

**COUNCIL MEETING
Minutes of November 23, 2015**

CALL TO ORDER

President Hays called to order the Regular Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute led by Mr. Amendola. ROLL CALL, by Mrs. Tremblay, recorded Five (5) members of Council present as follows: Mr. Amendola, Mr. Crown, Mr. O'Brien, Mr. Phillips and Mr. Hayes. Also present were Mayor Bloom, Manager Scott, Director Kaczorowski, Engineer Strunk, and Solicitor Dolfi. (*Absent: Ms. Amendola, Ms. Weitzel*)

EXECUTIVE SESSION

President Hayes announced that an Executive Session of Council was held prior to the Council meeting to discuss personnel matters; no action taken.

BILL LIST APPROVAL

MOTION: It was regularly moved and seconded (*Crown/F.Amendola*) to approve the Bill List dated November 23, 2015

MOTION carried by Unanimous Voice Vote (5-0).

APPROVAL OF MINUTES

MOTION: It was regularly moved and seconded (*Crown/Phillips*) to approve the Meeting Minutes of November 9, 2015.

MOTION carried by Unanimous Voice Vote (5-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL

None

RECEIPT OF WRITTEN REPORTS (October 2015):

Treasurer's Reports, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, NW EMS Report, Building Inspection Report, Engineer's Report and Public Works Report. Council acknowledged receipt of the written reports. Director Kaczorowski announced that the crew will continue one additional week of leaf pickup; week of December 1st, due to the nice weather.

MAYOR'S REPORT

Mayor Bloom referred Council to the written report; 246 Complaints, 37 Arrests during the month of October.

ENGINEER'S REPORT

- a. Swimming Pool Renovations – Payment Estimate No. 2 provided for work completed to date; payment recommended. Surface work will be done in the Spring. Work is proceeding on schedule.
- b. 2015 Road Paving Program – Work is completed, with the exception of one punch list item; Orchard Alley. Recommends approval of Payment Request #1 - \$274,019.24, retainage - \$5,000.
- c. 217 Lincoln Demolition – Plans and Specs delayed; to be submitted to CWCOG on Monday.

- d. O&M Plan – Defect Repairs & Preventive Maintenance – Update: O&M Cleaning is complete, CCTV almost complete, excavation contract is complete, and some lining repair work to be completed; this work was through SHACog contracts.

- e. Administrative Consent Order – Revisions are completed; Council action to adopt a Resolution in December.

He also advised that the paving of Noble has been completed by the PAWC contractor; they will be responsible for the line painting, including the crosswalks, not Public Works, which remains to be done.

SOLITICTOR’S REPORT

- a. 96 Noble – Solicitor Dolfi provided a Status Update on demo action of the hazardous structure. He reported that the heirs/estate issues were resolved, a complaint was filed, and with no answer filed by them within the twenty day time period, he had provided the required ten day notice of intent to file for a Default Judgement, in order to move forward on the demo. Afterwards, Borough can proceed through the CharwestCOG for grant funding (CDBG).
- b. Ordinance–Permitting Chicken in Certain Zoning Districts–Continuing review and preparation of ordinance and revisions.

BUSINESS AGENDA
PERSONNEL

- 1. **MOTION** – Motion was made and seconded (*Phillips/Crown*) to authorize to advertise for the position of Part Time Administration Clerk for the Borough of Crafton

MOTION carried by Unanimous Voice Vote (5-0).

PUBLIC WORKS

- 1. **MOTION** – Motion was made and seconded (*Crown/F.Amendola*) to approve Payment Application No. 2 to Stoneridge, Inc. in the amount of \$68,632.64 for the Crafton Splash Pool Project as recommended by the Engineer.

MOTION carried by Unanimous Voice Vote (5-0).

- 2. **MOTION** – Motion was made and seconded (*Crown/O’Brien*) to authorize Payment Request No. 1 & Final – Joint O&M Preventive Maintenance Project – Year 5 in the amount of \$34,805.49 payable to SHACOG, as recommended by the Engineer.

MOTION carried by Unanimous Voice Vote (5-0).

- 3. **MOTION** – Motion was made and seconded (*Crown/Phillips*) to authorize Payment in the amount of \$858.74 for Joint O&M Preventive Maintenance Project – Year 2 for Engineering Fees, payable to SHACOG.

MOTION carried by Unanimous Voice Vote (5-0).

- 4. **MOTION** – Motion was made and seconded (*Crown/F.Amendola*) to authorize Payment Request #1 to A. Folino for the 2015 Road Resurfacing Project in the amount of

\$274,019.24, retaining \$5,000 for outstanding Punch List Items, as recommended by the Engineer.

MOTION carried by Unanimous Voice Vote (5-0).

BUDGET/FINANCE

- 1. **MOTION** – Motion was made and seconded (*Crown/O’Brien*) to authorize the advertisement of the 2016 Tax Ordinance. COMMENTS: Will include a .5 mill increase in the Road Tax Fund. Mr. Crown indicated that he would support as much a 1 mill increase; the Borough is lagging behind in improvements to the infrastructure. If substantial changes are made to the proposed budget, it may require another meeting at the

end of December to adopt a revised budget, and it would have to, again, be available for public inspection.

MOTION carried by Four Yes, One No (*Phillips*) Roll Call Vote (4-1).

- 2. **MOTION** – Motion was made and seconded (*Crown/O’Brien*) to adopt and advertise the “Proposed” 2016 General Fund, Sewer Fund, and Road Fund budgets, as presented and make same available for Public Inspection. COMMENTS: It was noted that the Library contribution was increased by \$6,500, and changes to the administrative staff salaries.

MOTION carried by Unanimous Voice Vote (5-0).

MOTION ADDED:

PERSONNEL

- 1. **MOTION** – Motion was made and seconded (*Phillips/O’Brien*) to hire Robert Murrman, as a Full Time Employee of the Public Works Department, (as recommended by the Committee), Effective January 4, 2016, subject to satisfactory completion of background investigation and drug/alcohol testing.

MOTION carried by Unanimous Voice Vote (5-0).

- 2. **MOTION** - It was regularly moved and seconded (*Phillips/Crown*) to promote Officer Frank Scatena to the position of Sergeant effective December 14, 2015.

MOTION carried by Unanimous Voice Vote (5-0).

ADDITIONAL CITIZEN COMMENTS

Andrea Marquis – Update on the Community Garden; produced over 1,400 lbs. of vegetables, most provided to the Food Pantry. They received an award from the Northside Commons Ministries for a first year effort, which was a success. Thanked the many volunteers. Grow Pittsburgh project is to install a cistern tank to hold water; this will result in a savings, a reduction of water usage and provide some educational benefits. They are considering a more permanent shed for tools, etc., and perhaps some fruit trees in the park.

ADJOURNMENT

MOTION: It was regularly moved and seconded (*Crown/O’Brien*) to adjourn the meeting.

CRAFTON BOROUGH

November 23, 2015

MOTION carried by Unanimous Voice Vote (5-0).

Respectfully submitted,
Mary Tremblay, Borough Secretary