

CRAFTON BOROUGH  
COUNCIL MEETING MINUTES  
MARCH 28, 2016

<i>MOTION NO.</i>	<i>DESCRIPTION</i>	<i>PAGE NO.</i>
#1	Approval of Bill List – 3/28/2016	1
#2	Table - Approval of Minutes – 2/22/2016	1
#3	Reappoint Mary Luxbacher – Shade Tree Comm. Term Expiring – 3/31/2021	2
#4	Approve Ordinance No. 1634 regulating the Keeping of Chickens in the Borough	3
#5	Approval of Preliminary & Final Subdivision 36 W. Steuben Street, as recommended	3
#6	Advertise Plans and Specs – Pipe Bursting Contract As recommended by the Engineer	3
#7	Authorize Payment Request No. 5 - \$16,946.91 Stoneridge – Splashpad Project	4
#8	Authorize Cleaning of Municipal Building Firewater Restoration - \$7,417.48	4
#9	Award Bid for Clean-up of (8) Vacant Properties Price not to exceed \$5,150.	4
#10	Adjourn – 8:45 pm	5

**COUNCIL MEETING  
Minutes of March 28, 2016**

**CALL TO ORDER**

Vice President O'Brien called to order the Discussion/Agenda Meeting of Crafton Borough Council, in Council Chambers of the Community Center. Flag Salute led by Mr. Amendola.

ROLL CALL, by Manager Scott, recorded Five (5) members of Council present as follows: Mr. Amendola, Ms. Damits, Mr. Levasseur, Mr. O'Brien, and Ms. Perry. Absent were Ms. Amendola and Ms. Glaser. Also present was Mayor Bloom, Solicitor Gladys, Solicitor Bolle, Engineer Strunk and PW Director Kaczorowski and Manager Scott.

**BILL LIST APPROVAL**

**MOTION:** It was moved and seconded (*F.Amendola/Levasseur*) to approve the Bill List dated March 28, 2016.

MOTION #1 carried by a Unanimous Voice Vote (5-0).

**ACCEPTANCE/APPROVAL OF MINUTES:**

**MOTION:** It was moved and seconded (*F.Amendola/ Levasseur*) to accept the Meeting Minutes dated March 14, 2016.

Ms. Damits questioned the motion she made at that meeting in reference to Summer Employment. The Manager stated she would review the motion and incorporate any revisions.

Ms. Perry noted that a special meeting was authorized for April 12, 2016, however, the date had been revised. She asked the Manager to verify the date of the Special Meeting on Wednesday April 13, 2016 at 7 P.M.

**REVISED MOTION:** It was moved and seconded (*Perry/Levasseur*) to table approval of the minutes dated March 14, 2016 until clarification was resolved.

MOTION #2 was moved and seconded by a Unanimous Voice Vote (5-0).

**CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:**

Mr. O'Brien noted that no Citizens wished to speak on Agenda Items only.

**ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS (January 2016)**

Council acknowledge receipt of the following Monthly Reports; Treasurer's Reports, Financial Report, Act 511 and Trash Collection Reports, Property Tax Collection Report, Police Report, NW EMS Report, Ordinance Officer's Report, Building Inspection Report, Engineer's Report and Public Works Report.

Ms. Perry requested to review the Inspection Reports, suggesting the occupant name to be visible on the report. A request was administered by Mr. Levasseur and Ms. Perry for all reports to be available to the community on the Borough website.

**MAYOR'S REPORT**

Mayor Bloom stated there will be an Arbor Day Celebration on Friday, April 22, 2016 at 11:00 am at the Crafton Library.

**ENGINEER'S REPORT**

Mr. Strunk provided an update on the Corrective Action Plan for the Borough. He noted that the 2016 CCTV has been awarded through SHACOG, and work will begin in the next few weeks. The sewer lining contract and repair contract, bids will be opened on Thursday, March 30, 2016 along with the manhole repair project, and awarded sometime in April. The Preventive Maintenance Contract, plans and specs are being developed.

Mr. Strunk noted that the Plans and Specifications for the 2016 Road Resurfacing Project are completed, they have been properly advertised and bids are due by Wednesday, April 20, 2016.

Mr. Strunk noted that Payment Request No. 5 in the amount of \$16,946.91 is on the Agenda for consideration regarding the Pool Splashpad Project.

Mr. Strunk noted that Gateway is prepared to begin preparing plans and specs for the Pipe Bursting Contract for the repair on Duncan Avenue, should Council authorize this evening.

