

**COUNCIL MEETING
Minutes of June 22, 2015**

CALL TO ORDER

President Hayes called to order the Regular Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute led by Mr. Amendola. ROLL CALL, by Mrs. Tremblay, recorded Four (4) members of Council present as follows: Mr. Amendola, Mr. Crown, Mr. O'Brien, and Mr. Hayes. Also present were Mayor Bloom, Manager Scott, Director Kaczorowski, Engineer Minsterman, and Solicitor Dolfi. (*Absent: Ms. Amendola, Mr. Phillips, Ms. Weitzel*)

BILL LIST APPROVAL

MOTION: It was regularly moved and seconded (*Crown/ O'Brien*) to approve the Bill List dated June 22, 2014.

MOTION carried by Unanimous Voice Vote (4-0).

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded (*Crown/ O'Brien*) to approve the Meeting Minutes of June 8, 2015.

MOTION carried by Unanimous Voice Vote (4-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL

None

RECEIPT OF WRITTEN REPORTS (May 2015):

~~Treasurer's Reports~~, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, NW EMS Report, ~~Ordinance Officer's Report~~, Building Inspection Report and Public Works Report. Council acknowledged receipt of the written reports.

ENGINEER'S REPORT

Engineer Minsterman reported:

- a. Swimming Pool Renovations – Plans and Specifications – Under design now; completed in a week or two, Will seek Council's approval to develop the plans and bid documents.
- b. 2015 Road Program – Still need completion of various documents before starting this work.
- c. Clearview Avenue – Phase IV – Work scheduled to start next week.
- d. Operations and Maintenance; Sewers – Meeting scheduled with Alcosan; possibly take over responsibility of the multi-municipal trunk lines (C-19 with Ingram); which would be a cost savings to communities. Meeting to be attended by Gateway, Manager Scott and Director Kaczorowski. Data being gathered from mapping and televising reports for Alcosan.

PUBLIC WORKS REPORT

Director Kaczorowski reported that the weather has played some havoc with scheduling various work. Referred Council to the written report. He reported that Public Works has been working with Crafton Celebrates, assisting with some of the tasks in preparation of the festival.

MAYOR’S REPORT

Mayor Bloom reported on the arrest related to the PNC Bank robbery. He noted the fine police work by Crafton Police and assisting police departments in apprehending the robber. He reported that the

County auxiliary deputies will be on duty at the Celebrates festival. He inquired on the status of the speed timing devices installed in the borough. Director Kaczorowski reported that the batteries last for four weeks, after that time, he will generate various reports (speeds, time of day, etc.) and print out same. Manager Scott provided a brief report on the condition of the landslide of Ewing Road; and estimated cost to repair.

BUSINESS AGENDA

A. ADMINISTRATION

- i. **MOTION:** Motion made and seconded (*F.Amendola/Crown*) to adopt Resolution No. 2015-10, appointing the Borough Manager to serve as Chief Administrative Officer for the Borough of Crafton Police and Non-Uniform Pension Plans.

MOTION carried by Unanimous Voice Vote (4-0).

- ii. **MOTION:** Motion made and seconded (*F.Amendola/Crown*) to adopt Ordinance No. 1632 – Fourth Amendment to the Non-Uniform Employee’s Pension Plan; deleting Section 33-84 in its entirety and substituting a new section to provide for a One-Time Early Retirement Incentive Window Benefit for eligible employees.

MOTION carried by Unanimous Voice Vote (4-0).

- iii. **MOTION:** Motion made and seconded (*O’Brien/Crown*) to authorize Labor Counsel to prepare Retirement Agreement - One-Time Early Retirement Incentive to eligible non-uniform employees.

MOTION carried by Unanimous Voice Vote (4-0).

B. FINANCE

- i. **MOTION:** Motion made and seconded (*Crown /F.Amendola*) to Approve an Accept the 2014 Audit as prepared and presented by Maher Duessel.

MOTION carried by Unanimous Voice Vote (4-0).

