

**COUNCIL MEETING
Minutes of January 25, 2016**

CALL TO ORDER

President Amendola called to order the Agenda Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute led by Ms. Damits. ROLL CALL, by Manager Scott, recorded Five (5) members of Council present and One (1) via Skype as follows: Mr. Amendola, Mrs. Damits, Ms. Glaser (via Skype) Mr. Levasseur, Mr. O'Brien and Ms. Amendola, Ms. Perry was absent. Also present Mayor Bloom, Engineer Strunk, PW Director Kaczorowski and Manager Scott.

SPECIAL PRESENTATION

Ms. Amendola announced that there is a Special Presentation in honor of Mary Tremblay, who is retiring as the Crafton Borough Secretary, effect January 30, 2016.

Mr. Keith Wehner, from Senator Wayne Fontana's office presented Ms. Tremblay with a Resolution acknowledging and honoring her 18 Years of Service, adopted by the Senate of Pennsylvania.

Mayor Bloom presented a resolution to Ms. Tremblay acknowledging and honoring her service from State Representative Dan Deasy's office, who was unable to attend.

SWEARING IN

Mayor Bloom – Swear In/Oath of newly hired Police Officer Brian D. Tully

BILL LIST APPROVAL

MOTION: It was moved and seconded (*F. Amendola/O'Brien*) to ratify the payment of bills on the Bill List dated January 25, 2016.

MOTION carried by a Unanimous Voice Vote (7-0)

ACCEPTANCE/APPROVAL OF MINUTES

MOTION: It was moved and seconded (*Glaser/Damits*) to accept the Meeting Minutes dated January 11, 2016.

MOTION carried by a Unanimous Voice Vote (7-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items only

None

ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS (December 2015)

Council acknowledge receipt of the following Monthly Reports; Treasurer's Reports, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, NW EMS Report, Ordinance Officer's Report, Building Inspection Report, Engineer's Report and Public Works Report including the 2015 Annual Police Report.

MAYOR'S REPORT

Mayor Bloom announced that Crafton Police Department are now on Facebook and asked to "Like" and follow the site. The Department plans will Community Information on the site.

PRESIDENT'S REPORT

President Amendola announced Committee Chairs for 2016; Public Works, Ms. Amendola; Public Safety, Mr. Amendola; Zoning & Planning, Mr. Levasseur; Parks & Recreation, Ms. Glaser; Administration, Ms. Damits; Finance, Ms. Perry; and Comprehensive Planning, Mr. O'Brien. At this time, she appointed Mr. Amendola as the primary representative for the PA State Association of Boroughs (PSAB), and Ms. Glaser as the alternate.

ENGINEER'S REPORT

- a. Swimming Pool Renovations – Payment Estimate No. 4, \$17,286.92 provided for work completed to date; payment recommended. Work is proceeding on schedule.
- b. Joint O&M Point Repair Project – Update, Final Point Repair for 2015 has now been completed, Payment Estimate No. 4 & Final in the amount of \$40,101.90 recommended for payment.
- c. 217 Lincoln Demolition – Bids have been received and awarded, \$5,500 to Deller Professional Services, Inc. Waiting for CWCOG to authorize work to begin.
- d. 2016 Road Program – The engineer stated that he met with PW Director Kaczorowski and Manager Scott to discuss the proposed roads to be included in the 2016 Road Program. Gateway Engineers will begin preparing plans and specs in accordance with the Adopted Budget.

Mr. Strunk noted that included in the proposed list of roadways is the total restoration and asphalt paving of Walnut Street, Haldane and Harris, brick roadways. The condition of the existing curbs along Walnut Street are in poor condition. The estimated cost to replace the exiting curb with concrete is between \$40-50,000. The estimated cost to replace with asphalt wedge curb is approximately \$8,000. The PW Director provided a description to Council on how asphalt curbs are installed while paving is completed. Mr. Kaczorowski noted, curbs are installed to divert storm water, concrete curbs can be cost prohibitive. Curbing is important, especially along Walnut where drainage has been an issue. He suggested the Engineer include Alternative Bid, concrete curbing and asphalt wedge curb.

The last item discussed was CDBG Year 42, S. Linden and Foster, the Borough applied for CDBG Funding in the amount of \$52,000, total project cost estimated at \$65,900. CWCOG notified the Manager, the amount received is \$15,000. Council will need to provide notice to CWCOG whether or not the Borough wishes to proceed with the project with the limited funding. Engineer Strunk noted, S. Linden and Foster are on the Five Year Road Program. He recommends utilizing the limited funding and will work with the Contractor for the Road Program.

