

**COUNCIL MEETING
Minutes of February 22, 2016**

CALL TO ORDER

Vice President O'Brien called to order the Regular Meeting of Crafton Borough Council for Monday, February 22, 2016, in the Crafton Borough Council Chambers of the Community Center. Flag Salute led by Ms. Perry. ROLL CALL, by Manager Scott, recorded Five (5) members of Council present as follows: Mr. Amendola, Mrs. Damits, Ms. Perry, Mr. Levasseur and Mr. O'Brien and Ms. Amendola, Ms. Glaser were absent. Also present Mayor Bloom, Engineer Strunk, PW Director Kaczorowski and Manager Scott.

BILL LIST APPROVAL

MOTION: It was moved and seconded (*Perry/F. Amendola*) to ratify the payment of bills on the Bill List dated February 22, 2016.

MOTION #1 - carried by a Unanimous Voice Vote (7-0)

ACCEPTANCE/APPROVAL OF MINUTES

MOTION: It was moved and seconded (*Levasseur/F. Amendola*) to accept the Meeting Minutes dated February 8, 2016.

MOTION #2 - carried by a Unanimous Voice Vote (7-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items only

None

ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS (January 2016)

Council acknowledge receipt of the following Monthly Reports; Treasurer's Reports, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, NW EMS Report, Ordinance Officer's Report, Building Inspection Report, Engineer's Report and Public Works Report.

MAYOR'S REPORT

Mayor Bloom announced that Crafton Police Department are now on Facebook and asked to "Like" and follow the site. The Department plans will Community Information on the site.

ENGINEER'S REPORT

Mr. Strunk provided an update on the Corrective Action Plan for the Borough. He noted that the 2016 CCTV Program is currently out to bid with SHACOG. Final quantities for the sewer lining/excavation contracts have been submitted to SHACOG, and will be put out for bid sometime in mid-March. The Preventive Maintenance Contract will be put out for bid sometime in early April. The 2015 lining and excavation contracts are completed, a final payment has been submitted to the COG for their approval.

ENGINEERS REPORT – (cont)

- a. Swimming Pool Renovations – Update – work is proceeding, and expected to be completed by April 15, 2016; earlier than scheduled, weather permitting.
- b. 217 Lincoln Demolition – Bids have been received and awarded, \$5,500 to Deller Professional Services, Inc. Pre-construction Meeting scheduled for next week.
- c. 30 Duncan Avenue- Emergency sewer repair. The resident contacted the Borough, their basement was being flooded. Rob went down to the home, and dye-tested the line. The problem was found to be a storm sewer back up, the home's laundry tub is connected directly to the driveway drain, which flows into a separate storm line. The storm line runs from Crafton Park across Steuben Street to the rear of the homes along Duncan. A contractor is scheduled to come out tomorrow to CCTV and clean the storm line. He noted that there are large tree roots in the line. Once Gateway has an opportunity to review the data, they will make a recommendation for repair to the Borough.
- d. 2016 Road Program – Gateway Engineers has submitted an updated cost estimate for the Proposed Road Program in cooperation with the Manager and PW Director (copy attached to the minutes). Mr. Strunk noted that he discussed with the Director, and the Public Works should be able to reset the sandstone curbs on Walnut, which will provide a savings of \$42,000 to the program.

Mr. O'Brien inquired if the cost includes the Borough portion of Steuben Street for the project in cooperation with PENNDOT. Mr. Strunk stated that the estimate does include the cost. Mr. O'Brien inquired if something could be done with the crosswalks along Steuben, after the paving has been completed. Ms. Scott noted she will inquire with the PENNDOT tomorrow.

SOLITICTOR'S REPORT

- a. 96 Noble – Solicitor Gladys provided a status update on demo action of the hazardous structure. He reported that the Summary Judgement Hearing took place downtown and the Judge ordered an inspection of the Property by the Building Inspector. The inspection was held on February 17, and noted that the owner has completed repairs in accordance with the plans submitted. The Borough is waiting on an inspection report. If the property is found to have passed inspection, he noted that there will be no need/legal responsibility to continue litigation to remove the structure.

