the picture she provided was uploaded to the website and submitted. The proof sent back turned out great. She noted if you visit the website, www.troopbanners.com/crafton you can see each banner. Ms. Scott noted applications are available on the Crafton website, hard copies are in the back of Council Chambers and in the Administration Office. Ms. Sevacko will be attending the American Legion meeting on Thursday, applications will be available there as well. Ms. Scott noted there are a few items that need to be worked out, however, these are being addressed. Banners will be in place from Memorial Day to Veterans Day.

SOLICITOR'S REPORT:

Solicitor Gladys noted that there is a pending Draft Ordinances regarding Vacant and Disorderly Houses, and the ongoing matter related to Street Parking on Station Street with the Port Authority.

Ms. Perry inquired if we are prepared to discuss the draft ordinances at this time. Solicitor Gladys noted he was not ready, he continues to review/revise the draft, and he wanted to get a feel for the time frame when Council did wish to schedule the discussion. Council agreed to wait until the meeting on February 13, 2017 to discuss both ordinances on Disorderly Homes and Vacant Homes.

MAYOR'S REPORT:

Mayor Bloom noted that the Borough received correspondence from Keith Morris, Emergency Management Specialist for the County stating the Borough of Crafton meets or exceeds all of County requirements, Title 35, for Emergency Management Coordinator, Chief Mark Sumpter, one of the few Communities in the County to meet all such requirements. Mayor Bloom thanked Chief Sumpter for his continued competence and professionalism.

Mayor Bloom noted there is an item on the Agenda to appoint Officer Brian Tully as a permanent Officer in the Police Department. He noted, Officer Tully has successfully completed his probationary period and asked Council to consider this motion and recommend this appointment.

BUSINESS AGENDA**ADMINISTRATION**

Ms. Amendola announced the 2017 Council Meeting Schedule is set for the 2nd and 4th Monday of each month beginning at 7:15 pm in Council Chambers, the schedule has been posted and is available on the website.

COMPREHENSIVE PLAN

Ms. Amendola reminded that a meeting has been scheduled for Monday, January 23, 2017, 6:30 pm as an overview of the Comprehensive Plan with the consultant, Pashek and Associates, prior to the regular meeting in Council Chambers. Ms. Amendola noted Ingram had their meeting to review the plan on January 5, 2017.

PUBLIC SAFETY

MOTION: It was moved and seconded (*Perry/Damits*) to appoint Officer Brian Tully as Permanent Police Officer to the Crafton Police Department as recommended by the Chief and Mayor, effective January 12, 2017.

MOTION #4 carried by a Unanimous Voice Vote (5-0).

MOTION: It was moved and seconded (*Damits/Levasseur*) to authorize the Police Secretary to work 30 hours per week (Monday – Friday) which is included in the 2017 budget.

MOTION #5 carried by Unanimous Voice Vote (5-0).

PUBLIC WORKS

MOTION: It was moved and seconded (*Levasseur/Perry*) to authorize payment to SHACOG – Joint Lining Contract Year 8, Engineering Fees in the amount of \$860.16, included in the Sewer System Corrective Action Plan Budget.

MOTION #6 carried by a Unanimous Voice Vote (5-0).

MOTION: It was moved and seconded (*Levasseur/Perry*) to authorize payment to SHACOG – Joint O&M Contract Year 4, Engineering Fees in the amount of \$856.84, included in the Sewer System Corrective Action Plan Budget.

MOTION #7 carried by a Unanimous Voice Vote (5-0).

PLANNING & ZONING

MOTION: It was moved and seconded (*Levasseur/O'Brien*) to Adopt Resolution 2017-01 approving the Planning Module for the Brenlove Plan of Lots located on Promenade a new development.

Ms. Perry inquired if Council could get an update on this proposed Planning Module. Ms. Scott noted the property owner's engineer (JR Gales) submitted the Planning Module to the Borough for the development of the vacant property off of Promenade Drive in Crafton. The description of the Plan includes the construction of two (2) single family dwellings and one (1) four unit one bedroom homes. The Plan has been reviewed by the Borough Engineer with a recommendation to approve the Land Use and the Planning Module.

MOTION #8 carried by a Unanimous Voice Vote (5-0).

