

**BOROUGH OF CRAFTON
COUNCIL MEETING
Minutes of August 28, 2017**

President Amendola noted a Special Meeting was held at 6:45 pm, a presentation from Gateway Engineers presenting the Council the updated GIS System. Ms. Amendola noted, no action was taken during this presentation.

The regular meeting of Crafton Borough Council began at 7:15 pm.

CALL TO ORDER

President Amendola called to order the Regular Meeting of Crafton Borough Council of August 28, 2017, in the Council Chambers of the Community Center of the Municipal Building. The Flag Salute was led by Ms. Damits.

ROLL CALL, by Manager Scott, recorded Seven (7) Members of Council present as follows: Mr. Amendola, Ms. Glaser, Ms. Damits, Mr. O'Brien, Ms. Perry, Mr. Levasseur and Ms. Amendola. Also in attendance were Mayor Bloom, Solicitor Gladys, Engineer Minsterman, Public Works Director Kaczorowski and Manager Scott.

BILL LIST APPROVAL

MOTION: It was moved and seconded (*F. Amendola/O'Brien*) to approve the Bill List dated August 28, 2017 as presented.

MOTION #1 was moved and seconded by Unanimous Vote (7-0).

ACCEPTANCE/APPROVAL OF MINUTES:

MOTION: It was moved and seconded (Levasseur/F. Amendola) to approve the Minutes for the August 14, 2017 Meeting as presented.

MOTION #2 was moved and seconded by Unanimous Vote (7-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

Ms. Amendola noted no Citizens signed up to speak before Council regarding Agenda items.

ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS (JULY 2017)

Council acknowledged receipt of the following Monthly Reports; Financial Report, Treasurer's Report, Act 511 and Trash Collection Reports, Property Tax Collection, Police Report, NW EMS Report, Ordinance Officer Report, Building Inspection Report, Engineer's Report, Public Works Report, Fire Department Report and the Library Report.

MAYOR'S REPORT

The Mayor noted the Bike Rodeo was held here in the parking lot on Saturday. He thanked Representative Dan Deasy and his representatives, Giant Eagle and Crafton Ingram Rotary for this assistance and contribution to the event. Allegheny County Police were in attendance to assist in the fitting of bicycle helmets for those whom attended. Mayor noted he was a bit disappointed in the low attendance, however, Representative Deasy offered to send out a mailer next year on the event.

The Mayor noted, any resident from Crafton or Ingram in need of a bicycle helmet, please contact the Police Department, they will be provided and fitted for a helmet at no charge.

ENGINEER'S REPORT

Engineer Minsterman noted in reference to the 2017 Road Program, El Grande Industries has started working on replacing inlets and handicap ramps. Milling and Paving of the roadways will begin after Labor Day.

Next on the Agenda is the Crafton Park Improvement Project, Rain Garden, bids were opened this morning at 10:00 am, Gateway would like to wait until the next meeting, September 11, 2017 to award. The apparent low bidder for the project is El Grande Industries, Gateway would like to confirm they will be able to obtain all of the plantings required for the Garden before they can recommend an award.

He noted Demolition Projects, bids are due September 6, 2017 at 10:00 am, for the properties located at 78 Fountain and 25 Sycamore. The asbestos studies are completed as required, one structure was free of asbestos and the other had a small amount. Removal is part of the contractor's responsibility. He noted bids for the Manhole Rehabilitation Project are also due September 6, 2017 at 10:30 am.

Mr. Minsterman noted, the Joint O&M Projects or the COG projects, the majority are completed; CCTV has been completed; individual spot liners is completed; manhole to manhole liners is approximately 90% complete; excavation repairs is approximately 95% complete and preventative maintenance, clean routine areas, just started and is a work in progress.

The next item on the Agenda is the CDBG Year 43, ADA Curb Ramp Program, Gateway is developing the Plans and Specifications now, Char-West COG plans to advertise on September 8 with bids due September 29, 2017.

In regard to Ewing Road, Gateway will be meeting later this week with the Public Works Director for possible alternative repairs to reduce costs.

Lastly, in regards to the Splash Pool, Gateway prepared and organized all of the documentation requested by the bonding company, and the Borough submitted on August 23, 2017. Now we wait for their response to our claim.

SOLICITOR'S REPORT

Solicitor Gladys noted his office worked with Gateway Engineers to finalize the documentation requested from the Bonding Company regarding the Splash Pad construction project. That information was submitted to the bonding company.

Mr. Gladys noted, the PA Liquor Control Board has granted a Special Permit to the Library for the event on September 30, 2017.

Mr. Gladys noted, Ordinance No. 1645 is on the Agenda and will be considered for Adoption by Council regarding House Bill 172, Tax Credit for Volunteer Fire Fighters. He has reviewed the proposed Ordinance and worked with the Manager, reviewed the potential liability of the Borough and recommends Council consider adopting the proposed Ordinance.

Lastly, 3RWW has scheduled a meeting with Borough Solicitors on September 6, to review the status of the sewer projects, he will report back to Council at the next meeting.

BUSINESS AGENDA***FINANCE***

MOTION: It was moved and seconded (*F. Amendola/O'Brien*) to adopt Ordinance No. 1645 regarding HB 172, establishing Tax Credit for Volunteer Members of the Crafton Fire Department and establishing administrative procedures.

Ms. Damits inquired the estimated liability of permitting the tax credit. Ms. Scott stated, the estimated liability was around \$2,800 or less total including wage and real estate taxes. Ms. Damits inquired if the School District will be adopting this same ordinance. Ms. Scott stated, HB 172 only involves municipalities at this time, School Districts are not authorized.