Ms. Damits inquired if the litigation was for just the property inside or if it includes the outside property. Ms. Scott explained that the original charges filed for this property was for the building itself, and the condemnation.

Mayor Bloom noted for the record the condition of the property was deplorable, Noble Avenue being a main roadway and not a good reflection on the Community. He inquired if the Borough could hire a contractor to clean up the property and invoice the owner. The Solicitor explained the current litigation was for the condemnation of the property only. The Building Inspector would need to address the outside. Council requested the Manager to prepare a listing of violations on the property for review.

- b. Chicken Ordinance – Solicitor Gladys provided a Status update on the proposed ordinance. A draft ordinance has been prepared, submitted to Council for review and comment, and the draft has been properly advertised. A Public Hearing has been scheduled for Monday, March 14, 2016 at 7:15 pm at the Agenda Meeting of Council.

BUSINESS AGENDA

PERSONNEL

MOTION: It was moved and seconded (*Damits/Perry*) to appoint Catherine Forgenie to the part time office clerk position, as recommended by the Committee, upon the successful completion of a background investigation, to begin work as soon as possible.

MOTION #3 - carried by Unanimous Voice Vote (7-0).

Mr. O'Brien noted applications for Summer Pool and Public Works personnel are being accepted through March 11, 2016 in the Borough Office. Applications are available on line.

PUBLIC WORKS

Mr. O'Brien noted that Representative Dan Deasy and Senator Wayne Fontana are hosting a "Shred Event" on Saturday, April 23, 2016 in Crafton Park. Bring your old documents, bank statements or any type of paperwork to be shredded at no cost. Details and flyers are available in the back of room and on the website.

ZONING & PLANNING

MOTION: It was moved and seconded (*Perry/Levasseur*) to approve the Preliminary and Final Subdivision Application for the property located at 126 E. Steuben Street, as submitted by Michael and Helen Trask, and recommended for approval by the Crafton Borough Planning Commission at their meeting of February 15, 2016.

COMMENTS: Mr. Levasseur suggested that the owner obtain a "Quit Claim Deed" for the paper street on the plan known as Spring Way. He suggested that by obtaining a quit claim deed the land owner would have a cleaner title for his properties. The Solicitor noted that any costs involved in obtaining a quit claim deed would be the responsibility of the land owner.

MOTION #4 - carried by Unanimous Voice Vote (7-0).

COMPREHENSIVE PLAN

Mr. O'Brien noted the next meeting for the Comprehensive Plan Committee is scheduled for Tuesday, March 22, 2016 at 7:00 pm at the Ingram Borough Building.

ADMINISTRATION

Mr. O'Brien noted that Jordan Tax Service will be here on Monday, February 29, 2016 from 1:00 pm to 4:00 pm for the convenience of the residents for the Trash Collection Fee.

He noted they have also scheduled a time for the collection of Real Estate Taxes for Tuesday, April 26, 2016 from 1:00 pm to 4:00 pm and Friday, April 29, 2016 from 9:00 am to Noon.

ADDITIONAL CITIZEN COMMENTS:

Martin Avery, 11 Haldane Street, spoke regarding 96 Noble Avenue, he noted that he can see the property from his home and that there were raccoons in and out of the property. He also noted that the vending machine outside the property, has been there for about a week.

The Mayor asked that Dave Morgan, Code Enforcement, be notified to look into the property, and send the appropriate violations.

ADJOURNMENT

MOTION: It was moved and seconded (*Perry/F. Amendola*) to adjourn the meeting, 8:00 pm

MOTION #5 - carried by Unanimous Voice Vote (7-0).

Respectfully submitted,
Ann C. Scott, Borough Manager