Lastly, the demolition of the house at 217 Lincoln is complete, Gateway has submitted the pay request to Char-West COG.

**SOLICITOR'S REPORT:**

Solicitor Gladys noted a Public hearing for Ordinance 1634 regarding the keeping of chickens was held last meeting, March 14. He suggested that the Council move forward with consider adopting the ordinance

The next item Solicitor Gladys brought before Council was 78 Fountain Avenue, he noted there are two issues with this property; the first being that Solicitor Bolle from his office is working with the Courts to remove the dilapidated residence on the property, while the homeowner is filing a tax appeal on the property.

Mr. Gladys noted, 1528 Barr Avenue, the homeowner was cited for excessive weeds, appeared before the district magistrate and found guilty, however, appealed the Court of Common Pleas. Work was completed on the property and the Court reduced the claim.

**BUSINESS AGENDA**

***PERSONNEL***

Mr. O'Brien noted that interviews with the Applicants for Pool Manager are scheduled for tomorrow, March 29 with the Committee.

**MOTION:** It was moved and seconded (*F.Amendola/Perry*) to reappoint Mary Luxbacher, for the Shade Tree Commission Term expiring 3/31/2021.

MOTION #3 was carried by a Unanimous Voice Vote (5-0).

**COMPREHENSIVE PLANNING**

Mr. Levasseur provided a brief update on the Steering Committee Meeting held on March 22, 2016. The Committee revealed the new website, CITHrive.wordpress.com he asked everyone to take a look at the site and encouraged participation in the process. He noted it will be linked on both the Crafton and Ingram websites. A list of upcoming events are highlighted, including plans for walking tours and pop-up events.

**ADMINISTRATION**

Manager Scott discussed that the National League of Cities program on Utility Service Line. They offer residents, one stop shop insurance for leaking, clogged or broken water and sewer lines from the utility to the home exterior, as well as, interior home water and sewer lines. A representative from NLC would like to come and speak to Council and residents regarding the program. After discussion on various dates, Council agreed to allow NLC to come to the Discussion Meeting of May 9, 2016 beginning at 6:30 pm to present the Utility Service Line Program to Council and residents in attendance. Manager Scott will confirm with the representative tomorrow.

**ZONING & PLANNING**

**MOTION:** It was moved and seconded (*F. Amendola/Levasseur*) to approve Ordinance 1634, regulating the Keeping of Chickens within the Borough of Crafton.

Mr. Amendola noted that the only concern he had was in reference to the noise levels, that they be enforced and the noise does not carry outside the boundaries. The Solicitor noted, if a violation does occur, a warning will be issued by our Code Enforcement Officer to the owner followed by a citation if the issue is not corrected.

MOTION #4 was carried by a Unanimous Roll Call Vote (5-0).

**MOTION:** It was moved and seconded (*Perry/Damits*) for the approval of the Preliminary and Final Subdivision Application for the property located at 36 W. Steuben Street, as recommended by the Crafton Borough Planning Commission.

Mr. Levasseur noted that Planning Commission reviewed the plans on March 21, 2016 along with the Engineer at their meeting. He encouraged development in the Community.

MOTION #5 was carried by a Unanimous Voice Vote (5-0).

Mr. O'Brien noted that the Planning Commission has vacancy, with a term expiring April 13, 2017, and asked that anyone interested to submit letters to the Borough Office.

**PUBLIC WORKS**

**MOTION:** It was moved and seconded (*F. Amendola/Levasseur*) to authorize Advertise Plans and Specifications for pipe bursting contract for approximately 185 lf of 24" pipe for work to be completed on Duncan Avenue as recommended by the Engineer.

MOTION #6 was carried by a Unanimous Voice Vote (5-0).

**MOTION:** It was moved and seconded (*F. Amendola/Levasseur*) to authorize the Payment Request No. 5 to Stoneridge in the amount of \$16,946.91 for the Splashpad project at the Pool.

MOTION #7 was carried by a Unanimous Voice Vote (5-0).

**MOTION:** It was moved and seconded (*F. Amendola/Damits*) to award the Cleaning of the Basement in the Municipal Building to Firewater Restoration in the amount of \$7,417.48.

Ms. Damits inquired when work would begin on the project. The Manager stated, she will contact Firewater Restoration to obtain their schedule. Ms. Perry noted that there was some question on their bid and removal of documents, Ms. Scott stated they provided for document removal.

MOTION #8 was carried by a Unanimous Voice Vote (5-0).

**MOTION:** It was moved and seconded (*Perry/Levasseur*) to award the bid for Clean-Up of the eight (8) identified Vacant Properties on Baldwick, N. Emily, Fountain, Lawson, Union, Dinsmore and Crafton Boulevard as recommended by the PW Director and Code Enforcement Officer to Bosetti Lawn Care in the amount not to exceed \$5,150.00.

MOTION #9 was carried by a Unanimous Voice Vote (5-0).

The Manager discussed a meeting she attended on March 22, 2016, with Pittsburgh Water and Sewer Authority regarding the Administrative Consent Order (ACO) and a Region Wide Source Reduction Study, Green Infrastructure Program. She noted that PWSA is proposing to construct 14 Green Infrastructure projects, 7 in separate systems and 7 in combined systems. They have not identified exact locations, however, the Borough, should we participate in the overall program, would receive the credit required by the Consent Order to construct a green project by December 2017. The estimated cost for Crafton to participate is between \$139,000 and \$258,000. PWSA proposal is to have all 14 projects completed by August 2017. Ms. Scott noted, she will continue to report to Council, progress on proposed projects.

Mr. Levasseur inquired if Clearview Avenue Project would provide credit for the construction of a green project. Engineer Strunk noted, that project could indeed be considered a green project and may meet the requirement of the ACO. This matter will be discussed with PA Department of Environmental Protection at a future meeting. Ms. Scott also noted, she was working with ALCOSAN on a proposed green project along Steuben Street in Crafton Park. Grant funds may be available for the construction of a bio-swale or rain garden.

The next item on the Agenda was the discussion of the purchase of Heavy Equipment (Skid Steer, Milling Machine and Backhoe for the Public Works Department) through Murphy Tractor for a total cost of \$168,588. Public Works Director Kaczorowski provided a description of the equipment and proposed use. Ms. Scott noted that application for reimbursement of thirty percent (30%) of the cost of the backhoe equipment (\$130,049) has been submitted under PA DEP Recycling Grant 902. No word has been received on this funding request. The 2016 budget does include \$75,000 for Capital Budget for heavy equipment. Mr. Kaczorowski noted that the backhoe is a critical piece of equipment, utilized in the composting process of leaves at the PW site, emergency response and snow and ice control.

Mr. Levasseur inquired if it would be in the best interest to maintain the older equipment as a "backup" while still purchasing the newer equipment. Mr. Kaczorowski noted it will become more difficult to locate replacement parts and trading in the older equipment was best. He also noted the life of the equipment is approximately 20 years.

Ms. Scott discussed the financing options available. The total equipment cost less trade-in and discounts is \$169,588. less the \$75,000 in the Capital Budget leaves a balance of \$94,588. John Deere provided financing for 7 years at 3.5% approximately \$22,000 annual repayment to borrow the \$95,000 balance. PNC Bank provided financing at 3.5% approximately \$20,153 annual repayment for seven years to borrow \$125,000 putting down \$45,000 toward the purchase.

Council discussed the equipment purchase and the financing options.

**MOTION:** It was moved and seconded (*Damits/Perry*) for the purchase of Heavy Equipment as proposed, 310 SL Backhoe, 326E Skid Steer with a Milling Machine for the Public Works Department in the total amount of \$169,588.00, and obtain financing through PNC Bank at rate of 3.5% for a period of 7 years.

MOTION # 10 was carried by a Unanimous Voice Vote of (5-0).

**DISCUSSION ITEMS:**

Mr. O'Brien reminded that Borough is hosting a SHRED Event through Representative Dan Deasy and Senator Wayne Fontana Offices on Saturday, April 23, 2016 from 10:00 am to 1:00 pm at Crafton Park.

Mr. Levasseur stated, he spoke with Waste Management regarding a Borough Clean Up Day. It would provide residents to place to drop off household items difficult to dispose of, such as construction materials, bulk items, small appliances, etc. The only cost would be for the dumpster rental, no tipping or dumping fees. The Manager noted in the past the Boy Scouts have sponsored a Clean Up Day as a fundraiser, she left a message for the leader but hasn't had a response. She will contact Waste Management for additional information.

**CITIZEN COMMENTS**

No resident appeared before Council.

**ADJOURNMENT**

**MOTION:** It was moved and seconded (*F. Amendola/Levasseur*) to adjourn the meeting at 8:45 P.M.

MOTION #12 was carried by a Unanimous Voice Vote (5-0).

Respectfully submitted,  
Ann C. Scott  
Borough Manager