

**COUNCIL MEETING  
Minutes of November 24, 2014**

**CALL TO ORDER**

President Hayes called to order the Regular Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute led by Mr. Amendola ROLL CALL, by Mrs. Tremblay, recorded (6) members of Council present as follows: Mr. Amendola, Ms. Amendola, Mr. Crown, Mr. O'Brien, Mr. Phillips, and Mr. Hayes. (*Absent: Ms. Weitzel*) Also present were Mayor Bloom, Solicitor Daley, Engineer Minsterman, Manager Trant, and Director Kaczorowski.

**BILL LIST APPROVAL**

**MOTION:** It was regularly moved and seconded (*N. Amendola/Crown*) to approve the Bill List dated November 24, 2014.

MOTION carried by Unanimous Voice Vote (6-0), with exception noted by Mr. O'Brien (#400.11).

**APPROVAL OF MINUTES**

**MOTION:** It was regularly moved and seconded (*N. Amendola/O'Brien*) to approve the Meeting Minutes of November 10, 2014.

MOTION carried by Five Yes, One Abstention (*O'Brien*) Voice Vote (5-0-1).

**CITIZEN'S PRESENT TO ADDRESS COUNCIL**

Mike Christ, Waste Management – Advised that he is the representative from Waste Management and available to answer any questions with regard to their bid proposal and/or service.

**RECEIPT OF WRITTEN REPORTS (October 2014):**

Council acknowledged receipt of the following written reports; by MOTION and second (*N. Amendola/F. Amendola*): Treasurer's Reports, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, Manager's Report, Ordinance Officer's Report, Building Inspector's Report, Public Works Report, REMS Report, ~~CVFD Report~~ and Engineer's Report. MOTION carried by Unanimous Voice Vote (6-0).

**ENGINEER'S REPORT**

Engineer Minsterman explained the emergency situation on Woodlawn that resulted in the sewer lining contractor excavating the newly paved street. He noted that it has been restored from curb to curb, but not done right, so the contractor was put on notice that it will be re-done in the spring. Mayor Bloom noted that there was no notification to the borough by the contractor; and the engineer noted that they were not contacted or made aware of it either.

Engineer Ministerman reported that work is being completed on Harris Street and, weather-permitting, it will be paved tomorrow (11/25/14).

**PUBIC WORKS REPORT**

Director Kaczorowski reported that leaf pickup program is continuing. Next year he hopes to have a program/schedule for leaf pickup. He added that he will also be establishing street sweeping routes, and a driver's log recording the streets serviced whether it is leaf pickup, street sweeping, or plowing/salting.

**MANAGER’S REPORT**

Manager Trant noted that he has been working on closing out the DCNR grant, starting up the pool grant application for both DCNR and DCED, the DCED for the comprehensive plan, and finalizing contracts/proposals.

**MAYOR’S REPORT**

Mayor Bloom reported that officers were on duty in Crafton and Thornburg for Halloween Detail. He inquired on the status of the newly ordained stop sign and no parking sign installation and effective date. It was reported that ordinances take effect thirty days from date of enactment; stop signs have been installed, still installing the no parking signs on Steuben Street.

**PRESIDENT’S REPORT**

President Hayes reported that the Solicitor proposals are being reviewed by a Committee made up of himself, Ms. Amendola, Mr. Crown and Manager Trant.

**BUSINESS AGENDA**

**1. ADMINISTRATION**

a. Auditor – 2014 Audit – Appointment

- i. **MOTION:** It was regularly moved and seconded (*Crown/N.Amendola*) to adopt Resolution No. 2014-20, appointing the firm of Maier Duessell as the Independent Auditor to perform the Borough’s 2014 Financial Audit.

MOTION carried by Unanimous Voice Vote (6-0).

b. Garbage/Recycling Collection Contract Award

- i. **MOTION:** It was regularly moved and seconded (*N.Amendola/O’Brien*) to accept the low bid of Waste Management for the residential collection of trash and recycling, and authorize the proper borough official to execute the contract, under the terms and conditions of said contract, which shall commence on January 1, 2015. **COMMENTS:** Mr. Christ provided details on the e-waste and household hazard material collection program, which is now included in the contract. He advised that Waste Management will be using single-axle trucks for the alley pickups.

MOTION carried by Unanimous Voice Vote (6-0).

**2. BUDGET / FINANCE**

a. 2015 Proposed Budgets – Introduction/Adoption of 2015 Proposed Budgets

- i. **MOTION:** It was regularly moved and seconded (*F.Amendola/Phillips*) to adopt the “Proposed” 2015 General Fund, Sewer Fund and Road Fund Budgets, and make same available for Public Inspection. **COMMENTS:** It was reported that there would be no tax increase; expecting an adequate fund balance carryover. A separate Capital Fund has been established.

MOTION carried by Unanimous Voice Vote (6-0).

- ii. **MOTION:** It was regularly moved and seconded (*N.Amendola/O’Brien*) to authorize the advertisement of the 2015 Tax Ordinance.

MOTION carried by Unanimous Voice Vote (6-0).

**3. BLIGHT/SLUMS PROPERTIES**

- a. Resolution declaring/identifying 2014 dilapidated/unsafe structures for CDBG Program funds for demolition.
  - i. **MOTION:** It was regularly moved and seconded (*Crown/F.Amendola*) to adopt Resolution No. 2014-21 declaring and identifying a list of dilapidated and unsafe structures to be considered for demolition and removal.

MOTION carried by Unanimous Voice Vote (6-0).

**4. PARKS AND RECREATION**

- a. Resolution for the DCNR – Community Conservation Partnerships Grant project closeout.
  - i. **MOTION:** It was regularly moved and seconded (*F.Amendola/N.Amendola*) to adopt Resolution No. 2014-22 closing out the Community Conservation Partnerships Grant Project (BRC-TAG-16-55) as it relates to the Parks Master Site Plan and Pool Feasibility Study for the Crafton Borough Parks and Crafton Pool.

MOTION carried by Unanimous Voice Vote (6-0).

**5. PUBLIC WORKS**

- a. Contractor Payments – 2014 Road Paving Program and Sewer Projects (Clearview Phase III and Thomas Street)
  - i. **MOTION:** It was regularly moved and seconded (*Crown/F.Amendola*) to approve the payment of \$13,768.75 to T.A. Robinson Asphalt Paving, Inc. representing Payment No. 2 and Final payment for completed 2014 Pavement Maintenance Contract, as recommended by Gateway Engineers.

MOTION carried by Unanimous Voice Vote (6-0).

- ii. **MOTION:** It was regularly moved and seconded (*N.Amendola/O'Brien*) to approve the payment of \$85,928.71 to Niando Construction, Inc. representing Payment No. 1 for the Thomas Street Sewer Separation Project, as certified and recommended by Gateway Engineers.

MOTION carried by Unanimous Voice Vote (6-0).

- iii. **MOTION:** It was regularly moved and seconded (*Crown/N.Amendola*) to approve the payment of \$64,169.48 to A. Merante Contracting, Inc. representing Payment No. 3 for the Clearview Avenue Phase III Project, as certified and recommended by Gateway Engineers.

MOTION carried by Unanimous Voice Vote (6-0).

- b. Participation authorization - SHACOG Joint Bid for O&M CCTV Inspection and Cleaning of Sanitary Sewers – Year 5
  - i. **MOTION:** It was regularly moved and seconded (*N.Amendola/F.Amendola*) to authorize the Borough of Crafton to participate in the Year 5 SHACOG Joint Bid for O&M CCTV Inspection and Cleaning of Sanitary Sewers, approving an administrative fee payable to SHACOG in an amount not to exceed three percent (3%) of the contract for the Borough’s proportionate share, in addition to its pro-rata share of related engineering fees.

MOTION carried by Unanimous Voice Vote (6-0).

**ADDITIONAL CITIZEN COMMENTS**

None

The Decorating Committee Volunteers (Elves) were thanked for their work throughout the borough. Reminder of the upcoming Christmas House Tour; December 14<sup>th</sup>, advance tickets available at the Library and at the Borough Secretary’s Office for \$15.

**ADJOURNMENT**

**MOTION:** It was regularly moved and seconded (*N. Amendola/F. Amendola*) to adjourn the meeting.

MOTION carried by Unanimous Voice Vote (6-0).

Respectfully submitted,  
Mary Tremblay, Borough Secretary