MOTION #3 was moved and seconded by Unanimous Vote (7-0).

PUBLIC SAFETY

MOTION: It was moved and seconded (*Perry/F. Amendola*) to authorize advertise Civil Service Commission Meeting on Thursday, September 21, 2017 at 6:00 pm to discuss recertification of the eligibility listing current Rules and Regulations.

MOTION #4 was moved and seconded by a Unanimous Voice Vote (7-0).

MOTION: It was moved and seconded (*Perry/Glaser*) to authorize to enter into a contract with Everbridge for the Nixle 360 Emergency Resident Notification System, condition upon Ingram Borough approving the same.

NOTE – Ms. Scott will prepare a grant application for the annual cost of the system including the costs to prepare, print and mail a Joint Borough Newsletter through Local Government Academy.

Mr. Levasseur inquired if the Solicitor has reviewed the contract for this service. Mr. Gladys responded he has not reviewed the contract at this time.

Ms. Perry suggested that the Borough of Crafton not move ahead with awarding this contract until the solicitor has had an opportunity to review the contract.

Ms. Amendola noted there was a motion on the table. Ms. Perry made the motion, she can withdraw it or revise the motion on the table.

Ms. Perry revised the motion as follows;

MOTION: It was moved and seconded (*Perry/F. Amendola*) to authorize to enter into a contract with Everbridge for the Nixle 360 Emergency Resident Notification System, condition upon Ingram Borough approving the same at their meeting, and subject to legal review.

MOTION #5 was moved and seconded by Unanimous Voice Vote (7-0).

PUBLIC WORKS

Ms. Amendola noted the next item on the Agenda in regards to the Crafton Park Improvement Project is on hold until the next meeting.

ANNOUNCEMENTS

Ms. Scott made the following announcements;

- a. *Jordan Tax Service* – School Tax Collection at the Borough Building
August 29 – 1pm to 4 pm; August 31 – 9 am to Noon
- b. *Crafton Pool* – Last Day of the Season – Monday, September 4, 2017
(Noon to 7:00 pm)
- c. *Doggie Paddle* – Saturday, September 9, 2017 – 1 pm to 3 pm. \$10 Dog
ALCOSAN – Pups 4 Clean Water Program – Distributing
Collapsible Bowls, Leads & Clean Up Bags!! (FREE, while supplies last)
- d. *Senior Dinner* – Saturday, September 16, 2017; Doors open at 5 pm
- e. *ALCOSAN Open House* – Saturday, September 16, 2017 (9:00 am to 4:00 pm)

Ms. Perry proudly announced, *Crafton Library*, Booktoberfest is scheduled for Saturday, September 30, 2017, from 2:00 pm to 7:00 pm in Crafton Park.

She noted everything is falling into place, including the insurance for the special event, and the Special Occasion Permit. Shaw's Beer Distributor will be distributor utilized, while Southern Tier a popular brewing company will supply other brands of beer for the event. Button Box Society will be strolling the grounds with the accordion entertaining those in attendance, the headliner for the event is Corned Beef and Curry, Broadway Dancers will be performing and a local musician will also be providing entertainment.

Mr. Levasseur reminded everyone the Borough offers a Yard Waste Program, Public Works Department will pick up trimmings and branches from your property, chips them on site, and then recycles and provides residents an opportunity to purchase the compost. It's a great Community Opportunity.

Ms. Damits inquired if the gates down at the park are locked and monitored by the Police Department. She noted the person renting the shelter on Sunday was parked on the grass all day. Mr. Kaczorowski stated if the persons renting the shelter need to unload food and equipment, the Police typically unlock the gate earlier. The gate should be locked for the majority of the day. He will mention to the Police Department.

Mr. O'Brien discussed the Comprehensive Plan and the organization of a Blight Committee. He was speaking with a few residents interested in volunteering for the Committee, who had some questions he didn't have the answers, including; the mission of the Committee; what authority they may have; structure, purpose and goals. He suggests the next Meeting with Ingram, the structure of the Committee be discussed and iron out the direction and intent.

Mr. Amendola noted a few years ago the Borough did have a Blight Committee, and he believes the structure of the committee may have been established. Ms. Scott stated she would look into prior Committee information.

Ms. Amendola suggested that the goals and expectations of the Committee be gathered, and any member of Council could provide their recommendations and discuss at the next meeting. This information can then be shared with possible volunteers.

Ms. Perry noted there is a pretty good outline in the comprehensive plan of the duties and expectations of the Blight Committee. She suggested Council review the Plan with that information and come up with an outline for a new committee. She also stated that the Committee did prepare a comprehensive "List" of distressed properties. The next step would be to review this listing and grade the current condition of each of these properties.

Ms. Perry inquired if the listing of delinquent taxes could be included in the new GIS system? Ms. Scott stated it isn't a layer that is being worked on right now, but certainly something we can consider including in the future.

Mr. O'Brien stated this is exactly the information he would like to provide to the volunteers, a mission statement, what tools the Borough will provide to the Committee, their responsibilities and expectations, the focus of the group. He would like to get something organized and in writing of the expectations of the Committee.

CITIZEN COMMENTS

Ms. Amendola noted that no one signed up to speak on any other matters before Council.

ADJOURNMENT

MOTION: It was moved and seconded (*F. Amendola/Levasseur*) to adjourn the meeting at 7:45 pm.

MOTION #6 was carried by a Unanimous Voice Vote (7-0).

Respectfully submitted,
Ann C. Scott, Borough Manager