FINANCE

Ms. Amendola noted the Manager provided the estimated cash balances for year ending December 31, 2016. She noted that the Borough has a strong balance carried forward, however, verification of the balances will be confirmed with the year-end Treasurers Report and the 2016 Audit.

DISCUSSION

Ms. Amendola noted that first item on the Discussion Items listing is the Fire Department Agreement and the Parking Lot. Solicitor Gladys noted there was a Resolution adopted by Council granting a permanent easement along Station Street for parking, to be included in the total parking spots in the Agreement between the Fire Department and Port Authority.

Solicitor Gladys noted he was unable to locate a copy of the easement online, therefore, it will be necessary to retrieve a copy from the Allegheny County Offices. He noted elimination or removal of a permanent easement would be a costly endeavor.

Mr. Levasseur noted, his opinion this isn't where we would want to expend the Borough monies, in a lawsuit with the Port Authority. He would much rather schedule a meeting with the Port Authority to discuss the overall parking area and the potential to increase ridership. Ms. Perry noted, the Borough would first need to discuss the matter with the Fire Department, the owners of the actual lot. Mr. Levasseur noted federal funding monies are out there and available to the Port Authority including CD Block Funding. He would recommend the Borough obtain copy of the permanent easement and have a solid understanding before moving forward with any discussion with the Fire Department.

The next item on the discussion list is a Town Hall Meeting and a meeting with the School Board. Mr. O'Brien noted that Council had previously discussed the Town Hall Meeting held last month by Representative Deasy and Senator Fontana. Mr. O'Brien noted that he spoke with the Carlynton School Board President on the matter, and he welcomes a meeting with Council and/or representative to discuss the heroin epidemic in Crafton and across the Country. The Superintendent of the District is also in agreement, and welcomes an open discussion with Council.

The Mayor noted at the Town Hall Meeting, a representative from the County Health Department was in attendance and stated that Drug and Alcohol Education was available through the County and a letter was sent out to all school districts in Allegheny County offering this program. He noted, she couldn't confirm that Carlynton School District received the information or if they were participating in the program. The Mayor noted this was the reason Council wanted to meet with the School Board. He will ask the Chief of Police to contact the Superintendent of the School District, to see if he is aware of this program.

Mr. O'Brien noted that he believes there is a gap between Council and the School Board on this matter. Ms. Perry stated this along with several other matters, the Borough needs to work with and communicate with the School District, especially once the Comprehensive Plan is adopted. Mr. O'Brien stated he would like to begin building a stronger relationship with the School, working together for the betterment of the Community and to be able to provide assistance to residents in need.

Mr. Levasseur inquired if everyone on Council received an email from the County regarding Wireless Easements. Ms. Perry noted the email came from Cohen Law Group regarding wireless carriers eliminating zoning of towers and antennas in the Public Right of Way. To remove the municipality from the equation. It would eliminate any municipal involvement in the location of a tower or antenna but also the ability to collect any fees.

Mr. Levasseur inquired if the Borough of Crafton had any such towers or antennas in the Community. Ms. Damits noted there is one located at the Public Works Garage area, and the Mayor noted there are antennas in the Crafton Ingram Shopping Center. He further noted, he isn't aware of any other locations in the Community.

ANNOUNCEMENTS

Ms. Scott announced that ALCOSAN is starting a Clean Water Assistance Program. The program offers a \$30 quarterly credit on the ALCOSAN portion of their sewer bill. Applications are available through several of the Social Service Agencies in the County. The program is administered through Dollar Energy Fund and residents can contact them directly. Flyers are available in the back and on the Borough website.

CITIZEN COMMENTS

Kathy Watson, 74 Fountain Street, regarding Jordan Tax Service. Ms. Watson overpaid her 2016 Real Estate Taxes and notified Jordan's office in September. Chris from Jordan agreed there was a \$200 overpayment on her account. He stated that Jordan will process the refund and submit to the Borough to issue a check. Ms. Watson inquired how long it will take for the Borough to process. Ms. Scott stated, that Jordan will send a batch of refunds, upon receipt payment is made for the next Council Meeting. Ms. Scott will contact Jordan as to the status of her refund request.

ADJOURNMENT

MOTION: It was moved and seconded (*Levasseur/Damits*) to adjourn the meeting at 8:10 pm.

MOTION #9 it was moved and seconded by a Unanimous Voice Vote (5-0).

Respectfully submitted,
Ann C. Scott
Borough Manager