- ii. **MOTION:** Motion made and seconded (*Crown /F.Amendola*) to Approve and Accept the Special udit as prepared and presented by Schneider Downs.

MOTION carried by Unanimous Voice Vote (4-0).

C. PARKS & RECREATION

- i. **MOTION:** Motion made and seconded (*O’Brien/Crown*) to approve the request of the Crafton Crocodile Swim Team to allow wine and beer at a special event, *A Night To Remember, II*, to be held at the Crafton Pool on July 17, 2015; in accordance with Pennsylvania Special Occasion Permit regulations.

MOTION carried by Unanimous Voice Vote (4-0).

D. PLANNING/COMPREHENSIVE PLAN

- ii. **ANNOUNCEMENT** - Comprehensive Planning – Anyone member of the Community including residents, business owners, church representatives, recreation advocates, volunteer organizations or others interested in strategic planning for the Borough. Members will be expected to attend all Steering Committee Meetings and provide insights about future implementation of proposed recommendations. Anyone interested please submit a letter of interest to the Borough Managers Office by August 1, 2015.

E. BLIGHT/ABANDONED PROPERTIES

- i. **ANNOUNCEMENT** – Allegheny County will be accepting applications to Acquire Vacant Properties at a reduced cost to the applicant. (Owner must share a common boundary). Applications must be submitted to the County by June 30, 2015. Flyers regarding the program are available on the sign-in table and on the website.

F. PUBLIC SAFETY

- i. **MOTION:** Motion made and seconded (*Crown/O’Brien*) to accept the resignation of Officer Stephanie Newcomber from the Police Department, effective August 3, 2015.

MOTION carried by Majority Voice Vote (3-1) (1 No- Amendola).

- ii. **MOTION:** ~~Motion to accept the Police Contract for Year January 1, 2016 through December 31, 2019, as negotiated and approved by the Police Wage and Union Committee.~~ MOTION WITHDRAWN; pending Police Committee review.

- iii. **MOTION:** Motion made and seconded (*F.Amendola/Crown*) to authorize the Civil Service Commission to begin the process to administer the Civil Service Examination for Police Applicants and prepare an Eligibility Listing.

MOTION carried by Unanimous Voice Vote (4-0).

- iv. **MOTION:** Motion made and seconded (*F.Amendola/Crown*) to authorize the Civil Service Commission to begin the process to administer a Promotional Sergeant Examination for eligible Police Officers.

MOTION carried by Unanimous Voice Vote (4-0).

- v. **MOTION:** Motion made and seconded (*F.Amendola/O’Brien*) to authorize a Traffic Study to be completed on Fountain Avenue for consideration as a One Way Street. **COMMENTS:** Mayor Bloom asked that Council defer this action pending the statistic reports that can be generated by the portable speed timing device located on Fountain Avenue; before expending money on a traffic study. Director Kaczorowski’s noted that he will obtain the various reports for Councils review.

MOTION TO TABLE: Motion made and seconded (*F.Amendola/Crown*) to table the Motion.

MOTION TO TABLE carried by Unanimous Voice Vote (4-0).

ADDITIONAL CITIZEN COMMENTS

Susan Mucha, 269 Clearview Avenue – Ms. Mucha asked which residential properties would be

impacted by the next phase of the Clearview work; Manager Scott to provide her with this information. She also asked what the engineering plan was to protect the two sycamore trees at 301 Clearview. Engineer Minsterman noted that there isn't as much road width, comparing to last year, but excavation will be as far away from the trees as possible; approx. one foot.

Mr. O'Brien reported that the Crafton Celebrates festival will be starting soon; information is available on their website: craftoncelebrates.com, and they are in need of volunteers – try to attend and have a good time.

EXECUTIVE SESSION: President Hayes reported that an Executive Session of Council was held prior to the meeting to review audit reports; no action taken.

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Crown/F.Amendola*) to adjourn the meeting.

MOTION carried by Unanimous Voice Vote (4-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary