



BOROUGH OF CRAFTON

APPLICATION FOR CERTIFICATE OF OCCUPANCY and/or ZONING

TYPE OF APPLICATION:

- COMMERCIAL
- RESIDENTIAL

ZONING:

- NEW CONSTRUCTION
- ALTERATIONS/CHANGES
- PROPERTY SALE

CODE ENFORCEMENT:

- LEASE /RENTAL INSPECTION
- BUSINESS OCCUPANCY

Note: The sale of a property requires both the zoning use (per parcel) and zoning occupancy (per unit).

PROPERTY ADDRESS/LOCATION:

(Street No., Street Name, Apartment No.)

LOT/BLOCK: _____ - _____

OWNERS AGENT: _____ PHONE: _____ - _____

PROPERTY OWNER(S): _____ PHONE: _____

MAILING ADDRESS: _____

CONTACT NAME: _____ PHONE: _____ - _____

BUYER/TENANT(S): _____ PHONE: _____ - _____

ADDRESS: _____

PROPOSED USE and/or OCCUPANCY: _____

Type of use for example: primary residence, investment property, rental property (list # of units), business (such as retail, service etc...)please be exact.

CERTIFICATE OF OCCUPANCY TO BE SENT TO:

COMPANY: _____

PHONE: _____ FAX: _____

MAILING ADDRESS: _____

Please provide a postage paid self-addressed envelope and/or a fax number for delivery of the certificate.

The information provided in this application is true and correct:

DATE: _____/_____/_____

Signature (Owner Agent

Borough Official Use Only

Certificate Fee's	Residential(Commercial)
Zoning Use	\$35.00(\$75.00) per parcel
Zoning Occupancy	\$45.00(\$75.00) per unit
Re-Inspection	\$35.00 per unit
Rental Inspection	\$45.00(\$75.00)
Business Occupancy	\$75.00

Paid by: Cash / Check # _____ \$ _____

Comments: _____