SOLITICTOR'S REPORT

- a. 96 Noble – Solicitor Gladys provided a status update on demo action of the hazardous structure. He reported that the Summary Judgement Hearing took place downtown and the Judge ordered an inspection of the Property by the Building Inspector. Manager Scott noted the Building Inspector has been attempting to contact Mr. Calabrese, however, he isn't returning his calls. He will continue to contact and attempt to get scheduled.
- b. Chicken Ordinance – Solicitor Gladys provided a Status update on the proposed ordinance. He has worked on a similar ordinance in another Community. He will provide Council with a copy of the ordinance for review. He will identify and outline a list of issues with adopting such an ordinance.

BUSINESS AGENDA**PERSONNEL**

MOTION: It was moved and seconded (*F.Amendola/Glaser*) to authorize to advertise Summer Recreation and Public Works Employment positions.

MOTION carried by Unanimous Voice Vote (7-0).

Ms. Amendola noted we received five (5) applications for the position of Clerk in the Borough Offices. She recommended that we form a committee to conduct the Interviews. Ms. Damits, Administration agreed to Chair the Committee, Mr. Amendola offered to assist, along with Manager Scott and Chief Sumpter.

PUBLIC WORKS

MOTION: It was moved and seconded (*F. Amendola/O'Brien*) to approve Payment Request No. 4 from Stoneridge, Inc. in the amount of \$17,286.92 for the Crafton Splash/Pool Project as recommended by Gateway Engineers.

MOTION carried by Unanimous Voice Vote (7-0).

MOTION: It was moved and seconded (*Levasseur/F. Amendola*) to approve payment to SHACOG in the amount of \$40,101.90 for Payment No. 4 & Final, for the Year 4 – Joint O&M Point Repair Project, as recommended by Gateway Engineers.

MOTION carried by Unanimous Voice Vote (7-0).

MOTION: It was moved and seconded (*Glaser/O'Brien*) to authorize the Engineer to begin preparing plans and specification for the 2016 Road Program, in accordance with the 2016 Adopted Budget, not to exceed \$500,000 in costs. **COMMENTS:** Manager Scott noted that there should be alternatives to be include for bid; concrete and asphalt wedge curb and include the handicap ramp project on S. Linden and Foster.

MOTION carried by Unanimous Voice Vote (7-0).

ANNOUNCEMENT – Crafton Public Works will be replacing the roofs on all three Picnic Shelters at Crafton Park, thanks to a Generous Donation from Crafton/Ingram Rotary in the amount of \$5,000 and Grow Pittsburgh for \$1,000. Work will be completed in Spring 2016.

Representative Dan Deasy is hosting a “Shred Event” on Saturday, April 23, 2016 in Crafton Park. Bring your old documents, bank statements or any type of paperwork to be shredded at no cost. Details and flyers will be available soon.

PUBLIC SAFETY

MOTION: It was moved and seconded (*F. Amendola/Levasseur*) to Adopt Resolution No. 2016-02 and the Allegheny County 2015 Hazardous Mitigation Plan , as the Official Mitigation Plan of the Borough of Crafton. **COMMENTS:** Mr. Levasseur noted there is quite a bit of information in the Plan and recommends that Council and residents review.

MOTION carried by Unanimous Voice Vote (7-0).

FINANCE

MOTION: It was moved and seconded (*F. Amendola/Damits*) Authorize payment of Tax Refunds from the General Fund and Road Tax Fund in the amount of \$1,607.58 as provided by Jordan Tax Service.

MOTION carried by Unanimous Voice Vote (7-0).

COMPREHENSIVE PLAN

CRAFTON BOROUGH

January 25, 2016

Mr. O'Brien provided a brief update of the Comprehensive Plan Committee Meeting that was held on January 18, 2016 at Crafton. He noted that there was discussion and conversation on where the plan stands, various ideas how we want to progress and developing an implemental plan. The next meeting for the Committee is scheduled for Tuesday, March 22, 2016 at 7:00 pm at Ingram Borough Building.

ADDITIONAL CITIZEN COMMENTS:

None

ADJOURNMENT

MOTION: It was moved and seconded (*Levasseur/O'Brien*) to adjourn the meeting, 8:00 pm

MOTION carried by Unanimous Voice Vote (7-0).

Respectfully submitted,
Ann C. Scott, Borough Manager