

**COUNCIL MEETING
Minutes of April 27, 2015**

CALL TO ORDER

President Hayes called to order the Regular Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute led by Mr. O'Brien. ROLL CALL, by Mrs. Tremblay, recorded Six (6) members of Council present as follows: Mr. Amendola, Ms. Amendola, Mr. Crown, Mr. O'Brien, Mr. Phillips, and Mr. Hayes. Also present were Mayor Bloom, Director Kaczorowski, Solicitor Dolfi and Engineer Minsterman (*Absent: Ms. Weitzel*).

BILL LIST APPROVAL

MOTION: It was regularly moved and seconded (*Crown/N.Amendola*) to approve the Bill List dated April 27, 2014.

MOTION carried by Unanimous Voice Vote (6-0).

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded (*Phillips/N.Amendola*) to approve the Meeting Minutes of March 23, 2015.

MOTION carried by Unanimous Voice Vote (6-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL

None

RECEIPT OF WRITTEN REPORTS (February 2015):

Council acknowledged receipt of the following written reports; by MOTION made and seconded (*N.Amendola/O'Brien*): ~~Treasurer's Reports~~, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, ~~Manager's Report~~, ~~Ordinance Officer's Report~~, Building Inspector's Report, Public Works Report, REMS Report, and Engineer's Report.

MOTION carried by Unanimous Voice Vote (6-0).

ENGINEER'S REPORT

Engineer Minsterman referred Council to the written report. He commented on the Consent Order; it had expired on 3/30/2015, and as a result the DEP and Allegheny County Health Dept. provided a letter stating the option to agree to a new consent order or to develop a corrective action plan; including the reduction of I & I (Infiltration and Inflow of storm water). A new consent order will go through the similar process as previously negotiated; through the assistance of Three Rivers Wet Weather. Recommendations will be forthcoming from Gateway Engineers. Mr. Hayes noted comments made by Ingram officials concerning the Feasibility Study; that the work done by Gateway was no longer valid. Engineer Minsterman noted that it is valid but now additional I & I needs to be included. He noted that he would address the other various report items at the time they are addressed on the Business Agenda.

MAYOR'S REPORT

Mayor Bloom asked that, although a new car purchase was budgeted for this year, he would like to defer that purchase and those funds to next year's budget.

a. ADMINISTRATION

- i. **MOTION:** It was regularly moved and seconded (*Phillips/N.Amendola*) to hire Ann Scott, as Borough Manager, effective May 11, 2015, and approve the Employment Agreement between Ann Scott and the Borough of Crafton.

MOTION carried by Unanimous Roll Call Vote (6-0).

- ii. **MOTION:** It was regularly moved and seconded (*Crown/O'Brien*) to authorize advertisement of an Ordinance to amend the Non-Uniform Employee's Pension Plan.

MOTION carried by Unanimous Voice Vote (6-0).

- iii. Solicitor Selection Update. Mr. Hayes reported that he has not been able to check all references with the various respective municipalities; and he is deferring this action to Mr. Crown and Ms. Amendola to help with the feedback from the other municipalities.

- iv. **MOTION:** It was regularly moved and seconded (*Crown/N.Amendola*) to approve the purchase of Council Chamber furniture from Mt. Lebanon Office Equipment in an amount not to exceed \$6,500.

MOTION carried by Unanimous Voice Vote (6-0).

- v. **MOTION:** It was regularly moved and seconded (*Phillips/O'Brien*) to approve the Borough Manager to seek proposals from qualified firms to provide information technology services, including email, website, computer hardware and software support for all Borough departments and functions. **COMMENTS:** Mr. Hayes clarified that this is to determine the actual borough needs, in order to efficiently move forward.

MOTION carried by Unanimous Voice Vote (6-0).

b. BLIGHT/ABANDONED PROPERTIES

- i. **MOTION:** It was regularly moved and seconded (*Crown/Phillips*) to adopt Resolution No. 2015-04 authorizing participation in the Redevelopment Authority of Allegheny County's Vacant Property Recovery Program, and hereby authorize the execution, by the appropriate Borough official, of any and all documents or agreements as may be required to establish participation in the program.

MOTION carried by Unanimous Voice Vote (6-0).

- ii. **MOTION:** It was regularly moved and seconded (*Crown/N.Amendola*) to enter into a Cooperation Agreement with the Redevelopment Authority of Allegheny County, to participate in the "Authority's" Vacant Property Recovery Program, and to comply with all of the rules and responsibilities under the Program as set forth in the Cooperation Agreement. **COMMENTS:** Mr. Hayes noted that more information will be made available on this program.

MOTION carried by Unanimous Voice Vote (6-0).

c. FINANCE

- i. **MOTION:** It was regularly moved and seconded (*F.Amendola/O'Brien*) to approve Real Estate Tax Refunds for 2013, 2014 and 2015, as requested by Jordan Tax Service, in the amount \$9,283.68.

MOTION carried by Unanimous Voice Vote (6-0).

d. PARKS & RECREATION

- i. **MOTION:** It was regularly moved and seconded (*Phillips/O'Brien*) to approve the Work Authorization for Gateway Engineers for the Splash Pad Design work at Crafton Pool, Phase I, for an amount not to exceed \$ 80,000.

MOTION carried by Unanimous Voice Vote (6-0).

- ii. **MOTION:** It was regularly moved and seconded (*Crown/N.Amendola*) to adopt Resolution No. 2015-05 being the Concurring Resolution required for the filing of the Gaming Economic Development Fund (GEDF) Grant Application, for Phase II funding of pool renovations and improvements. **COMMENTS:** Mr. Hayes noted that this is a new grant opportunity.

MOTION carried by Unanimous Voice Vote (6-0).

e. PLANNING/COMPREHENSIVE PLAN

- i. **MOTION:** It was regularly moved and seconded (*Phillips/Crown*) to accept the Proposal submitted by Pashek Associates for a Joint Comprehensive Development Plan with the Borough of Ingram, for the proposed fee of \$140,000; i.e., \$66,200 for EIP and \$73,800 for the Comprehensive plan, adjusting the scope of work and fees to meet the availability of funds and grant awards for this project; awarding contract for same subject to receipt of additional grant funding. **COMMENTS:** Mr. Hayes reported that four consultants were interviewed by Ingram officials, a DCED representative and Crafton officials; and the consensus was to approve Pasheck Associates.

MOTION carried by Unanimous Voice Vote (6-0).

- ii. **MOTION:** It was regularly moved and seconded (*Phillips/N.Amendola*) to adopt Resolution No. 2015-06, whereas, the Borough of Crafton shall enter into an Intergovernmental Cooperation Agreement for a Joint Municipal Comprehensive Development Plan with the Borough of Ingram.

MOTION carried by Unanimous Voice Vote (6-0).

- iii. **MOTION:** It was regularly moved and seconded (*Crown/F.Amendola*) to adopt Resolution No. 2015-07, authorizing Crafton Borough to make application with the Local Government Academy, for funds, up to \$8,500, toward its portion of costs related to the development of a Joint Municipal Comprehensive Development Plan.

MOTION carried by Unanimous Voice Vote (6-0).

f. PUBLIC WORKS

- i. **MOTION:** It was regularly moved and seconded (*F.Amendola/O'Brien*) to award the 2015 Paving Contract to A. Folino Construction for the Base Bid, in an amount not to exceed \$280,063.40 as per Gateway Engineers recommendation.

MOTION carried by Unanimous Voice Vote (6-0).

- ii. ~~**MOTION:** Motion to award a portion of the 2015 Paving Contract to A. Folino Construction for the Add Alternate Bid, in an amount not to exceed \$12,345.00, for Crack Sealing, as per Gateway Engineers recommendation.~~
MOTION WITHDRAWN.

Comments: Mr. Amendola asked that Council consider during this in-house, at a savings to the borough. Director Kaczorowski stated that the Public Works crew could perform the crack sealing work; rental of equipment (1 week; include training) and purchase materials, along with man hours (3 full-time employees) – it can be done at a savings to the Borough of almost \$9,000., and in-house they could actually cover more lineal feet than proposed. Mr. Hayes and Mr. Crown expressed concern that Public Works already has a full plate of regular work, and that perhaps this should be awarded to a separate contractor. This work would commence after the work in the allies has been completed. Mr. Hayes noted that working on in-house repairs of the brick streets, as a joint endeavor with Ingram, was another task being considered and was discussed with Ingram.

- iii. **MOTION:** It was regularly moved and seconded (*Crown/F.Amendola*) to award the Clearview Avenue Phase IV project to A. Folino, in the amount of \$269,646.20, per Gateway Engineers recommendation, and pending Solicitor’s review of low bidder (T.A. Robinson) withdrawal request.

MOTION carried by Unanimous Voice Vote (6-0).

ADDITIONAL CITIZEN COMMENTS

Colletta Perry, Baldwick Road – Inquired on the starting time for Council meetings; it was confirmed that the meetings start at 7:15pm.

EXECUTIVE SESSION

President Hayes noted that an Executive Session of Council was held prior to the meeting to discuss personnel matters; no action taken.

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Phillips/N.Amendola*) to adjourn the meeting.

MOTION carried by Unanimous Voice Vote (6-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary